



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134  
www.cdsbeo.on.ca



## MINUTES OF THE 3rd COMMUNITY PLANNING AND PARTNERSHIP MEETING HELD ON WEDNESDAY, JUNE 13, 2018 KEMPTVILLE BOARD OFFICE

### A. OPENING

Meeting was called to order at 1:09 p.m.

### B. ATTENDEES

#### B.1 Community Representation

Shannon Geraghty, Municipality of South Dundas  
Chelsey Coe, Lanark County  
Sarah Crawford, UCDSB  
Phil Dawes, UCDSB  
Andrew McGinnes, City of Brockville  
Mary Seguin, Where Children Grow/Young Achievers  
Lysanne Trudeau, Eastern Ontario Health Unit  
Catherine deQuimper, United Counties of Prescott-Russell  
Julie Jordan, MTJB Childcare Centre Inc.  
Ruth Shay, MTJB Childcare Centre Inc.  
Bryan Brown, Township of South Glengarry  
Peter Young, Township of South Stormont  
Jacques Des Becquets, North Stormont Township  
Shannon Brown, United Counties Leeds and Grenville  
Francine Metcalfe, St. John Bosco Children's Centre  
Victoria Robertson, Connect Youth  
Diane Smithson, Town of Carleton Place  
Joanne Bowes, Town of Carleton Place



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## B.2 Board Administration

Bonnie Norton, Associate Director  
Tom Jordan, Superintendent of School Effectiveness  
Natalie Cameron, Superintendent of School Effectiveness  
Brent Bovaird, Superintendent of School Effectiveness

## B.3 Recorder

Amy Van Der Leden, Community Use of Schools Administrator

## C. INTRODUCTIONS

Associate Director Norton welcomed the meeting participants, introduced Board staff and thanked all present for attending.

## D. Key Purpose of Meeting

Associate Director Norton highlighted the key purpose of the meeting as follows:

1. Share information with municipalities/other interested parties regarding CDSBEO school facilities that have available partnership space in accordance with the Board's Community Planning and Partnership Policy C6
2. Review Long-term Enrolment/Utilization projections
3. Allow municipalities/other interested parties to share pertinent planning information with the CDSBEO

## E. Ministry of Education Initiatives

Associate Director Norton identified the initiatives that have been implemented by the Ministry as part of their School Board Efficiencies and Modernization (SBEM) strategy. The Ministry released a Revised Pupil Accommodation Guideline (PARG) in April 2018. The Ministry has also committed to revise the Community Planning and Partnership Guideline.



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## F. Community Planning and Partnership Policy C6

It is the policy of the CDSBEO to reach out to community organizations to share planning information on a regular basis and to work with community partners in order to share facilities to the benefit of the Board, students, and the community, and to optimize the use of public assets owned by the Board.

## G. Application Process

A partnership project application form must be submitted to the Board for consideration. The application form must include, at a minimum the following information:

- Name of the partner/proposed partner
- Contact information
- Available space of interest
- A description of the services to be provided
- A description of how the service supports the Board's mandate
- A complete financial breakdown for the project's development and ongoing operation
- A concise description of space needs, including size of the space, number of rooms, washrooms, parking renovations and capital changes, zoning amendments, hours of operation, and number of users/clients/occupants
- Any other information or details required by the Board
- All costs of developing the application are entirely at the expense of the proposed partner

## H. CDSBEO Enrolment History/Utilization

The following CDSBEO enrolment history and capacity utilization was provided:

- 11-year elementary enrolment FTE 2007-08 to 2017-18
- 11-year secondary enrolment FTE 2007-08 to 2017-18
- 11-year total enrolment FTE vs OTG capacity 2007-08 to 2017-18
- 20 year historical and current total enrolment FTE vs OTG capacity
- Smiths Falls consolidation and Cornwall ARC consolidations/closures

## I. Long-term Enrolment Projects/Utilization

The following information on long term enrolment projections/utilization was provided:

- Elementary long-term enrolment projections vs OTG capacity



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- Secondary long-term enrolment projections vs OTG capacity
- Long-term total enrolment FTE vs. OTG capacity
- Summary of enrolment FTE and surplus permanent space
- Elementary capacity utilization – October 31, 2017
- Secondary capacity utilization – October 31, 2017
- Summary of capacity utilization groupings 2017-18

## J. Facilities that Qualify for Partnership Opportunities

Based on the report approved by the Board of Trustees on June 4, 2018 the following schools met the criteria for a potential partnership:

- St. Finnan's, Alexandria (43.8% utilization)
- St. Francis Xavier, Brockville (44.1% utilization)
- St. Columban, Cornwall (51.5% utilization) – under review

## K. Current Capital Project Update

### New School Builds

- New St. Francis de Sales, Smiths Falls – JK-8, includes a Family Support Centre and Daycare – opening September 2018

### Other Additions/Renovations

- Renovations to the current General Vanier Secondary School to accommodate a new JK-6 Sacred Heart in Cornwall for September 2018
- Renovations to the current General Vanier Secondary School to accommodate all grade 7&8 students in Cornwall as part of St. Joseph CSS for September 2018
- Daycare renovation at St. Finnan in Alexandria for September 2018
- 6 classroom addition with a daycare at Holy Name of Mary in Almonte (est. Fall/Winter)
- Addition of a daycare and EarlyON centre at St. Joseph, Gananoque (est. Fall/Winter)
- Several School Renewal and School Condition projects at all schools across the Board's jurisdiction

## L. Questions/Information to Share

Q1. With enrolment being down in some of the elementary schools and consolidating happening what is the big picture with feeder high schools?



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A1. We believe we are at the end of the enrolment decline and we anticipate some enrolment growth going forward.

Q2. Are young people demographics going up?

A2. There is evidence that there is an increase in the 0-3 demographic ages for pre-school that would be positive for school enrolment.

Meeting adjourned: 1:55 p.m.