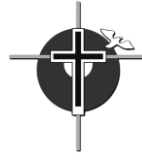


CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO



NU57 - B02012

position: *Plant Operations Supervisor*

location: *Western Region Education Centre
Smiths Falls*

salary: *\$58,785 - \$69,982*

effective: *February 1, 2012 - Permanent*

Job Summary:

Under the direction of the Manager of Plant and Maintenance, the Plant Operations Supervisor is responsible for the supervision of custodial staff at all sites within the Lanark Leeds & Grenville regions of the Board. The successful candidate will be required to evaluate the quality of work and performance in order to maintain a safe and clean environment for all students and staff.

Note: Please refer to the attached job description for further information.

Qualifications:

- *Two (2) year community college diploma in building management.*
- *Sound knowledge of the Building Code, the Fire Code, the Occupational Health and Safety Act, WSIB reporting, the Pesticide Act, Weed control Act, C.S.A. Standards, Daycare and Nurseries Act and have the ability to adhere to established Board policies and procedures.*
- *Ability to use the Boards Hazardous Material Data System, a building automation system, moisture meters and humidity meters.*
- *Knowledge with respect to elevators and lifts, Lockout/Tagout procedures, Emergency preparedness, formulas for custodial factoring, storage of hazardous materials, MSDS labeling and inventory lists and septic systems.*
- *Extensive experience in supervising property and facilities maintenance is essential.*
- *Experience in creating various methods of ensuring effectiveness and streamlining of efficiencies of plant and maintenance operations while adhering to legislative requirements.*
- *Supervisory experience in dealing with custodial shift scheduling for initial placement as per Boards staffing requirements, and for casual and temporary replacements.*
- *Demonstrated ability to use personal computers and associated software, such as Microsoft Products, SDS Software and eWorks.*
- *Extensive driving required as well as availability for after hours emergency calls.*

Send application and curriculum vitae to the attention of:

Barb Renaud

Coordinator of Employee Services

fax: (613) 258-3610

e-mail: hr@cdsbeo.on.ca