



ADMINISTRATIVE PROCEDURE

1. Procedure:

- a) No employee should be providing medical treatment, procedures or testing unless they have been specifically trained to do so. Proof of such training should be on file at the work site and also in the employee's file at the central office. Training must be provided by qualified personnel.
- b) Any biological waste produced by any procedure or testing must be treated as a biological hazard and therefore disposed of in the proper manner.
- c) Site Managers must ensure that an adequate supply of prescribed personal protective equipment PPE is available for any employee who may come into contact with bodily fluids.
- d) Employees must wear PPE provided. (OH & S Act Section 28 (1) (b))