
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MEETING MINUTES

WEDNESDAY, DECEMBER 14, 2022
VIRTUAL, MICROSOFT TEAMS – 7:03PM TO 8:03PM
MEETING #2

SEAC Members:

Sue Wilson, (Chair)

Trustee

Donna Nielsen

Trustee, newly appointed Chair of SEAC

Natalie Cameron *newly appointed Vice-Chair*

Children's Aid Society

of the United Counties of SD&G

Karen McAllister

Trustee

Tom Jordan

Family and Children Services of Lanark,

Leeds, and Grenville

Cathy Bridson

Rural FASD Support Network

Natasha Scott

Child and Youth Mental Health Services

Cornwall Community Hospital

Nicole Taylor

Autism Ontario - East Region

Amanda Petch

Alternate, Autism Ontario, East Region

Judith Peak

Alternate, Rural FASD Support Network

Board Resource Staff:

Heather Gerber

Superintendent of School Effectiveness

Angela McNamee

Principal of Special Education

Kariane Schinzel

Administrative Assistant

Guests:

April Hackett

CDSBEO, Speech Language Pathologist

Tiffany Kalsi

CDSBEO, Speech Language Pathologist

Julie McDermid

CDSBEO, Speech Language Pathologist

Anna Lafrance

Easter Seals

Danica Vidotto

CDSBEO, Equity, Diversity, & Inclusion Advisor

Trudy Scott

CUPE

Rhonda Peterson

CUPE

Lorraine Boyer

Parent Pope John Paul II, Hammond

St. Francis Xavier HS, Hammond

Melissa Dobma

Parent, Our Lady of Good Council

Approved regrets with notification: n/a

1. Approval of Agenda

Moved by: Karen McAllister CARRIED

2. Association Updates:

Family and Children's Services of Lanark, Leeds and Grenville – Tom Jordan

Report update:

- Recently partnered with the CDSBEO on providing tutoring services to kids in care.

Rural FASD Support Network – Cathy Bridson

Report update:

- Upcoming meetings or conferences
 - December 17th, 2022 – Community Potluck
 - January 21st, 2023 – Speaker to be determined.
- Rural FASD has acquired a case management system called Sumac. With this system we will be able to log information like contacts, referrals, services, and navigation plans. This system will also help track key metrics, so we can easily report back to funders and donors.
- On November 19th a presentation was made by behavioural consultant Mark Pankow. The presentation "Behaviour...Go Figure" focused on the communication aspect of behaviour and explored the contrast between "form", what the behaviour looks like, and "Function", what the purpose the behaviour might be serving. The idea is that when we understand functions, and don't get caught up in form, we can better identify and predict triggers, provide accommodations, and develop concrete step by step teaching techniques to provide positive alternatives to challenging behaviour. Most importantly, the talk highlighted the prevailing evidence that a multi disciplinary team of professionals are essential to providing relevant and meaningful support to individuals impacted by FASD. Speech and language pathologists, occupational therapists, social work and behaviour professionals, in addition to psychologists and any other relevant support workers should all be working together as a collaborative team.
- On December 4th, Rural FASD participated in the Almonte Christmas Parade alongside MP Scott Ried. Each year Scott Reid donates to one or more local charities servicing Lanark, Frontenac, and Kingston area. This year, he selected Rural FASD. We are honoured to receive the grant of \$25,000 to go towards our services in providing support for caregivers and families living with FASD.
- Using the donation from MP Scott Reid we are able to newly appoint Shelley More as Part-time Executive Director of Rural FASD come the new year.
- Rural FASD has accepted a MSW (Master of Social Work) placement student from Carleton University. Claudia Reed will be joining us in January. She will focus on

- policy development regarding community engagement, employment, and accessibility.
- On December 5th, 2022, Employment and Social Development Canada hosted a virtual Youth with Disabilities Town Hall as part of the Government of Canada's program in recognition of International Day of Persons with Disabilities 2022. Hosted by Honourable Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion. All youth (15-30 years old) with lived experience were invited to participate in this event; to which our Youth Accessibility Leader, Shelby De Rose attended.
 - New Hires Judith Peak (Program Coordinator) and Samantha Tse (Program and Marketing Assistant) have been successfully onboarded and have begun networking within the community. In the last couple months, they have collaboratively made 330 contacts, adding up to roughly 80 hours.
 - Judith Peak continues to build new networks. Since onboarding, Judith has completed several courses and webinars regarding FASD. This month she will submit an application to become a certified facilitator for the Mental Health First Aid course. Post certification, Judith will be able to deliver this course to members of the community.
 - Samantha Tse has designed business cards for Rural FASD which have arrived in office. She has also designed informational pamphlets and rack cards to be ordered in the next few weeks. She continues to engage with the community through social media platforms and has completed her Mental Health First Aid Certification.
 - Shelby De Rose has submitted the application for the School Health Grant for Youth Program (Project title: Building FASD Awareness on Positive Mental Health and Well-Being). The application is currently in the process of being reviewed. As a reminder this grant will provide additional funding to contract a multi-disciplinary team and deliver a series of workshops to area schools on how to promote student wellbeing for individuals with disabilities.
 - Rural FASD is hosting a community potluck this coming Saturday, December 17th, from 10:30am-12:30pm. Everyone is welcome. It will take place at Calvary Bible Church - 15 Beech St. Smiths Falls. We encourage parents with children to bring a max \$15.00 gift for Santa to give to their child(ren).

Child and Youth Mental Health Services-Cornwall Hospital – Natasha Scott

Report update: *n/a*

Autism Ontario, East Region – Nicole Taylor

Report update:

- **Autism Ontario building a SEAC team**

Tania Jewel is a new hire and will be sharing in the near future with SEAC.

- **Autism Ontario joins the PAAC on SEAC**

Autism Ontario recently became a member of the Provincial Parent Association Advisory Committee on Special Education Advisory Committees (PAAC on SEAC). PAAC on SEAC was established in 1983 to bring together provincial parent associations to communicate and co-operate on issues pertaining to SEACs. PAAC on SEAC has produced a number of resources including *Effective Practices Handbook for SEAC Members*, a tip sheet for *Effective Practices for Recruitment of Local Association Members for SEAC* and a *SEAC Funding Resource Guide*. For more information visit <https://www.paac-seac.ca/>

- **Building Integrated Capacity in Autism and Mental Health**

Autistic children and youth who have co-occurring mental health challenges often struggle to access mental health treatments due to limited service provider capacity and siloed service delivery models. Children’s Mental Health Ontario (CMHO), in partnership with Autism Ontario and Dr. Jonathan Weiss, developed a bilingual training program to build both sectors’ capacity in delivering integrated mental health services for autistic children and youth. Virtual sessions were designed to help providers enhance their expertise in treating and supporting autistic children and youth who have mental health challenges and their families.

Virtual training sessions were held for each region in Ontario throughout November and December 2022. There will be additional opportunities to participate in the English Foundational Training in January 2023 before the Advanced Training and Francophone Training launch in Winter 2023. For more information and to register for sessions please visit <https://cmho.org/autism-mental-health/>

- **March Break Reimbursement Fund**

The March Break Reimbursement Fund is available to Ontario families of autistic children or youth who retain the services of a one-to-one support worker OR who have paid for their child to attend a March Break camp or program. Reimbursements of up to \$350 per child/ youth will be made to subsidize services purchased during the week of March Break. **Applications for 2023 open on December 19th.**

- **Interventions For Autistic Children and Youth with Tracie Lindblad**

December 15, 2022, 12:00pm

There are a variety of services and programs available for autistic children and youth that specifically target later-developing skills that are important for school success, transition to secondary, and for community access and employment. Some of these programs are offered in the Ontario Autism Program (OAP) under the categories of Foundational Family Services and Core Services.

This webinar will highlight the most common programs and treatments and provide a description of the intervention, current research support, intended outcomes, and availability of these programs for families across Ontario.

This webinar is appropriate for families and caregivers of autistic children and youth aged 6 to 18 years, as well as professionals working with autistic children and youth. TO REGISTER:

https://www.autismontario.com/civcrm/event/info?id=7790&utm_source=newsletter&utm_medium=email&utm_campaign=december+newsletter

If you'd like to receive our provincial French newsletter, please select "Bulletins des services en français" on our newsletter signup form:

https://www.autismontario.com/newsletter?utm_source=newsletter&utm_medium=mail&utm_campaign=december+newsletter

Children's Aid Society of the United Counties of SD&G– Natalie Cameron

Report update:

- Focused on education as one of their most important pillars and education stays on the forefront of their decisions.
- Looking at the data and outcomes, ensuring that as many children in care graduate with a rich and well-planned pathway.

3. Department Update – Principal of Special Education, Angela McNamee

- In terms of staffing, the Special Education department has had some staff turnover. Leslie Ann leaves for maternity leave and we are onboarding a new BCBA (Board Certified Behaviour Analyst) at the start of January. We are also in the interview process in the hiring of a MHAC (Mental Health and Addictions Counsellor) and OT (Occupational Therapist).
- Classroom teachers, Educational Workers, Special Education Resource Teachers and administrators participated in a virtual trauma training session with Kevin Cameron, Executive Director of the North American Center from Threat Assessment and Trauma Response during the last PD day on November 25th. The presentation focused on

Developing an Awareness and Understanding of Self from a Trauma Informed Perspective and was very well received by board personnel.

- As mentioned previously, BMS (Behaviour Management System) training was provided to approximately 160 Educational workers on the October PD Day. The training consisted of a theory part and a physical session. Our CDSBEO BMS trainers are currently visiting schools to provide the physical training sessions. The hope is that the full certification for all staff will be completed by the end of January.
- As you heard earlier tonight about the Right to Read recommendations and what it means for CDSBEO, the Curriculum team has joined forces with the Special Education department to plan and roll out the tier 1 system-wide approach to structured literacy. The tier 1 approach is aimed at the primary grades. All K-2 teachers and SERTs will be provided with a University of Florida Literacy Institute or UFLI (University of Florida Literacy 1:18 Foundations manual. The manual offers an evidence-based method of teaching reading that aligns with the Science of Reading.
- All elementary administrators and Special Education Resource Teachers have received training on the UFLI (University of Florida Literacy Institute) manual and CDSBEO's structured literacy approach in the primary grades. All K-2 teachers will receive their training in January. It is hoped that structured literacy lessons will be fully adopted in all classrooms by September 2023. At the January SEAC meeting, our three S-LPs will provide a snapshot of the UFLI presentation to the committee. Currently, the Special Education professional groups are beginning the planning around CDSBEO's tier 2 and tier 3 approach to reading interventions.
- Also in November, the Special Education Consultants provided some training sessions to school teams on the new Aspen IPRC process, as well as, SEA Claim Refresher tutorials. All sessions were well attended.
- The Special Education consultants have been visiting schools to complete the special incident portion grant application for our highest needs students. We are looking forward to sending off all claims to the ministry before the Christmas break.
- The Enrichment Mini Courses Program (EMCP) is back! This is an opportunity for 75 Grade 8-11 students to participate in a week-long enrichment program either at the University of Ottawa or Carleton University. The CDSBEO will be covering the registration cost for the 75 seats that were allotted to the schoolboard. However, due to the transportation shortage, families will need to arrange transportation for

their children to attend the program in Ottawa. Schools have started to reach out to families to begin the preparations for this learning initiative.

- Leading up to Christmas, our Special Education team is busy supporting schools and students at what often is a difficult time for some of our more vulnerable students.
- Principal McNamee expressed on behalf of the entire Special Education Department, welcomed to the new SEAC committee members, and wishing everyone a Blessed Christmas with family and friends.

4. New Business

- i. New 4 Year Term of office for SEAC membership December 14th, 2022
- ii. Recommendations from SEAC to the Board of Trustees on November 1, 2022, delivered by Chair of SEAC, Sue Wilson, appointing Cathy Bridson, Judith Peak, and Kaitlyn Bissonnette to the SEAC committee commencing on November 15th, 2022, to November 14th, 2026. Unanimously approved by the board of Trustees.
- iii. Notifications from SEAC to the Board of Trustees on November 1, 2022, Delivered by Chair of SEAC, Sue Wilson, of the following resignations: Rob More, Shelley More, and Amanda Banfield. Board of Trustees thanked these individuals for their gift of time.
- iv. The CDSBEO SEAC will bring forth the following recommendations to the Board of Trustees to appoint for the next four-year term:
 - Natasha Scott – official application to remain on CDSBEO’s SEAC as the representative from Child and Youth Mental Health Services, Cornwall Community Hospital
Move by: Tom Jordan CARRIED
 - Amanda Petch – official application to remain on CDSBEO’s SEAC as the alternate representative from Autism Ontario, East Region.
Moved by: Karen McAllister CARRIED
 - Anna Lafrance – official notification to join CDSBEO’s SEAC as the representative from Easter Seals Ontario
Moved by: Tom Jordan CARRIED
- v. Resignation Notifications:
 - Kim Peterson – official resignation notification as member at Large

5. Correspondence Received

- I. St. Lawrence College, Community Integration Through Co-operative Education (CICE) - flyer for upcoming information session and available programs - VIRTUAL CICE INFORMATION SESSION - WEDNESDAY, JANUARY 18th, 2022, 6-8pm

6. Motion to Excuse Regrets Received:

n/a

7. Next SEAC Meeting and Land Acknowledgment Presenter

- Wednesday, January 25, 2022
- Tom Jordan, Family and Children’s Services of Lanark, Leeds and Grenville

Topics for Presentations for 2022-20232 school year:

Presentations	Date
Land Acknowledgement Informative Presentation	Wednesday, Sept 28, 2022
Supporting Exceptional Learners Through Technology	Wednesday, Oct 26, 2022
The Right to Read – what it means for CDSBEO (Part 1)	Wednesday, Dec 14, 2022
The Right to Read – Board-wide Structured Literacy Approach (Part 2)	Wednesday, Jan 25, 2023
Child First Initiative, a Federally Funded Program for Inuit Children and Youth	Wednesday, Feb 22, 2023
Sonderly Training: ABA Strategies and Autism Training	Wednesday, Mar 29, 2023
Transitional Planning, Grade 12 to Community	Tuesday, Apr 25, 2023
Transition to Kindergarten – T2K	Wednesday, May 31, 2023
Kids in Care	date to be determined

8. Good News Sharing

Members and guests shared items of good news from across our eight counties.

9. Closing Prayer

Principal McNamee led the group in the CDSBEO Board Prayer.

10. Motion to Adjourn the Meeting

Moved by: Tom Jordan CARRIED

CDSBEO SEAC Quorum Tracking

	September 28, 2022	October 26, 2022	December 14, Meeting #1	December 14, Meeting #2	January 25, 2023	February 22, 2023	March 29, 2023	April 25, 2023	May 31, 2023	June 5, 2023
<i>Chair</i>	P	P	P	P						
<i>Vice Chair</i>	P	P	P	P						
<i>CDSBEO Trustee</i>	P	P	P	P						
<i>Family and Children's Services of LLG</i>	P	P	P	P						
<i>Rural FASD Support Network</i>	X	X	P	P						
<i>Child and Youth Mental Health Services - CCH</i>	X	P	P	P						
<i>Autism Ontario</i>	P	P	P	P						
<i>Children's Aid Society of the United Counties SD&G</i>	X	P	P	P						
<i>Easter Seals (as of January 25)</i>										
Total	6	7	8	8						

(5 members are required to be in attendance to reach Quorum)