



**2023-2024 Annual Shared Community Planning and Partnerships (CPP) Virtual Meeting**  
**Co-hosted by the Catholic District School Board of Eastern Ontario and the Upper Canada District School Board of Eastern Ontario**  
**June 3, 2024, 10:00 a.m. - 11:30 a.m., Virtual Microsoft Teams Meeting**

**List of Attendees:**

<b>Name</b>	<b>Organization</b>	<b>Title</b>
Ainsley Hunt	Township of North Glengarry	Economic Development Officer
Anita Legault	Mississippi Mills Childcare Services	Director
Ashley Hutchinson	Catholic District School Board of Eastern Ontario	Superintendent of Business & Treasurer
Calvin Pol	Township of North Dundas	Director of Development
Carole Dufort	Upper Canada District School Board	Trustee
Cathy McNally	Town of Perth	Director of Community Services
Chantal Tessier	CMHA Champlain East	Manager of education and volunteers
Chelsea Maximos	More Than Just Babysitting Child Care Centre Inc	Holy Cross Site Supervisor
Chelsey Coe	Lanark County Children's Services	Children's Services Supervisor
Danika Joly	Prescott Russell	Supervisor - Social Services Early Years Services
Diane Oxborough	PLEO	Program Manager
Diane Smithson	Town of Carleton Place	CAO
Donna Nielsen	Catholic District School Board of Eastern Ontario	Trustee
Dr. Paul Roumeliotis	Eastern Ontario Health Unit	Medical Officer of Health
Emily Rath	MMCS	Supervisor/Admin
Hayley McCartney		
Isabel Anne McRae	Council of Perth, Ontario	Councillor
Jamie Schoular	Upper Canada District School Board	Board Chair

Jeff Manley	SDG Rural Education Committee	Chair
Jeffrey Ren		
Jenifer Leeder	Upper Canada District School Board	Assistant Manager, Design & Construction
Jennifer Russell	Municipality of Mississippi Mills	Building Clerk
Jenny McBride	Lanark County Social Services	Children's Services Manager
Joanna Bowes	Town of Perth	Director of Development Services
Joanne Haley	Township of South Glengarry	GM Planning, Building and Enforcement
Julie Jordan	More Than Just Babysitting Child Care Centre Inc	Program Manager
Karen Torrie-Racine	Catholic District School Board of Eastern Ontario	Trustee
Karl Doyle	South Stormont	Director of Planning and Building
Karl Grenke	Town of Smiths Falls	Manager of Development Services
Kim Poirier	Upper Canada District School Board	Executive Assistant to the Superintendent of Schools
Kristine Greaves	City Of Cornwall	Manager, Human Services
Kylie Currie	Child Care United of Leeds and Grenville	Executive Director
Laurie Corrigan	Catholic District School Board of Eastern Ontario	Director of Education
Lisa Hunt	Upper Canada District School Board	Risk and Community Outreach Coordinator
Lisa Swan	Upper Canada District School Board	Trustee
Lynda Johnson	Upper Canada District School Board	Trustee
Malcolm Morris	Town of Smiths Falls	CAO
Mary Derouchie	Young Achievers Daycare	Director
Mathieu Fleury	City of Cornwall	CAO
Maureen Adams	SDG Counties	Chief Administrative Officer
Mellissa Morgan	City of Cornwall	General Manager, Huma Services
Michel Labonte	Upper Canada District School Board	Trustee
Norma McDonald	Catholic District School Board of Eastern Ontario	Superintendent of School Effectiveness
Paul Mesman	Catholic District School Board of Eastern Ontario	Manger of Plant Operations, Maintenance and Capital Projects
Peter Bosch	Upper Canada District School Board	Manager, Facilities Design and Construction
Phil Mosher	Municipality of North Grenville	Deputy Director of Planning & Development
Rachel Burns	RNJ Youth Services	Executive Director
Rebecca Luck	SDG Library	Director of Library Services
Rob Nolan	City of Brockville	Director of Economic and Development Services
Ron Ferguson	Upper Canada District School Board	Director of Education
Ruth Shay	More Than Just Babysitting Child Care Centre Inc	Executive Director
Sarah Crawford	Upper Canada District School Board	Manager of Planning
Sarah Huskinson	Township of North Glengarry	Chief Administrative Officer

Shallan Bond	Young Achievers Daycare	Assistant Director
Shannon Brown	United Counties of Leeds and Grenville	Manager Children's Services
Shannon Geraghty	Township of Augusta	CAO
Sherry-Lynn Harbers	Township of South Glengarry	General Manager of Parks, Recreation and Culture
Stephanie Keyes	Catholic District School Board of Eastern Ontario	Admin Assistant to Superintendent of Business & Treasurer.
Sue Wilson	Catholic District School Board of Eastern Ontario	Board Chair
Susan Rutters	Upper Canada District School Board	Superintendent of Schools
Tawnya Boileau	Leeds, Grenville & Lanark District Health Unit	School Health Coordinator
Tim Mills	Municipality of South Dundas	CAO
Wendy Van Keulen	Township of Edwardsburg Cardinal	Community Development Coordinator

### SUMMARY

Slides and additional information related to the 2023-2024 CPP Meeting are available respective board websites:

- Catholic District School Board of Eastern Ontario: <https://www.cdsbeo.on.ca/our-schools/community-planning-and-partnerships/>
- Upper Canada District School Board: [http://www.ucdsb.on.ca/community/community\\_planning\\_partnerships](http://www.ucdsb.on.ca/community/community_planning_partnerships)

**Presented by:**

Ashley Hutchinson, Superintendent of Business & Treasurer, CDSBEO  
 Paul Mesman, Manager of Plant Operations, Maintenance and Capital Projects, CDSBEO  
 Susan Rutters, Superintendent of Schools, UCDSB  
 Sarah Crawford, Manager, Planning and Service Excellence, UCDSB  
 Lisa Hunt, Community Outreach Coordinator, UCDSB  
 Peter Bosch, Manager, Facilities Design and Construction, UCDSB

CDSBEO and UCDSB presenters walked participants through a virtual PowerPoint Presentation in a combined fashion. Presenters spoke about their respective board data and provided the opportunity for participants to ask question.

**Q&A:**

Participants were provided a question/comment period following the presentation. The Q&A is listed below.

**Question #1:**

*Are before-and-after school childcare programs accounted for under Community Use of School statistics?*

**Response:**

*No, before-and-after school program statistics are not included.*

**Question #2:**

*Who would I contact related to potential usage at Oxford on the Rideau Public School?*

**Response:**

[cpp@ucdsb.on.ca](mailto:cpp@ucdsb.on.ca)

**Question #3:**

*There are several schools in the Perth area that are listed as having surplus space. What further information is being shared with the community by the UCDSB?*

**Response:**

*School Information Profiles can be found on the board's website at [School Information Profiles - Upper Canada District School Board \(ucdsb.on.ca\)](#). These profiles provide data and information around school enrolment, general facility information and more.*

*If community members have a use for this surplus space that would be covered in the UCDSB Policy 4002, please contact [cpp@ucdsb.on.ca](mailto:cpp@ucdsb.on.ca) to start that conversation. We also work with our communications department to ensure that we interact/communicate with the public to promote registration and potential opportunities.*

**Question #4:**

*In the Perth region there is a shortage of daycare spaces, has the UCDSB given thought to filling available school spaces?*

**Response:**

*All purpose build daycares within the UCDSB are operated by third-party providers. Staffing shortages is certainly a challenge for providers. The Board disperses a before-and-after school viability survey to families annually for those schools that do not currently offer a before-and-after school program. This survey determines parent interest. If there is enough interest, providers can apply through the CPP Application process.*

*The same steps apply to the CDSBEO.*

**Question #5:**

*Thank you for hosting this meeting. Our community (Town of Smiths Falls) appears not to have sufficient available capacity to be eligible for sharing the spaces. Are there still options available to rent the gym or other amenities off-hours (i.e. evening or weekends)?*

**Response:**

*Connect through the Community Use of Schools initiative that supports access to school space, outside of school hours.*

- [Community Use of Schools – Catholic District School Board of Eastern Ontario – CDSBEO](#)
- [Community Use of Schools - Upper Canada District School Board \(ucdsb.on.ca\)](#)