ADMINISTRATIVE PROCEDURE



B5:7 School Operations – Instruction Program Movies During In-Class Instruction

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1. Purpose:

Movies, film, and other audiovisual materials are important tools in education. Critical understanding of movies, film and other audiovisual materials is an integral part of literacy. Students need to use critical thinking and analysis in the context of cultural references and their Catholic faith tradition when analyzing the media around them to ensure that it respects the dignity and value of the individual and the community. The ability to create movies, film and other audiovisual materials is becoming an important skill, and is being developed in many content areas. These products can benefit others in a way that models gospel values.

When using movies in the classroom it is important to ensure that they are used legally within copyright, that they serve an appropriate educational purpose, and that parents are aware of the classroom activities.

2. Administrative Procedures:

The statements below apply to mainstream movies that have been shown in theatres and exclude educational videos that are available from TV Ontario (www.tvo.org).

- a) Before any movie is viewed the teacher and principal must ensure that it is in compliance with the Audio Cine Films and Visual Education Centre Agreement and that all paperwork required of that agreement has been completed.
- b) The teacher must preview all movies before use with the students.
- c) Teachers will ensure that movies are age-appropriate. The Ontario Film Rating Board guidelines must be consulted when determining whether a movie is appropriate for classroom use. No movie with a restricted or X rating may be shown in its entirety.
- d) Students should not be allowed to view videos that contain:
 - Graphic violence
 - Nudity
 - Sexual innuendo, implied or explicit sexual activity
 - Horror scenes or grotesque images
 - Coarse language or slurs directed to specific segments of society.

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There are times when a movie clip may be used as a teaching tool to demonstrate racism, sexism, or consumerism. These clips must be chosen with the age of students in mind and presented within the Catholic view of person and the common good.

- e) When showing clips from a movie, the teacher is required to submit a plan to the principal indicating:
 - Teacher name, grade, class, the planned date and time for viewing
 - Movie Title
 - Movie Rating (http://www.ofrb.gov.on.ca)
 - Length of movie clip shown to students
 - Synopsis or context of the movie clip
 - Curriculum expectations addressed or educational purpose.

(A sample form can be found in Appendix A.)

- f) When showing an entire movie the teacher is required to submit the above plan and, upon approval from the principal, a notification to the parents should be sent home indicating the purpose of viewing a full-length movie.
- g) Before viewing a movie, students must participate in an anticipatory lesson explaining the context of the movie and the explicit purpose of watching it. It must be clear that the movie is not being used for entertainment.

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School Approval for Movies During In-Class Instruction

Teacher Name:	Grade:	Class:
Planned Date and Time of Viewing:		
Maria Tiula		D.C.
Movie Title:		Rating:
Approximate Length of Movie/Movie	Clip:	
Synopsis or Context of Movie/Movie	Clip:	
Curriculum Expectations Addressed or	r Educational Purp	pose of Movie/Movie Clip:
have previewed the movie/movie clip a	nd find it age app	ropriate and suitable for student
cher Signature:		Date:
ncipal Signature:		Date:

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