



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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## PUPIL ACCOMMODATION REVIEW – CORNWALL AREA

### MINUTES OF THE ARC ORIENTATION MEETING

Wednesday, October 26, 2016, 6:30pm  
St. Joseph CSS, Cornwall, Library

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**Chair:**

John Cameron, Superintendent of School Effectiveness

**ARC Members:**

Kim Summers on behalf of Melinda Summers, Bishop Macdonell	Mary Miller, St. Anne
Rachel Cousineau-Labelle, Bishop Macdonell	Kim Megenhardt, St. Anne
Tracey Masterson, Bishop Macdonell	Dan Curtis, St. Columban
Renee Rozon, Holy Trinity CSS	Ashley Bergeron, St. Columban
Cheryl Tourangeau, Holy Trinity CSS	Meghan Henry, St. Columban
Alanna Pollard, Holy Trinity CSS	Louise Tait, St. Columban
Cathy Leslie, Holy Trinity CSS	Danny Conway, St. Joseph CSS
MacLean Poulin, Holy Trinity CSS	Heather Stang, St. Joseph CSS
Beverly Bellefeuille, Immaculate Conception	Liz McCormick, St. Joseph CSS
Ellie Fuller, Immaculate Conception	Rob Dupuis, St. Joseph CSS
Patrick McLeod, Immaculate Conception	Sarah Lawrence, St. Joseph CSS
Janice Flood, Immaculate Conception	Stephanie Montpetit, St. Matthew CSS
Shannon McDougald, Sacred Heart	Kelly McDermid, St. Matthew CSS
Crystal Oakes, Sacred Heart	Rob Lauzon, St. Matthew CSS
John van Loenen, Sacred Heart	Caleb Montpetit, St. Matthew CSS
Micheline Baker, Sacred Heart	Patricia Dennison on behalf of Kennedy MacDonald, St. Peter
Michelle Brasseur-Robillard, St. Anne	Stacey Laframboise, St. Peter
Brittnee Starblanket, St. Anne	Dawn Wheeler, St. Peter

**Resource Staff:**

Bonnie Norton, Superintendent of Business, CDSBEO  
Jack Ammendolia, C.N. Watson Economists

**Regrets:**

Joy Martel, St. Matthew CSS  
Donna Nielsen, Bishop Macdonell

**Recorder:**

Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron

**Call to Order:**

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 6:30 p.m.

1. Prayer (Superintendent Cameron)

Superintendent Cameron led the group in prayer.

2. Introductions (Superintendent Cameron)

The Chair welcomed the group and thanked them for being a member of the committee. Superintendent Cameron introduced Bonnie Norton, Superintendent of Business and Jack Ammendolia from C.N. Watson Economists. Both will be making presentations this evening. At this time, the members of the ARC shared their name, role and school affiliation. All members received a copy of the *Appendix 1, Initial Staff Report – Report 1, Cornwall Review Area, October 2016* that will be referenced throughout the ARC meetings.

3. ARC Orientation Overview (Superintendent Norton)
- a. School Board Efficiencies and Modernization
  - b. Community Planning and Partnerships
  - c. Pupil Accommodation Review
  - d. Mandate of the ARC
  - e. ARC Membership
  - f. Roles & Responsibilities
  - g. Meetings of the ARC
  - h. ARC Meeting Structure/Norms

Superintendent Norton began with a slide presentation ([HERE](#)) giving the committee an overview of the ARC process in greater detail. An ARC member asked for clarification on the Robert's Rule of Order and what constitutes a consensus.

Superintendent Norton continued with the slide presentation.

- i. Correspondence Items
  - j. Timelines
4. Review of October 4, 2016 Initial Staff Report to the Board (Superintendent Norton)
- a. Background
  - b. Status Quo
  - c. Options

Superintendent Norton reviewed the *Appendix 1 Initial Staff Report – Report 1, Cornwall Review Area dated October 2016* with the group. The first section of the report includes the proposed options and well as boundary maps and School Information Profiles for each of the 9 schools involved in the process as well as the Terms of Reference, Pupil Accommodation Review – Board Policy and Board Administrative Procedures. The format of each SIP is consistent for each school. We will go into further details at the next meeting. Mrs. Norton asked if members had any questions, no response from the committee.

5. Enrolment Demographics & Projections (Jack Ammendolia, C.N. Watson Economists)

Jack Ammendolia, C.N. Watson Economists spoke next. Mr. Ammendolia told the group that lots of information will be forthcoming. What and why the process is about? He told the group that the demographic information will help give the committee perspective and context with the data presented. Mr. Ammendolia began his slide presentation ([HERE](#)) giving the committee an overview of the census data used in the School Information Profiles. Superintendent Norton added that the data provides context as to the reasoning for embarking on the ARC process. Mr. Ammendolia will be available to answer any questions. An ARC member asked for if the City of Cornwall building permit timelines affected data. Mr. Ammendolia stated that he is not seeing that trend.

6. ARC Working Group Meeting #1 – November 9, 2016 (Superintendent Cameron)

Superintendent Cameron asked the committee to review both Option 1 and Option 2 and to come to the meeting with questions. Members were asked to think about questions that may be asked at the public meeting regarding transportation, special education programming, etc. These queries will help the committee review the options.

7. Closing remarks (Superintendent Cameron)

Superintendent Cameron thanked the committee for attending this evening. The presentations covered a lot of information, please take the time to review the *Appendix 1 Initial Staff Report – Report 1, Cornwall Review Area, October 2016* and looking forward to the next meeting on November 9<sup>th</sup>, 2016 at 6:30 p.m.

8. Adjournment

The meeting adjourned at 8:04 p.m.

**Distribution:**

ARC Members

**Future meeting dates:**

November 9, 2016 – ARC Working Meeting #1  
 November 16, 2016 – Meeting with City of Cornwall  
 November 30, 2016 – Public Meeting #1  
 December 7, 2016 – ARC Working Meeting #2  
 December 14, 2016 – ARC Working Meeting #3 (TBD)  
 January 18, 2017 – ARC Working Meeting #4 (TBD)  
 February 15, 2017 – Public Meeting #2  
 February 22, 2017 – ARC Working Meeting #5 (TBD)