

A. **JOB IDENTIFICATION:**

TITLE: EARLY CHILDHOOD WORKER
READY TO LEARN PROGRAM

DEPARTMENT: SCHOOLS

IMMEDIATE SUPERVISOR: SCHOOL PRINCIPAL

B. **JOB SUMMARY:**

Encourage student's participation in the Ready to Learn Program and school activities. Plan and implement play-based educational programs that are consistent with the board's early learning program/Kindergarten goals using ELECT principles.

C. **DUTIES AND RESPONSIBILITIES:**

- Assess children's developmental needs and stages in all developmental domains;
- Designs curriculum to address children's identified needs, stages of development and interests;
- Plan indoor and outdoor programs and environments for play and activities that help children make developmental progress;
- Assist students to learn and complete assigned activities and programmes;
- Must be able to supervise children in a classroom with a minimum of 1:16 adult to child ratio;
- Duties as assigned by the principal, which are consistent with the above job summary.

D. **Qualifications:**

- Registration with the College of Early Childhood Educators is an asset.
- Post-secondary education in Early Childhood Education. Other relevant post secondary education may be considered if accompanied by related experience.
- Experience with children with developmental delays and/or behavioral needs.
- Ability to lift and re-position.
- Specific skills, qualifications or experience may be required depending on the needs of the child.
- Current Standard First Aid and CPR certificate.
- Criminal Reference Check.

Incumbent Signature

Supervisor Signature