



**CATHOLIC DISTRICT SCHOOL
BOARD OF EASTERN ONTARIO**

Kemptville, Ontario K0G 1J0
Phone: (613) 258-7757 or 1-800-443-4562
Fax: (613) 258-7134

APPENDIX 4

**Notification of Student Transfer
Within Ontario**

This is to certify that

Surname First Name Middle Name

OEN: _____ DOB: _____

Is enrolled in Grade _____ at _____
Name of school

Address: _____

The last attendance date was _____

The Ontario Student Record will be forwarded directly to you upon receipt of an official request. This student has been provided with a copy of his/her latest report card and Ontario Student Transcript, if applicable.

Principal: Date:

Student Operations – Instruction Program/Ontario Student Records B3:6