

CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Hwy. 43,
Kemptville, Ontario K0G 1J0
Tel: 613-258-7757
Or Toll-free: 1-800-443-4562
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Appendix 17

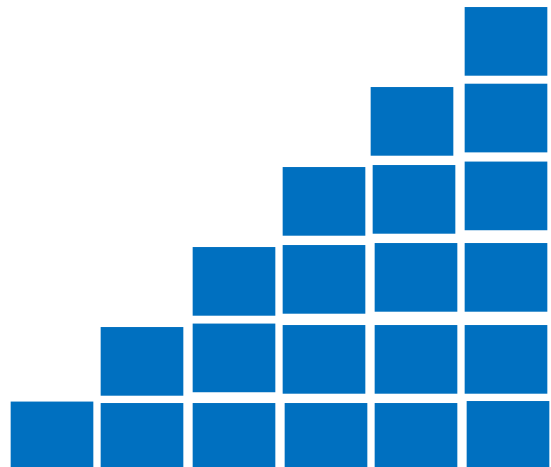
STAFF REPORT – Report 2

ARC WORKING COMMITTEE MEETINGS – AGENDA, MINUTES & POWERPOINTS

March 2017

Todd Lalonde
Chair

Wm. J. Gartland
Director of Education



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC ORIENTATION MEETING AGENDA

**Wednesday, October 26, 2016, 6:30pm
St. Joseph CSS, Cornwall, Library**

1. Prayer (Superintendent Cameron)
2. Introductions (Superintendent Cameron)
3. ARC Orientation Overview (Superintendent Norton)
 - a. School Board Efficiencies and Modernization
 - b. Community Planning and Partnerships
 - c. Pupil Accommodation Review
 - d. Mandate of the ARC
 - e. ARC Membership
 - f. Roles & Responsibilities
 - g. Meetings of the ARC
 - h. ARC Meeting Structure/Norms
 - i. Correspondence Items
 - j. Timelines
4. Review of October 4, 2016 Initial Staff Report to the Board (Superintendent Norton)
 - a. Background
 - b. Status Quo
 - c. Options
5. BREAK
6. Enrolment Demographics & Projections (Jack Ammendolia, C.N. Watson Economists)
7. Communications (Superintendent Norton)
8. ARC Working Group Activity (Superintendent Cameron)
9. ARC Working Group Meeting #1 – November 9, 2016 (Superintendent Cameron)
10. Public Meeting #1 – Format (Superintendent Cameron)
11. ARC Working Group Meeting # 2 (Superintendent Cameron)
12. Future ARC Working Meeting Dates (Superintendent Cameron)

Distribution:

ARC Members

Future meeting dates:

November 9, 2016 – ARC Working Meeting #1
November 16, 2016 – Meeting with City of Cornwall
November 30, 2016 – Public Meeting #1
December 7, 2016 – ARC Working Meeting #2
December 14, 2016 – ARC Working Meeting #3 (TBD)
January 18, 2017 – ARC Working Meeting #4 (TBD)
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA

MINUTES OF THE ARC ORIENTATION MEETING

Wednesday, October 26, 2016, 6:30pm
St. Joseph CSS, Cornwall, Library

Chair:

John Cameron, Superintendent of School Effectiveness

ARC Members:

Kim Summers on behalf of Melinda Summers, Bishop Macdonell	Mary Miller, St. Anne
Rachel Cousineau-Labelle, Bishop Macdonell	Kim Megenhardt, St. Anne
Tracey Masterson, Bishop Macdonell	Dan Curtis, St. Columban
Renee Rozon, Holy Trinity CSS	Ashley Bergeron, St. Columban
Cheryl Tourangeau, Holy Trinity CSS	Meghan Henry, St. Columban
Alanna Pollard, Holy Trinity CSS	Louise Tait, St. Columban
Cathy Leslie, Holy Trinity CSS	Danny Conway, St. Joseph CSS
MacLean Poulin, Holy Trinity CSS	Heather Stang, St. Joseph CSS
Beverley Bellefeuille, Immaculate Conception	Liz McCormick, St. Joseph CSS
Ellie Fuller, Immaculate Conception	Rob Dupuis, St. Joseph CSS
Patrick McLeod, Immaculate Conception	Sarah Lawrence, St. Joseph CSS
Janice Flood, Immaculate Conception	Stephanie Montpetit, St. Matthew CSS
Shannon McDougald, Sacred Heart	Kelly McDermid, St. Matthew CSS
Crystal Oakes, Sacred Heart	Rob Lauzon, St. Matthew CSS
John van Loenen, Sacred Heart	Caleb Montpetit, St. Matthew CSS
Micheline Baker, Sacred Heart	Patricia Dennison on behalf of Kennedy MacDonald, St. Peter
Michelle Brasseur-Robillard, St. Anne	Stacey Laframboise, St. Peter
Brittnee Starblanket, St. Anne	Dawn Wheeler, St. Peter

Resource Staff:

Bonnie Norton, Superintendent of Business, CDSBEO
Jack Ammendolia, C.N. Watson Economists

Regrets:

Joy Martel, St. Matthew CSS Donna Nielsen, Bishop Macdonell

Recorder:

Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron

Call to Order:

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 6:30 p.m.

1. Prayer (Superintendent Cameron)

Superintendent Cameron led the group in prayer.

2. Introductions (Superintendent Cameron)

The Chair welcomed the group and thanked them for being a member of the committee. Superintendent Cameron introduced Bonnie Norton, Superintendent of Business and Jack Ammendolia from C.N. Watson Economists. Both will be making presentations this evening. At this time, the members of the ARC shared their name, role and school affiliation. All members received a copy of the *Appendix 1, Initial Staff Report – Report 1, Cornwall Review Area, October 2016* that will be referenced throughout the ARC meetings.

3. ARC Orientation Overview (Superintendent Norton)
- a. School Board Efficiencies and Modernization
 - b. Community Planning and Partnerships
 - c. Pupil Accommodation Review
 - d. Mandate of the ARC
 - e. ARC Membership
 - f. Roles & Responsibilities
 - g. Meetings of the ARC
 - h. ARC Meeting Structure/Norms

Superintendent Norton began with a slide presentation ([HERE](#)) giving the committee an overview of the ARC process in greater detail. An ARC member asked for clarification on the Robert's Rule of Order and what constitutes a consensus.

Superintendent Norton continued with the slide presentation.

- i. Correspondence Items
- j. Timelines

4. Review of October 4, 2016 Initial Staff Report to the Board (Superintendent Norton)
- a. Background
 - b. Status Quo
 - c. Options

Superintendent Norton reviewed the *Appendix 1 Initial Staff Report – Report 1, Cornwall Review Area dated October 2016* with the group. The first section of the report includes the proposed options and well as boundary maps and School Information Profiles for each of the 9 schools involved in the process as well as the Terms of Reference, Pupil Accommodation Review – Board Policy and Board Administrative Procedures. The format of each SIP is consistent for each school. We will go into further details at the next meeting. Mrs. Norton asked if members had any questions, no response from the committee.

5. Enrolment Demographics & Projections (Jack Ammendolia, C.N. Watson Economists)

Jack Ammendolia, C.N. Watson Economists spoke next. Mr. Ammendolia told the group that lots of information will be forthcoming. What and why the process is about? He told the group that the demographic information will help give the committee perspective and context with the data presented. Mr. Ammendolia began his slide presentation ([HERE](#)) giving the committee an overview of the census data used in the School Information Profiles. Superintendent Norton added that the data provides context as to the reasoning for embarking on the ARC process. Mr. Ammendolia will be available to answer any questions. An ARC member asked for if the City of Cornwall building permit timelines affected data. Mr. Ammendolia stated that he is not seeing that trend.

6. ARC Working Group Meeting #1 – November 9, 2016 (Superintendent Cameron)

Superintendent Cameron asked the committee to review both Option 1 and Option 2 and to come to the meeting with questions. Members were asked to think about questions that may be asked at the public meeting regarding transportation, special education programming, etc. These queries will help the committee review the options.

7. Closing remarks (Superintendent Cameron)

Superintendent Cameron thanked the committee for attending this evening. The presentations covered a lot of information, please take the time to review the *Appendix 1 Initial Staff Report – Report 1, Cornwall Review Area, October 2016* and looking forward to the next meeting on November 9th, 2016 at 6:30 p.m.

8. Adjournment

The meeting adjourned at 8:04 p.m.

Distribution:

ARC Members

Future meeting dates:

November 9, 2016 – ARC Working Meeting #1

November 16, 2016 – Meeting with City of Cornwall

November 30, 2016 – Public Meeting #1

December 7, 2016 – ARC Working Meeting #2

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October 20, 2016

Dear ARC Members:

Thank you for volunteering your time to participate as a member of the Cornwall ARC Committee. ARC Committees play an important role in the public consultation process and act as the official conduit for information shared between the Board and the affected school communities.

As you already know, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the commencement of a Pupil Accommodation Review (ARC) in the Cornwall area at the Board Meeting of October 4, 2016. The nine schools involved in this review include the following:

- Bishop Macdonell
- Holy Trinity
- Immaculate Conception
- Sacred Heart
- St. Anne
- St. Columban's
- St. Peter
- St. Joseph CSS
- St. Matthew CSS

The first meeting of the ARC Committee will be an Orientation Meeting. The purpose of this meeting will be to outline the roles and responsibilities of the ARC Committee; review the ARC Terms of Reference; review enrolment and demographics for the area and complete a high level review of the Initial Staff Report. In addition, we will discuss how we will prepare for Public Meeting #1 to be held on Wednesday, November 30, 2016. Your input is essential in this process.

The **ARC Orientation Meeting** is scheduled as follows:

Wednesday, October 26, 2016 - 6:30pm
St. Joseph CSS - Library
1500A Cumberland St.
Cornwall, ON

ARC members are encouraged to read the Board Report and proposed options identified in the Initial Staff Report that were presented to trustees by staff. These reports are posted in their entirety on the board website at www.cdsbeo.on.ca. A bound copy of the Initial Staff Report will be provided to you at the Orientation Meeting. The Committee will have time to review the Report at the meeting.

It is important to remember that the inclusion of a school(s) in the accommodation review process does not necessarily mean that it will close. Accommodation reviews are designed to look at a grouping of

schools to determine the best solution for everyone involved in the process. While the Initial Staff Report may contain a proposed option that impacts schools in Cornwall, it does not mean that this will be the option that will ultimately be approved. The ARC Committee will be instrumental in providing direction in this regard. The final decision by the Board of Trustees to move forward with a recommendation will not take place until after extensive consultation with the community takes place. This is part of the review process.

Public consultations is at the heart of the accommodation review process. The ARC Committee will hold a number of working group meetings as well as two public meetings.

A public delegation evening will also be part of the consultation process. The goal of the ARC is to engage a wide range of school and community groups to participate in the consultation in order to gather feedback on the proposed accommodation options, developed by staff, to present to the Board for its consideration. The review could result in recommendations including:

- The closure or consolidation of a school(s);
- Changes to grades and programs offered at a school(s);
- New facilities and/or upgrades
- School boundary changes
- Partnerships and/or joint use opportunities;
- Status quo (no changes).

The staff recommendations, outlined in the October 4, 2016 Initial Staff Report, will be presented at the first public meeting, which is scheduled for November 30, 2016. These recommendations provide a foundation for the committee's discussions. The committee may also create alternative accommodation options, which should be consistent with the objectives and criteria outlined in the committee's terms of reference.

One does not have to be a member of the ARC to express his/her opinion and provide feedback. Everyone is welcome to submit his/her comments directly via email to PAR@cdsbeo.on.ca.

I look forward to working with each of you as your ARC Committee Chair.

If you have any questions, please feel free to contact me for assistance or email us at PAR@cdsbeo.on.ca.

Sincerely,



John Cameron
Superintendent of School Effectiveness
ARC Committee Chair

Copies: Trustees
Executive Council



Catholic District School Board of Eastern Ontario

ORIENTATION SESSION

Cornwall Area

Accommodation Review Committee

October 26, 2016





Prayer

God our Father, we thank You for having called us together that we may humbly serve You at this meeting. Send Your Holy Spirit upon us and remain present among us to lead us in the conversation and discussion we will have. Bless our words and thoughts with holiness that we may be fitting instruments of Your grace.

We ask this through Christ our Lord. Amen.

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Agenda

- Introductions
- Ministry of Education Incentives
- What is a Pupil Accommodation Review (PAR)?
- What triggers a PAR?
- Requirements of a PAR
- Mandate of the Accommodation Review Committee (ARC)
- Cornwall ARC Membership
- Trustee Roles & Responsibilities
- Director of Education Roles & Responsibilities
- Senior Administration Roles & Responsibilities
- ARC Roles & Responsibilities
- Meetings of the ARC
- ARC Meeting Structure/Norms
- Correspondence Items
- Timelines

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Introductions

- Board Staff
- Committee Members

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Ministry of Education Strategy

Promoting Efficient Use of Schools

- The Ministry of Education's strategy for School Boards includes incentives and supports to make and promote more efficient use of school facilities
 - Community Planning and Partnerships
 - Guideline released by the Ministry of Education - March 2015
 - Pupil Accommodation Reviews
 - Guideline released by the Ministry of Education - March 2015
- Boards were expected to amend current policies and procedures related to Community Planning and Partnerships and Pupil Accommodation Reviews, to comply with the Ministry of Education Guidelines released in March 2015, prior to the commencement of a Pupil Accommodation Review

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Why a Pupil Accommodation Review?

Ministry of Education Incentives

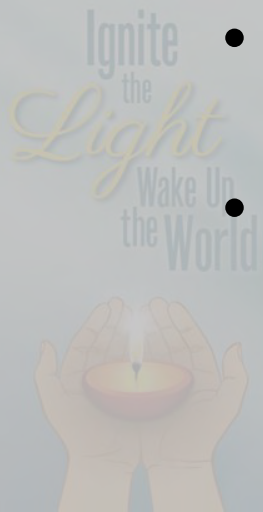
- In 2014-15, the Ministry of Education implemented the School Board Efficiencies and Modernization Strategy (SBEM). The primary focus of this strategy was for school boards to use existing space more efficiently
 - Approximately 600 schools in Ontario are operating at 50% or less capacity – 140 are in the GTA area
- 1. School Consolidation Capital Program - \$750M in capital funding for consolidation projects
- 2. Changes to the school operations and renewal top-up funding. Funding already reduced and the top-up funding will be fully eliminated in a phased-in approach (enhanced school exception)
- 3. Changes to the school foundation grant and staffing allocations for small schools





What is a Pupil Accommodation Review (PAR)?

- When a school board considers school consolidation or closure it must undergo a public consultation process to seek input from the community – this is the “Pupil Accommodation Review”
- A school board must undergo this process prior to any decision to consolidate or close a school (some exceptions apply)
- The process is mandated and regulated by the Ministry of Education
- The Ministry of Education released Pupil Accommodation Review (PAR) Guidelines that serve as a minimum standard for school boards to use when developing their PAR policies.





What Triggers a PAR?

- A PAR is typically triggered as a result of a school board considering the possible consolidation or closure of school facilities
- Factors that school boards examine when considering school closure or consolidation can include:
 - School Utilization
 - Student programming/course availability
 - Facility condition and renewal needs
 - Enrolment size
 - Accessibility/AODA compliance
 - Site limitations
 - Specialized space

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Requirements of a PAR

- Presentation of an Initial Staff Report to the Board of Trustees
- School Information Profiles (SIPs) for each school included in the PAR
- Board of Trustees approval to commence an Accommodation Review process
- Establishment of an Accommodation Review Committee (ARC)
- Working meetings of the ARC to review the Initial Staff Report and provide feedback on options
- Public Meetings (2)
- Public Delegations to the Board of Trustees
- Board of Trustees decision

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Mandate of the Accommodation Review Committee (ARC)

- The ARC is an advisory committee established by the Board that represents the school(s) affected by a pupil accommodation review and which acts as the official conduit for information shared between the Board and the affected school communities.
- The ARC provides feedback with respect to staff report(s) and the options set out therein and may also present alternative accommodation option(s), including rationale for the option(s).

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Mandate of the ARC...con't

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- The overall goal of the ARC is to provide the local perspective of stakeholders impacted by the decision of the Board of Trustees and to provide constructive feedback to Senior Administration regarding the Initial Staff Report, School Information Profiles (SIPs), Options and Preferred Options.
- The final decision regarding the future of a school or a group of schools rests solely with the Board of Trustees.

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Cornwall ARC Membership

➤ Bishop Macdonell

- Frances Derochie, Principal
- Donna Nielsen, Principal
- Melinda Summers, Parent
- Rachel Cousineau-Labelle, OECTA
- Tracey Masterson, CUPE

➤ Sacred Heart

- Shannon McDougald, Principal
- Crystal Oakes, Parent
- John vanLoenen, OECTA
- Micheline Baker, CUPE

➤ St. Matthew

- Joy Martel, Principal
- Stephanie Montpetit, Parent
- Kelly McDermid, OECTA
- Rob Lauzon, CUPE
- Caleb Monpetit, Student

➤ Holy Trinity

- Renee Rozon, Principal
- Cheryl Tourangeau, Parent
- Alanna Pollard, OECTA
- Cathy Leslie, CUPE
- MacLean Poulin, Student

➤ St. Anne

- Michelle Brasseur-Robillard, Principal
- Brittnee Starblanket, Parent
- Mary Miller, OECTA
- Kim Megenhardt, CUPE

➤ St. Peter

- Kennedy MacDonald, Principal
- Stacey Laframboise, Parent
- Andrea Cartier, OECTA
- Teagan Walsh, CUPE

➤ Immaculate Conception

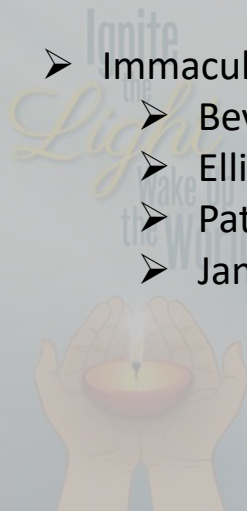
- Bev Bellefeuille, Principal
- Ellie Fuller, Parent
- Patrick McLeod, OECTA
- Janice Flood, CUPE

➤ St. Columban's

- Dan Curtis, Principal
- Ashley Bergeron, Parent
- Meghan Henry, OECTA
- Louise Tait, CUPE

➤ St. Joseph

- Danny Conway, Principal
- Heather Stang, Parent
- Liz McCormick, OECTA
- Rob Dupuis, CUPE
- Sarah Lawrence, Student





Cornwall ARC Membership...con't

- Board staff from various areas of responsibility, such as School Superintendents, Superintendent of Business, Finance, Facilities and Transportation staff may be assigned to act as **resources** to the ARC.

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Who Has a Role in the PAR?

- Trustees
- Director of Education
- Senior Administration
- ARC Committee
 - Chair of ARC
 - Senior Administration
 - Principals
 - Parents/Guardians
 - OECTA
 - CUPE
 - Students
 - Municipality
 - Partners

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Trustee Roles & Responsibilities

- Receive the Initial Staff Report and approve the commencement of a Pupil Accommodation Review Committee (ARC)
- Appoint members/authorize the Director to appoint members to the ARC in accordance with Board Policy
- May attend ARC meetings as observer only
- Attend public meetings
- Receive updated Staff Reports that include feedback from the ARC and the Public Meetings
- Listen to Public Delegations
- Make FINAL decision on ARC recommendations

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Director of Education Roles & Responsibilities

- Oversees the preparation of the Initial Staff Report to the Board of Trustees
- Appoint the Chair of the ARC on behalf of the Board of Trustees
- Appoints members to the ARC on behalf of the Board of Trustees
- Ensures that the ARC carries out its mandate in accordance with Board Policy and Procedure
- Monitors the work of the ARC
- Attends public meetings if desired
- Ensures adequate communications to the public, staff, parents, guardians, etc
- Issues press releases concerning the ARC
- Reviews and approves all Staff Reports to the Board of Trustees





Senior Administration Roles & Responsibilities

- Prepares the Initial Staff Report and School Information Profiles
- Superintendent whose schools are in the area of review will act as Chair of the ARC
- Chair will:
 - convene and chair meetings
 - ensure minutes are taken at ARC and Public Meetings
 - ensure that the ARC carries out its obligations as per the ARC Mandate and Terms of Reference
- Coordinate ARC meeting dates and Public Meeting dates
- Senior Administration may be requested to sit on the ARC or provide resource support as requested
- Respond to requests for additional information from the ARC

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ARC Roles & Responsibilities

- The ARC will review the School Information Profile (SIP) for each school under review
- A SIP is an orientation document with point-in-time data for each of the schools under a pupil accommodation review. The SIP is intended to help the ARC and the school community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review
- The ARC may request clarification with respect to information provided in the SIP
- It is not the role of the ARC to approve the SIP

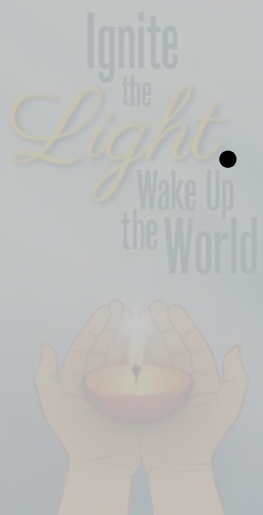
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ARC Roles & Responsibilities...con't

- The ARC will review the information provided and accommodation options proposed in the Initial Staff Report and will seek clarification, ask questions and provide feedback as necessary.
- The Initial Staff Report is drafted by Board staff. It identifies accommodation issues, sets out one or more options to address accommodation issues, identifies a recommended option, if more than one is proposed, and includes proposed timelines for implementation.
- The ARC will provide feedback with respect to the options in the Initial Staff Report prior to the first Accommodation Review Public Meeting.
- The ARC may provide alternative option(s) to those set out in the Initial Staff Report. The ARC must provide supporting rationale for the alternative option(s).





ARC Roles & Responsibilities...con't

- ARC members are not required to reach consensus with respect to the comments and feedback that will be provided to the Board of Trustees.
- The comments, feedback and any alternative option(s) will be collected and compiled by Board staff in the form of meeting notes. This information will be included in the Community Consultation Section of the Final Staff Report presented to the Board of Trustees.

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Meetings of the ARC

- The ARC will hold at least three (3) working meetings (not including the orientation meeting) to discuss the pupil accommodation review
- The ARC may choose to hold additional working meetings as deemed necessary
- At working meetings the ARC will review the materials presented by Board staff, may solicit input from the affected school communities, and will provide feedback to Board staff
- ARC working meetings will be open to the public, however, the public may only observe these meetings

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Meetings of the ARC...continued

- There is no quorum required for an ARC working meeting
- The ARC will be deemed to be properly constituted even if one or more members resign or do not attend working meetings of the ARC
- Meeting notes of ARC working meetings will be prepared
- ARC members may attend the Accommodation Review Public Meetings held by Board staff.





ARC Meeting Structure/Norms

- ARC members shall:
 - Promote a positive environment
 - Treat all other members and guests with respect
 - Recognize and respect the personal integrity of each member of the committee, school communities, and board staff
 - Acknowledge democratic principles and accept the consensus and votes of the committee members
 - Use established communication channels when questions or concerns arise
 - Promote high standards of ethical practice at all times

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ARC Meeting Structure/Norms

- The Chair of the ARC will govern ARC meetings via Roberts Rules of Order
- How will we make decisions:
 - Suggested Method:
 - Consensus will be achieved if there is no stated disagreement by any of the ARC members when the Chair asks if there is consensus
 - If consensus is not achieved the Chair will ask ARC members to vote on how to move forward on a task requiring a decision
 - A vote shall be passed when 50% plus one ARC members vote in favour of a motion
 - The motion will fail if the vote is a tie
 - The process for decisions is by a show of hands

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Correspondence Items

- At each ARC meeting ARC members will receive correspondence related to the Cornwall PAR for review and consideration
- Correspondence items will be discussed and noted in the minutes of each ARC meeting
- ARC members will determine the validity, relevance and action, if any, to be taken for correspondence items

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Timelines

October 26, 2016:

**Accommodation Review Committee (ARC)
Orientation Session
(for ARC members only)**

November 9, 2016:

**ARC Working Meeting #1
(St. Joseph CSS)**

November 16, 2016:

**Meeting with City of Cornwall
(St. Joseph CSS)**

November 30, 2016:

**Public Meeting # 1
(St. Joseph CSS)**

December 7, 2016:

**ARC Working Meeting #2
(St. Joseph CSS)**

December 14, 2016:

**ARC Working Meeting #3 (if required)
(St. Joseph CSS)**

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Timelines...con't

January 18, 2017

**ARC Working Meeting #4 (if required)
(St. Joseph CSS)**

February 15, 2017

**Public Meeting #2
(St. Joseph CSS)**

February 22, 2017

**ARC Working Meeting #5
(St. Joseph CSS)**

March 7, 2017

Initial Staff Report #2 to Board of Trustees

April 4, 2017

Public Delegations to the Board of Trustees

May 2, 2017

**Final Staff Report #3 to a Meeting of the
Board with Recommendations and Action
Required**

July 14, 2017

Business Case to Ministry of Education

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Questions?

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Catholic District School Board of Eastern Ontario

Demographic Trends and Enrolment

City of Cornwall

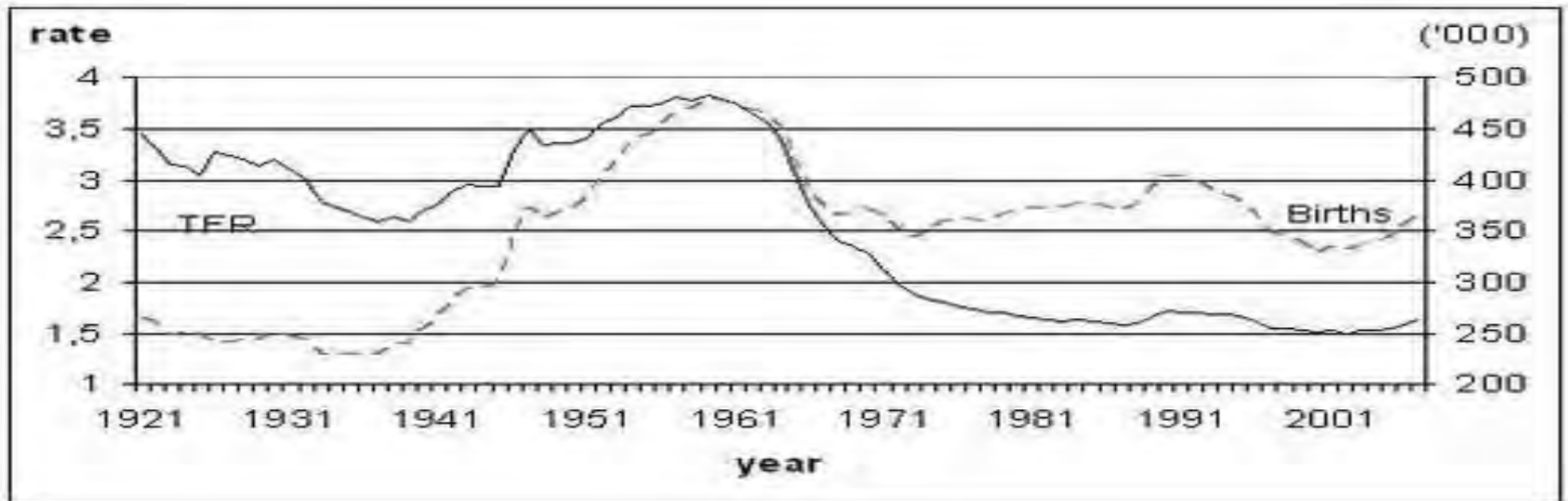
PAR

Wednesday, October 26, 2016

Presented By: Jack Ammendolia

The Baby Boom

Post WWII in Canada, the population and especially school aged children increased significantly which led to significant school construction and rapid school board expansion.



- The size and location of many schools across Ontario are a result of settlement patterns from a half a century ago.
- As the children of the baby boom generation have left the school system, it has resulted in enrolment declines in many parts of the Province.

Population Trends

The National Perspective

- The Canadian population grew by almost 12% between 2001 and 2011.
- **Canada had a higher rate of growth between 2001 and 2011 than any other of the G8 countries.**
- About 2/3's of Canada's growth was due to international migration – the majority of growth in the United States is due to natural increase.

While the country continues to experience overall population growth, Canada has been experiencing long term enrolment decline. The number of children aged 4-13 declined by more than 7% between 2001 and 2011.

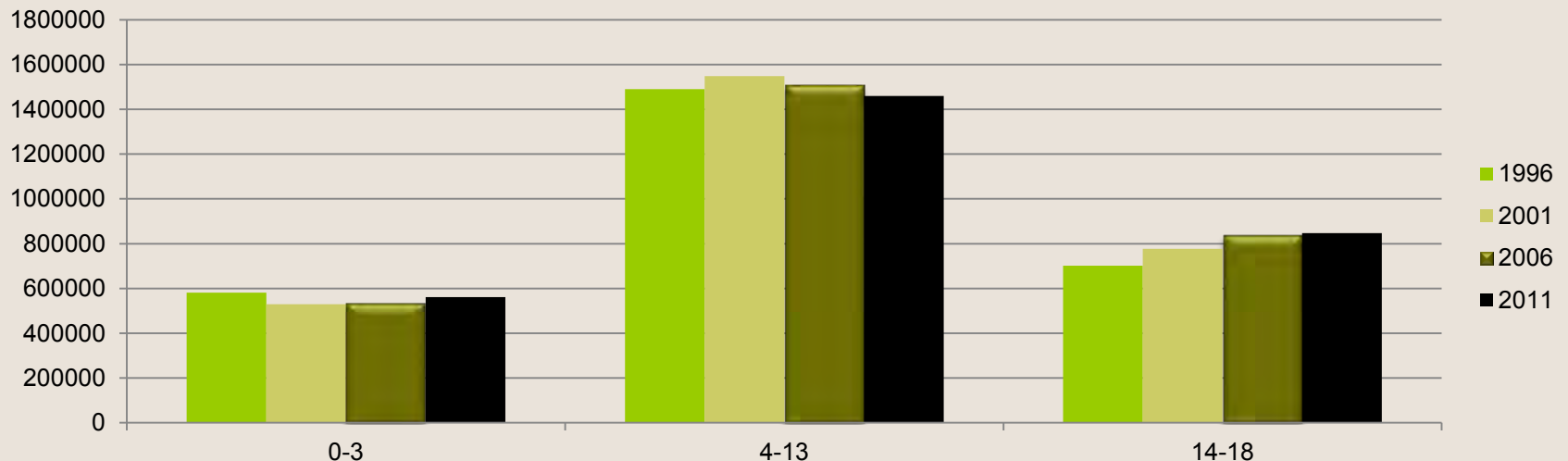
Ontario

- ❖ The Province grew by more than the National average from 2001-2006 (6.6%) than it had for more than a decade.
- ❖ This represented a population increase of about 750,000 people – approximately half of Canada's total population growth.
- ❖ Between 2006 and 2011 the Province's population continued to grow but by less than 6% - the first time in more than a decade that it grew less than the National average.

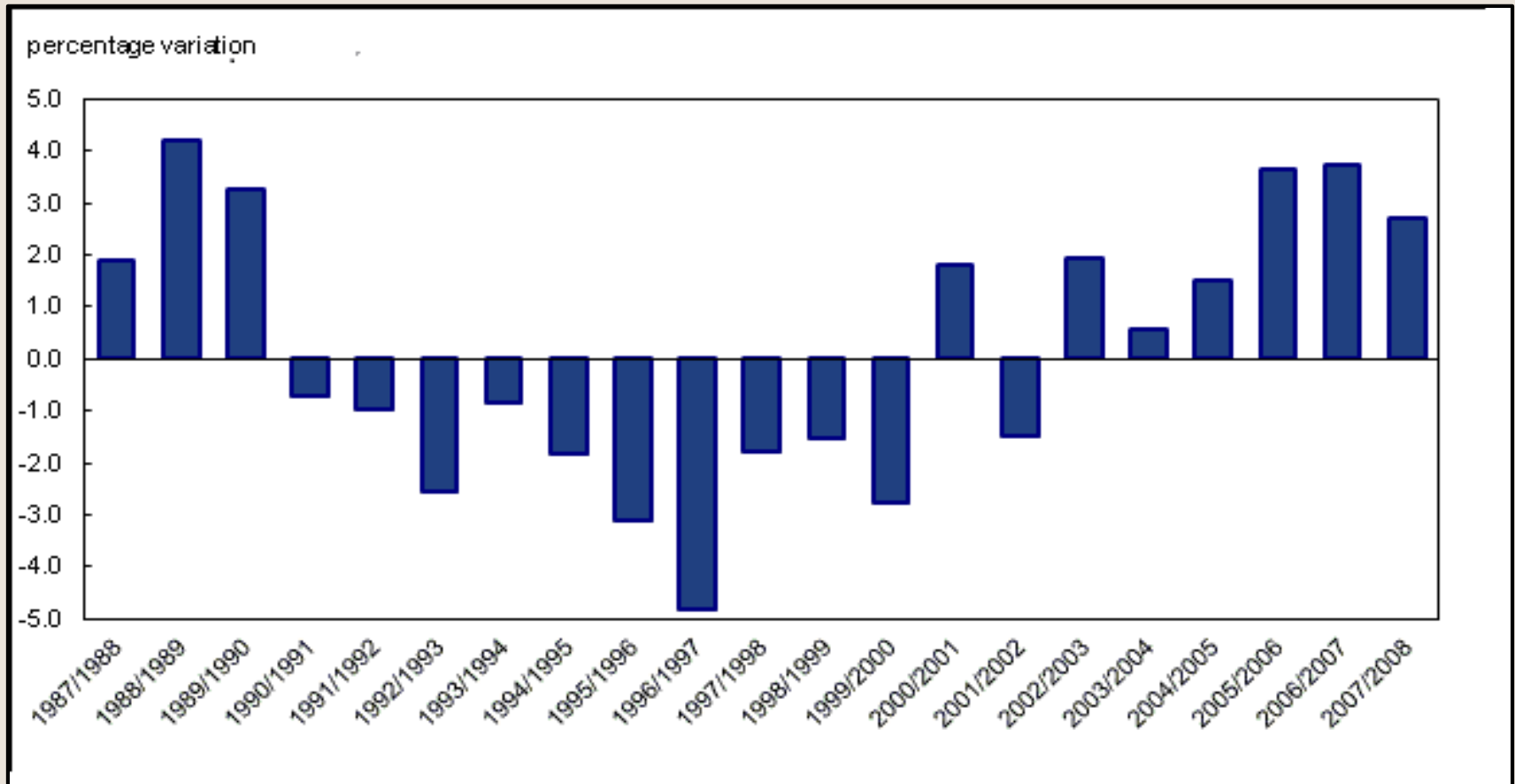
Ontario's population growth is largely driven by international migration – between 2001 and 2006 approximately 600,000 immigrants settled in Ontario. Between 2006 and 2011 this number dropped by almost 100,000.

Provincial School Aged Population Trends

CENSUS POPULATIONS							
Age	1996	2001	Change 1996- 2001	2006	Change 2001-2006	2011	Change 2006-2011
0-3	581,745	529,145	-52,600	535,210	6,065	560,830	25,620
4-13	1,490,495	1,547,950	57,455	1,507,260	-40,690	1,459,685	-47,575
14-18	702,110	776,600	74,490	838,420	61,820	847,250	8,830

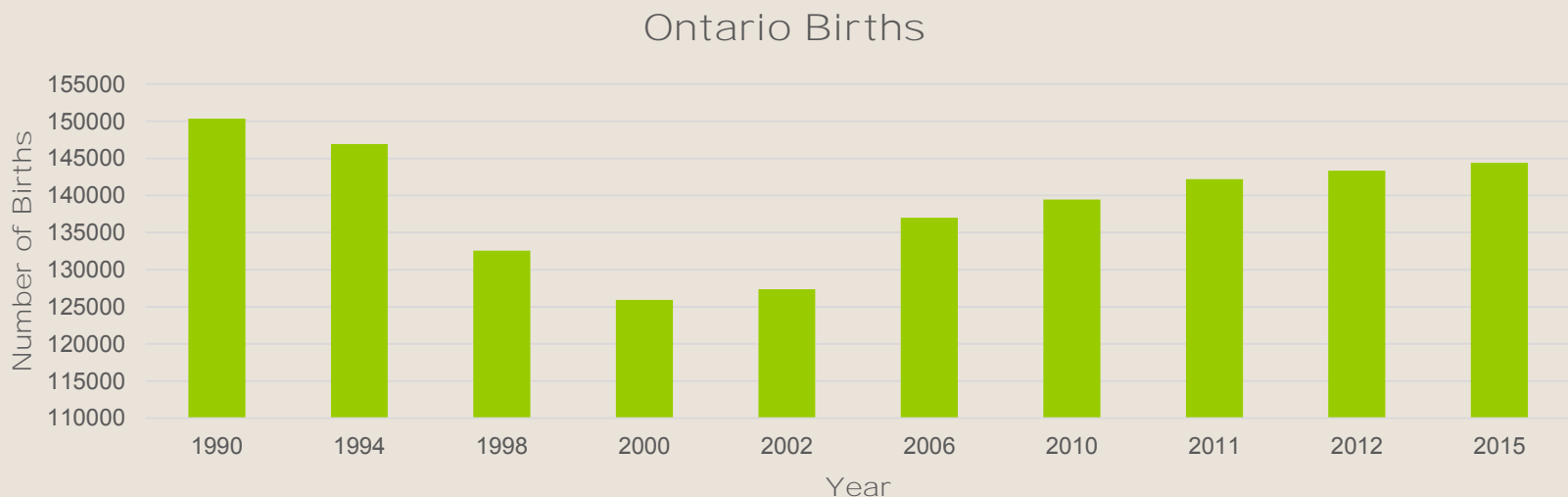


Year To Year Percentage Variation In Births



Ontario - What To Expect?

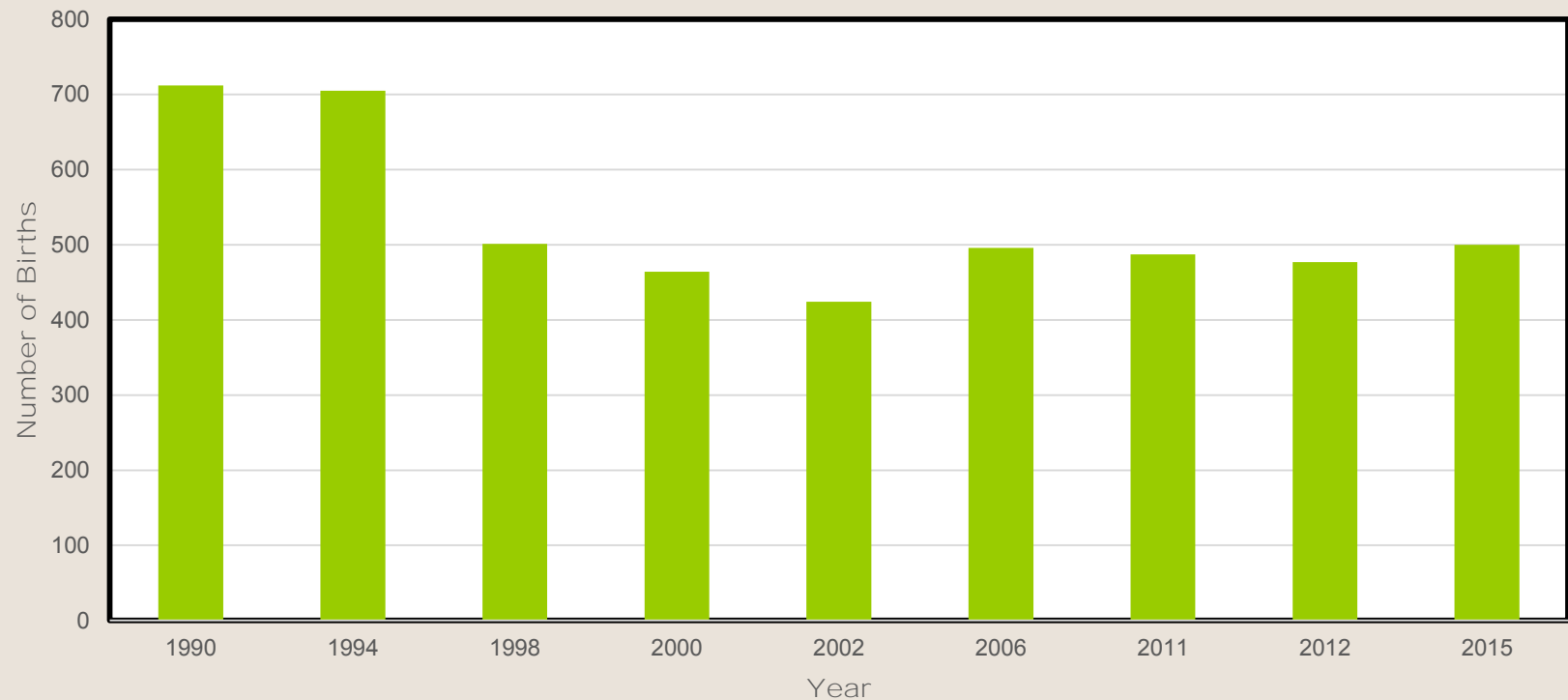
Ontario births have started to increase over the past several years after more than a decade of significant declines. Between 2000 and 2006 births increased by 5%. Since 2006 births have been increasing by about 1% per year on average – similar to the population increase.



The increasing trend in the number of births is promising – it should be noted, however, that current births are still more than 6% lower than levels from the early 1990's

City of Cornwall

City of Cornwall Births



City of Cornwall

Demographic Trends

Population Data	2001 Census	Share Of Total	2006 Census	Share Of Total	2011 Census	Share Of Total
Total Population	45,310		46,120		46,220	
Pre-School Population (0-3)	1,870	4.1%	1,840	4.0%	1,890	4.1%
Elementary School Population (4-13)	5,930	13.1%	5,430	11.8%	4,670	10.1%
Secondary School Population (14-18)	3,120	6.9%	3,220	7.0%	2,905	6.3%
Population Over 18 Years of Age	34,390	75.9%	35,630	77.3%	36,755	79.5%
<i>Females Aged 25-44</i>	6,245	13.8%	5,660	12.3%	5,155	11.2%

Population Data	2001-2006		2006-2011	
	Absolute Change	% Change	Absolute Change	% Change
Total Population	810	1.8%	100	0.2%
Pre-School Population (0-3)	-30	-1.6%	50	2.6%
Elementary School Population (4-13)	-500	-8.4%	-760	-16.3%
Secondary School Population (14-18)	100	3.2%	-315	-10.8%
Population Over 18 Years of Age	1,240	3.6%	1,125	3.1%
<i>Females Aged 25-44</i>	-585	-9.4%	-505	-9.8%

What Impacts Enrolment?

Many elements of enrolment are directly linked to demographics and socio-economic factors

- Overall population and development trends
- Pre-school aged population changes
- Populations of females between the ages of 25-44
- Births
- Economic factors

Other important factors deal with trends in the enrolment itself.

- Historical enrolment patterns
- Junior Kindergarten trends and participation rates
- Grade Structure Ratios
- Student Retention/Open Access
- **ENROLMENT SHARE**

Historical Enrolment & Participation Rates

HISTORICAL CITY OF CORNWALL ENROLMENT							
	2001	2006	2011	2012	2014	2001-2014	% +/-
JK Enrolment	175	151	125	124	127	(48)	-27%
Total Enrolment	2,404	1,963	1,572	1,502	1,478	(926)	-39%

PARTICIPATION RATES					
	2001	2006	2011	Diff. 01-06	Diff. 06-11
Total Elementary Enrolment	2,404	1,963	1,572	- 441	- 392
Total Elementary Aged Population	5,930	5,430	4,670	- 500	- 760
Elementary Participation Rates	40.5%	36.2%	33.7%	-4.4%	-2.5%

Projected Enrolment

PROJECTED ENROLMENT						
		2014	2016	2019	2024	2029
		/2015	/2017	/2020	/2025	/2030
ELEMENTARY SCHOOLS						
SCHOOL	CAPACITY					
Bishop Macdonell, Cornwall	370.0	220	255	222	191	174
Holy Trinity, Cornwall	170.0	168	195	152	164	157
Immaculate Conception	311.0	178	154	184	191	191
St. Peter, Cornwall	245.0	147	137	157	171	174
Sacred Heart, Cornwall	337.0	236	216	200	179	177
St. Anne's, Cornwall	225.0	331	370	361	367	370
St. Columban's West, Cornwall	357.0	194	193	199	178	170
Total Elementary	2,015.0	1,474	1,520	1,475	1,441	1,413
SECONDARY SCHOOLS						
Holy Trinity	396.0	535	538	472	453	462
St. Joseph's Secondary, Cornwall	810.0	750	765	654	657	609
St. Matthew	147.0	120	133	133	133	133
Total Secondary	1,353.0	1,405	1,436	1,259	1,243	1,204

Residential Development

According to recent municipal growth forecasts, approximately 2,400 new residential units are projected to be built in Cornwall and the surrounding area over the forecast term– this is an average of 160 new units per year.

This compares with an average of approximately 130 building permits that have been issued in the City of Cornwall over the past 6 years.

The projected number of units are also consistent with historical census dwelling data
It should be noted that new units are producing lower numbers of children

Dwelling Unit Data	2001 Census	2006 Census	2011 Census	2001 - 2006		2006-2011	
				Change	%	Change	%
Total Occupied Dwellings:	19,019	19,690	20,435	671	3.5%	745	3.8%
Total Population/Dwelling:	2.38	2.34	2.26	-0.04	-1.7%	-0.08	-3.4%
Elementary Pop./Dwelling:	0.31	0.28	0.23	-0.04	-11.6%	-0.05	-17.1%
Secondary Pop./Dwelling:	0.16	0.16	0.14	0.00	-0.3%	-0.02	-13.1%

Utilization Of Space

UTILIZATION OF PERMANENT SPACE					
	2014 /2015	2016 /2017	2019 /2020	2024 /2025	2029 /2030
ELEMENTARY SCHOOLS					
Bishop Macdonell, Cornwall	59%	69%	60%	52%	47%
Holy Trinity, Cornwall	99%	115%	89%	96%	92%
Immaculate Conception	57%	50%	59%	61%	61%
St. Peter, Cornwall	60%	56%	64%	70%	71%
Sacred Heart, Cornwall	70%	64%	59%	53%	53%
St. Anne's, Cornwall	147%	164%	160%	163%	164%
St. Columban's West, Cornwall	54%	54%	56%	50%	48%
Total Elementary	73%	75%	73%	72%	70%
Number of Surplus Spaces	541	495	540	574	602
SECONDARY SCHOOLS					
Holy Trinity	135%	136%	119%	114%	117%
St. Joseph's Secondary, Cornwall	93%	94%	81%	81%	75%
St. Matthew	82%	90%	90%	90%	90%
Total Secondary	104%	106%	93%	92%	89%
Number of Surplus Spaces	-52	-83	94	110	149



CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134
www.cdsbeo.on.ca



PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 1 AGENDA

**Wednesday, November 9th, 2016, 6:30pm
St. Joseph CSS, Cornwall, Library**

1. Prayer (Superintendent Cameron)
2. Approval of November 9th, 2016 Agenda for ARC Working Meeting # 1
3. Approval of October 26th, 2016 Meeting Minutes from ARC Orientation Meeting
4. ARC Working Group Activity # 1 (Superintendent Cameron) – Data Analysis & Ranking
5. BREAK
6. Primary & Secondary Facility Triggers for Consideration (Superintendent Norton)
7. Ranking Activity of Option 1 and 2 (Superintendent Cameron)
8. Communications (Superintendent Norton)
9. Questions
10. Public Meeting #1 – Format (Superintendent Norton)
11. ARC Working Group Meeting # 2 (Superintendent Cameron)
12. Future ARC Working Meeting Dates (Superintendent Cameron)

Distribution:
ARC Members

Future meeting dates:
November 30, 2016 – Public Meeting #1
December 7, 2016 – ARC Working Meeting #2
December 14, 2016 – ARC Working Meeting #3 (TBD)
January 18, 2017 – ARC Working Meeting #4 (TBD)
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 1 MINUTES

Wednesday, November 9th, 2016, 6:30pm
St. Joseph CSS, Cornwall, Library

Chair:

John Cameron, Superintendent of School Effectiveness

ARC Members:

Frances Derochie, Bishop Macdonell	Kim Megenhardt, St. Anne
Kim Summers, Bishop Macdonell	Mary Miller, St. Anne
Rachel Cousineau-Labelle, Bishop Macdonell	Brittnee Starblanket, St. Anne
Tracey Masterson, Bishop Macdonell	Dan Curtis, St. Columban
Renee Rozon, Holy Trinity CSS	Ashley Bergeron, St. Columban
Cheryl Tourangeau, Holy Trinity CSS	Meghan Henry, St. Columban
Alanna Pollard, Holy Trinity CSS	Louise Tait, St. Columban
Cathy Leslie, Holy Trinity CSS	Liz McCormick, St. Joseph CSS
MacLean Poulin, Holy Trinity CSS	Rob Dupuis, St. Joseph CSS
Beverley Bellefeuille, Immaculate Conception	Michael Whelan, St. Joseph CSS
Ellie Fuller, Immaculate Conception	Stephanie Montpetit, St. Matthew CSS
Patrick McLeod, Immaculate Conception	Kelly McDermid, St. Matthew CSS
Janice Flood, Immaculate Conception	Rob Lauzon, St. Matthew CSS
Shannon McDougald, Sacred Heart	Caleb Montpetit, St. Matthew CSS
Crystal Oakes, Sacred Heart	Joy Martel, St. Matthew CSS
John van Loenen, Sacred Heart	Patricia Dennison, St. Peter
Micheline Baker, Sacred Heart	Dawn Wheeler, St. Peter

Resource Staff:

Bonnie Norton, Superintendent of Business, CDSBEO

Members of the Public:

Greg Peerenboom, Standard-Freeholder
Dale Fobert, OECTA

Regrets:

Michelle Brasseur-Robillard, St. Anne Danny Conway, St. Joseph CSS

Absent:

Heather Stang, St. Joseph CSS Sarah Lawrence, St. Joseph CSS
Teegan Walsh, St. Peter Stacey Laframboise, St. Peter

Recorder:

Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron

Call to Order:

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 6:30 p.m.

1. Prayer
Superintendent Cameron began the meeting with a prayer.
2. Approval of November 9th, 2016 Agenda for ARC Working Meeting # 1
Moved by: Joy Martel
Seconded by: Cathy Leslie
Carried
3. Approval of October 26th, 2016 Meeting Minutes from ARC Orientation Meeting
Moved by: Rob Lauzon
Seconded by: Alanna Pollard
Carried
4. ARC Working Group Activity # 1 – Data Analysis and Ranking

Superintendent Cameron and Superintendent Norton showed a slide on the presentation that explained the activity, detailing the process of completion. This activity will give the group an understanding of the *Appendix 1, Initial Staff Report – Report 1, Cornwall Review Area, October 2016* specifically the School Information Reports. By completing this activity the group will be able to delve into the data and rank the schools thus giving a clearer understanding of what the document is about. The presentation along with the activity templates are ([HERE](#)). The committee worked on their own or in a group to complete the activity. After 10 minutes, Superintendent Cameron showed the next slide and asked the group if they reached the same outcome. The committee was asked if there were any surprises based on the exercise. Discussion took place on the results, the goal of the exercise was to show the committee the reasoning of the recommendations.

5. Primary & Secondary Facility Triggers for Consideration

Superintendent Norton explained that there are other facility triggers that the board reviewed to come up with the recommendations. The Facility Condition Index (FCI) is a calculation based on the 5 year renewal needs divided by the replacement cost of rebuilding a school. When the FCI is above 50%, it raises a flag. Triggers are not always visible to the naked eye, the buildings may require significant repairs, heating system, plumbing, and mechanical. Ministry of Education funding model is based on enrolment numbers, as enrolment drops, the operations funding for the school drops as well (see slide 6).

6. Ranking Activity of Option 1 and 2

Superintendent Cameron reviewed Option 1 and 2 with the committee to get a clearer understanding. Mr. Cameron asked the group for comments/questions on the different options. After the exercise, the group discussed some of the factors involved in their

thinking. Part two of the activity was for each school/group to look over each option and to indicate on the charts which option they feel is the best option in their opinion.

7. Discussion and Comments

Question: Why would the enrolment numbers at St. Joseph CSS showing an increase of only 10 students with the new grade 7-8 students?

Response: Yes, based on the projected enrolment numbers, St. Joseph CSS will be experiencing some enrolment decline over the next period of time. Based on those numbers, the existing facility will be able to accommodate the new students. The enrolment projections are included in each School Information Profile. There may be the possibility of an addition or portables if we go with the existing facility.

Question: What impact would Option 2 have on the students, would they remain on site?

Response: Most likely if Option 2 is chosen, there would be a need to look for an alternative site to maintain the existing St. Joseph CSS while construction is going on.

Question: If Option 1 is chosen, do we know where the facility would be built?

Response: At this point, we do not. We do know that we would like to maintain a presence in the north part of the city, looking for property in the proximity of the current St. Joseph CSS.

Question: If we go with Option 2, what changes/modification will take place at the current St. Joseph CSS?

Response: We would have to look at housing the 7 & 8 students, take this into account, possible renovations, no plans as of yet.

Question: If we go with Option 1, would the new school have the same facilities: auto shop, woodshop, hospitality room?

Response: The models that we have been looking at are similar to the layout of Holy Trinity CSS. They would include a cafeteria, chapel, etc. but very large specialized rooms like the woodshop, automotive and auditorium presently at St. Joseph CSS would be difficult to replace to the current state under the Ministry of Education's funding benchmarks.

Question: We don't want St. Joseph CSS to give up what they have, can we not approach the other board to buy the rest of the building? They have surplus space?

Response: It's not an option at this time.

Question: An ARC member shared that the way the province disposes of surplus buildings has changed and co-terminus boards now have to purchase surplus properties at fair market value. On the SIP profile for St. Joseph CSS, we see that the UCDSB currently pays for half of the repairs, if we purchase the property, are we solely responsible? ARC member asked if the board knows the cost of purchasing the rest of the building.

Response: Yes, we would have to upgrade and pay 100% of the cost. We do not have a cost of purchasing GVSS, we have not gone down that road. Keep in mind that the estimated shared repairs to the building within the next 5 years is currently around 15

million dollars. Right now, we are looking at the two options put forth in the recommendations, purchasing the building is not an option.

Question: An ARC member wished to advocate for the St. Matthew students. With the 7 & 8 students transitioning to St. Joseph and Holy Trinity, and if St. Matthew's stays a 9-12, those students will already be in the high school setting. With the current programs at Bishop, I'm assuming would move to St. Joseph, once those students are in the building, very concerned about the enrolment at St. Matthew.

Response: We would take that under consideration, duly noted.

Question: On that same note, the special education student requiring the highest needs are currently attending St. Joseph CSS as they have the facilities required, would a new build have the same amenities or would Holy Trinity CSS have to take on the programming?

Response: The board would have to look at the programming, ideally it would not be changing. Any new construction would have to be AODA compliant, meet code, accessibility compliant.

Question: An ARC member asked if Bishop would be able to accommodate the special education students currently at Immaculate, would the current programs suffer because of the higher numbers.

Response: Current enrolment numbers show that the space at Bishop is currently underutilized. The goal is not to increase class sizes, when more students are in the school, the programs become sustainable over time.

Question: An ARC member mentioned since the special education classes are capped at 16 and operating at capacity, does that have an impact on the ratio?

Response: Special education classrooms are not included in the ratings.

Question: An ARC member said both Option 1 and 2 mention possible reductions in staffing, does the board have any statistics on staffing losses for both options?

Response: The numbers are not available yet. Yes, there is a possibility, it is part of the process that would be considered. Schools would be staffed at the same level as any other school in the board. At this point in time, we don't know what the numbers will be. Both options will result in the same changes in staffing.

Question: An ARC member asked about the boundary of Immaculate students, those south of Second Street will be going to Bishop, some to St. Peter. The boundary for Holy Trinity does not align with the elementary boundaries, therefore, students attending Bishop could very well continue to Holy Trinity CSS when their classmates would go on to St. Joseph CSS. Are we going to be sending all of the students to St. Peter or is there a possibility of realigning the boundaries? By looking at the projected enrolment, if the students are sent to St. Peter that school will be over capacity by almost 100 in a few years.

Response: The board will take it under consideration.

Question: An ARC member asked if the potential staffing reductions in the two options could be shared with the ARC committee prior to making a decision. A motion was put forward that the projected job losses for OECTA and CUPE is provided for each option. Note: the motion was not seconded

Response: Senior Administration acknowledges that this will be addressed, and clarified that the outcome of either option would be the same, Option 1 or 2 would yield the same result, duly noted.

Superintendent Cameron indicated that boundary maps are available to the group to review, and that changes to the boundaries could take place.

Question: An ARC member asked if the board considered making changes to the grade 7 and 8 at St. Finnan, St. Andrew's and Iona Academy?

Response: Those options are not been considered for this review.

Question: An ARC member asked where the proposed new build for Sacred Heart would be located? The member expressed concerns as not all families have available transportation and should an emergency arise at school and if the new location is far away, it would put undue strain on the families, even attending a school meeting, or event. The issues of distance from school pertains to the Immaculate families as well.

Response: The current options are on the current Sacred Heart site or a location nearby. The board is aware, duly noted.

Question: An ARC member also expressed concern about transportation times and longer trips.

Response: Transportation times will not increase, more buses would be available. The impact on transportation is being investigated, the goal would be not to increase bus times, we are dealing with inner city schools, therefore it should not have an impact.

8. Public Meeting #1 – November 30th, 2016 at 6:30 p.m. St. Joseph CSS, Cafeteria

Superintendent Norton reviewed the format of the meeting with the group. All members are encouraged to attend if possible. Mr. Jack Ammendolia, C.N. Watson will be facilitating the evening as well as Superintendent Cameron and Superintendent Norton. A presentation will be followed by a “parking lot” style setup whereas members of the public will be able to go to each table display (special education, curriculum, STEO, human resources) to ask questions. A series of presentation boards will be on display, showing various graphs and the proposed school boundaries. Information slides or loop slides will be projected on an area in the room to display items of interest to the public.

9. Timelines

The ARC Working Group Meeting # 2 will take place on Wednesday, December 7th, 2016 at 6:30 p.m. at St. Joseph CSS in the library. The dates of any future meetings are listed below and additional dates will be added as required. A member of the committee asked if the April 4, 2017, Public Delegations to the Board of Trustees meeting could be moved to Cornwall to accommodate the participation of parents. Superintendent Norton

indicated that it probably would not be moved to Cornwall but talks are in place to provide transportation from key points within the city are being considered.

10. Adjournment

Moved by: Micheline Baker

Seconded by: Bev Bellefeuille

Carried

The meeting adjourned at 8:14 p.m.

Distribution:

ARC Members

Future meeting dates:

November 30, 2016 – Public Meeting #1

December 7, 2016 – ARC Working Meeting #2

December 14, 2016 – ARC Working Meeting #3 (TBD)

January 18, 2017 – ARC Working Meeting #4 (TBD)

February 15, 2017 – Public Meeting #2

February 22, 2017 – ARC Working Meeting #5 (TBD)



Catholic District School Board of Eastern Ontario

ARC WORKING GROUP MEETING #1

Cornwall Area Accommodation Review Committee

November 9, 2016





Prayer

God our Father, we thank You for having called us together that we may humbly serve You at this meeting. Send Your Holy Spirit upon us and remain present among us to lead us in the conversation and discussion we will have. Bless our words and thoughts with holiness that we may be fitting instruments of Your grace.

We ask this through Christ our Lord. Amen.

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Wake Up
the World





Agenda

- Approval of November 9, 2016 Agenda
- Approval of October 26, 2016 Minutes – ARC Orientation Session
- ARC Working Group Activity – Data Analysis and Ranking
- Break
- Primary & Secondary Facility Triggers
- Ranking Option 1 and Option 2
- Other Options?
- Communications
- Public Meeting #1 – Format – November 30, 2016
- ARC Working Meeting #2 – Wed., December 7, 2016
- Questions

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ARC Working Group Activity – Data Analysis and Ranking

CDSBEO - Cornwall Area Review - ARC Working Meeting #1 - November 9, 2016

Please rank from oldest to newest, most expensive to least expensive repairs, largest to smallest enrolment, etc (1 = best)

Facility Name	Age by Year Rank	Age by Year	School Condition / Required Repairs Rank	School Condition / Required Repairs	Total Financial Costs per Sq. Ft. Rank	Total Financial Costs per Sq Ft	Size By Enrolment Rank	Size By Enrolment	Size By Building Sq. Ft. Rank	Size By Building Sq. Ft.	Site Size (Acres) Rank	Site Size (Acres)	Green Space Sq. Ft Rank	Green Space Sq. Ft	Total Rank	Final Rank for all items
ELEMENTARY PANEL (Rank 1 to 6, 1 = best)																
Bishop Macdonell		1966		4,161,816		73.49		234		39,224		4.05		95,803		
Immaculate Conception		1954		3,185,391		73.25		174		24,456		3.09		51,397		
Sacred Heart, Cornwall		1946		4,201,158		76.62		233		25,833		3.24		38,879		
St. Anne		1957		1,556,079		91.35		339		21,849		2.99		79,913		
St. Peter		1963		2,783,247		67.71		146		19,730		4.74		88,062		
St. Columban's		1960		4,403,932		85.03		196		26,156		1.04		4,425		
SECONDARY PANEL (Rank 1 to 3, 1 = best)																
St. Joseph's CSS*		1967		7,790,353		59.48		739		93,295		13.00		157,505		
Holy Trinity CSS		2004		1,431,653		64.86		717		79,158		43.00		1,270,526		
St. Matthew CSS		1954		776,603		119.57		108		11,202		1.38		22,974		

* assumed 50% of 5 year renewal needs





ARC Working Group Activity – Data Analysis and Ranking - Results

CDSBEO - Cornwall Area Review - ARC Working Meeting #1 - November 9, 2016

Please rank from oldest to newest, most expensive to least expensive repairs, largest to smallest enrolment, etc (1 = best)

Facility Name	Age by Year Rank	Age by Year	School Condition / Required Repairs Rank	School Condition / Required Repairs	Total Financial Costs per Sq. Ft. Rank	Total Financial Costs per Sq Ft	Size By Enrolment Rank	Size By Enrolment	Size By Building Sq. Ft. Rank	Size By Building Sq. Ft.	Site Size (Acres) Rank	Site Size (Acres)	Green Space Sq. Ft Rank	Green Space Sq. Ft	Total Rank	Final Rank for all items
ELEMENTARY PANEL (Rank 1 to 6, 1 = best)																
Bishop Macdonell	1	1966	4	4,161,816	3	73.49	2	234	1	39,224	2	4.05	1	95,803	14	1
Immaculate Conception	5	1954	3	3,185,391	2	73.25	5	174	4	24,456	4	3.09	4	51,397	27	4
Sacred Heart, Cornwall	6	1946	5	4,201,158	4	76.62	3	233	3	25,833	3	3.24	5	38,879	29	5
St. Anne	4	1957	1	1,556,079	6	91.35	1	339	5	21,849	5	2.99	3	79,913	25	3
St. Peter	2	1963	2	2,783,247	1	67.71	6	146	6	19,730	1	4.74	2	88,062	20	2
St. Columban's	3	1960	6	4,403,932	5	85.03	4	196	2	26,156	6	1.04	6	4,425	32	6
SECONDARY PANEL (Rank 1 to 3, 1 = best)																
St. Joseph's CSS*	2	1967	3	7,790,353	1	59.48	1	739	1	93,295	2	13.00	2	157,505	12	2
Holy Trinity CSS	1	2004	2	1,431,653	2	64.86	2	717	2	79,158	1	43.00	1	1,270,526	11	1
St. Matthew CSS	3	1954	1	776,603	3	119.57	3	108	3	11,202	3	1.38	3	22,974	19	3

* assumed 50% of 5 year renewal needs





Primary Facility Triggers

TRIGGERS

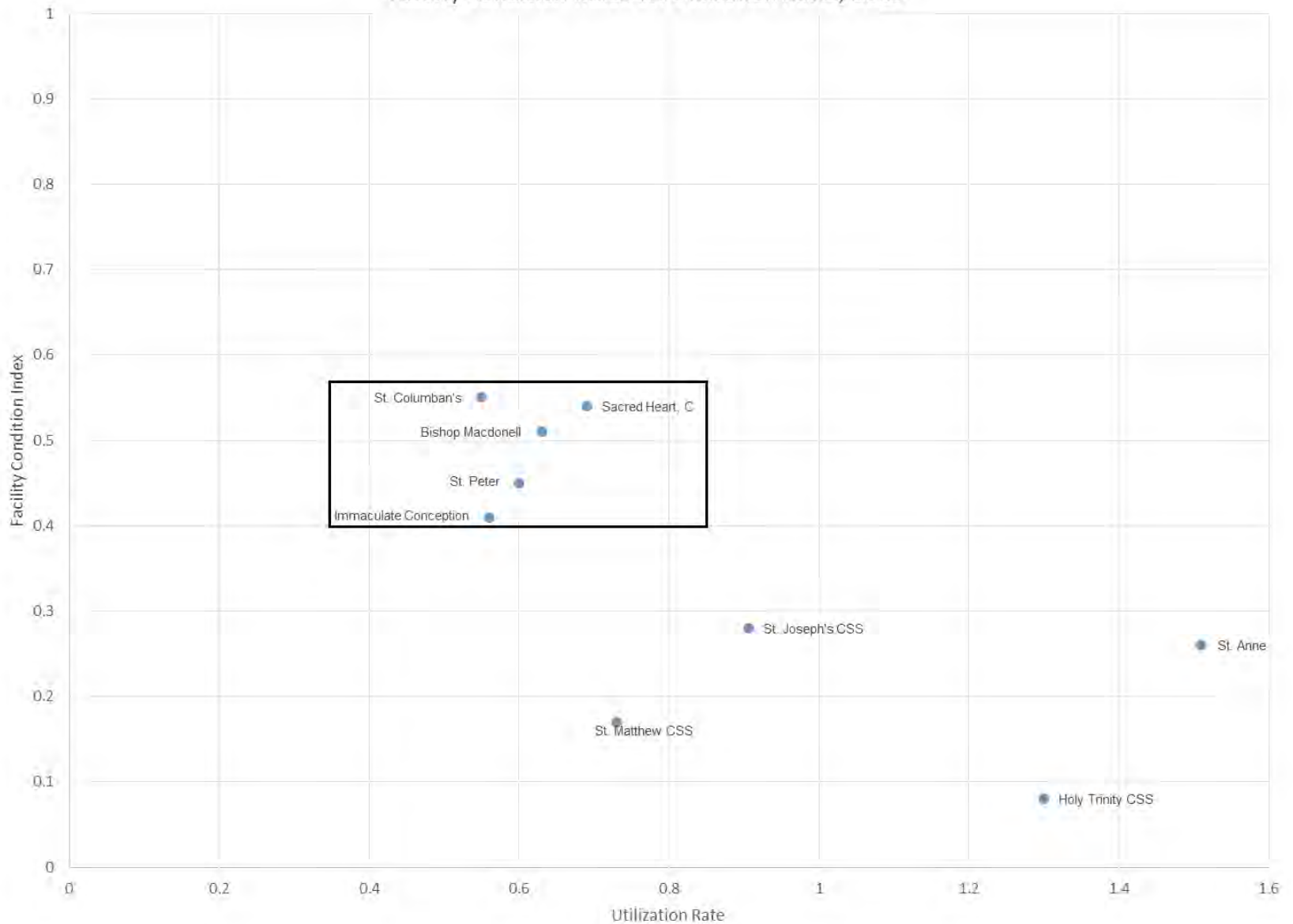
Facility Name	5 Year Event Costs	FCI Based on 5 Yr. Event	% Of Operations Costs Funded	OTG	2015/16 Students	Utilization
ELEMENTARY PANEL						
Bishop Macdonell	\$ 4,161,816	51%	63%	370	234	63%
Immaculate Conception	\$ 3,185,391	41%	56%	311	174	56%
Sacred Heart, Cornwall	\$ 4,201,158	54%	70%	337	233	69%
St. Anne	\$ 1,556,079	26%	100%	225	339	151%
St. Peter	\$ 2,783,247	45%	57%	245	146	60%
St. Columban's	\$ 4,403,932	55%	55%	357	196	55%
SECONDARY PANEL						
St. Joseph's CSS	\$ 7,790,353	28%	90%	810	739	91%
Holy Trinity CSS	\$ 1,431,653	8%	100%	566	717	127%
St. Matthew Catholic Secondary School	\$ 776,603	17%	76%	147	108	74%

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Triggers Chart

Facility Condition Index vs. Utilization Rates, 2015





Additional Elementary Factors to Consider

Elementary Schools - Additional Factors to Consider							
Criteria	Benchmark	Bishop	Immaculate	Sacred Heart	St. Anne	St. Columban's	St. Peter
Gymnasium	Single gym	Single	Single	Single	Single	Single	Single
Kindergarten Space	1,100 sq.ft with washroom	1 regular, 1 modified	regular classroom	1 regular, 1 modified	modified with washrooms	regular classroom, with washrooms	modified rooms with washrooms
% of Split Classess		92%	71%	83%	47%	92%	57%
Parking		Adequate	Inadequate	Inadequate	Adequate	Inadequate	Adequate
Stage		Yes	No	No	Yes	Drop stage	No
Curb Appeal		Yes	No	No	Yes	No	Yes
Lockers		Yes	No	No	No	No	No
Full Day Care		Yes	No	No	Yes	No	No
Before & After Day Care		Yes	Yes	Yes	Yes	No	Yes
Portable/ RCM Classroom Needs		0	0	2	10	0	4
Accessibility needs		not available	412,095	402,179	439,219	456,694	416,067
Shortest Bus Ride		2	2	3	10	2	3
Longest Bus Ride		46	26	33	45	36	45
Average Bus Ride		23	11	15	27	18	14





Additional Secondary Factors to Consider

Secondary Schools - Additional Factors to Consider				
Criteria	Benchmark	Holy Trinity CSS	St. Joseph CSS	St. Matthew CSS
Gymnasium	Double gym	Double	Double + Single	No
Stage		Yes	Yes - lighting & sound	No
Lockers		Yes	Yes	Yes
Fields		1	2	0
Track		No	Yes	No
SHSM Programs		Health/Wellness/ Arts/Culture	Business /Transportation/ Hospitality/ Tourism	Hospitality / Tourism / Construction Tech
Shops		Construction Tech	Transporation /Machine Shop-Small Engine Repair/Construction Tech	Construction Tech
Computer Labs		1	3	1
Specialty Rooms		Dance/Music/ Hospitality	Outdoor Ed/Workout Rm/2 Music /Hospitality	Hospitality/Hair Styling
Auditorium		No	Yes	No
Cafetorium		Yes	Cafeteria	Eating Room
Recording Room		Booth	Yes	No
Portable/ RCM Classroom Needs		6	8	4
Accessibility needs		275,342	354,720	372,437
Shortest Bus Ride		3	4	3
Longest Bus Ride		83	76	82
Average Bus Ride		20	27	46

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OPTION 1 – Preferred Option

- Consolidate Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter;
- Consolidate St. Columban's and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site; grade 7 & 8 students redirected to the new 7-12 St. Joseph CSS;
- Bishop Macdonell becomes a JK-6 dual track facility, with grade 7 & 8 students redirected to the new 7-12 St. Joseph CSS;
- Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the new 7-12 St. Joseph CSS;
- Close St. Joseph CSS and construct a new 7-12 facility either on the existing site or an alternative site;
- Status quo for St. Matthew CSS.
- **Overall, the on-the-ground (OTG) capacity would be reduced by 671 pupil places, resulting in a long-term utilization rate of approximately 97% for this review area.**
- **The 5-year renewal needs would be significantly reduced from approximately \$30.3 million to \$10.7 million as a result of the new construction and the resulting school closures.**

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Proposed Accommodation Strategy OPTION 1 – Preferred Option

- New Facility Requirements:

Sacred Heart – new JK to 6 school

- Construction of a new 308 pupil place JK-6 elementary school either on the existing Sacred Heart site or on an alternate nearby site that will be the new consolidated school for the existing Sacred Heart and St. Columban's
- The replacement of any of Pre-school Child Care spaces at the existing Sacred Heart will be required as a result of the new school

St. Joseph CSS – new Grade 7 – 12 school

- Construction of a new 836 pupil place grade 7 to 12 school on an alternate nearby site that will replace the existing St. Joseph CSS as well as accommodate grade 7 & 8 students from Bishop Macdonell, Sacred Heart, St. Anne and St. Columban's

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Proposed Accommodation Strategy OPTION 2

- Consolidate Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter;
- Consolidate St. Columban's and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site; redirect grade 7 & 8 students to the existing St. Joseph CSS;
- Bishop Macdonell becomes a JK-6 dual track facility, with grade 7 & 8 students redirected to the existing St. Joseph CSS that is converted to a grade 7-12 facility;
- The existing St. Joseph CSS becomes a 7-12 facility taking in grade 7 & 8 enrolment from Sacred Heart, St. Anne, St. Columban's and Bishop Macdonell;
- Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the existing St. Joseph CSS that is converted to a grade 7-12 facility;
- Status quo for St. Matthew CSS.
- **Overall, the on-the-ground (OTG) capacity would be reduced by 697 pupil places, resulting in a long-term utilization rate of approximately 97.9% for this review area.**
- **The 5-year renewal needs would be reduced from approximately \$30.3 million to \$18.5 million as a result of the new construction and the resulting school closures.**

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Proposed Accommodation Strategy OPTION 2

- Facility Requirements:

Sacred Heart – new JK to 6 school

- Construction of a new 308 pupil place JK-6 elementary school either on the existing Sacred Heart site or on an alternate nearby site that will be the new consolidated school for the existing Sacred Heart and St. Columban's
- The replacement of any of Pre-school Child Care spaces at the existing Sacred Heart will be required as a result of the new school

St. Joseph CSS

- Converted to a grade 7-12 facility





Rank Option 1 vs Option 2

- Collaborate at your table and collectively try to decide on which option is preferred, Option 1 or Option 2
- Place the red dot on the preferred option on the flip chart paper
- Are there other options?

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Communications ?

- Any feedback from the community so far?

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Public Meeting # 1 Format

November 30, 2016

- Introductory PowerPoint and then a “parking lot” style evening with various tables setup (curriculum, spec ed, transportation, etc)
- Presentation Boards for display
- Possible “loop slides” with various information

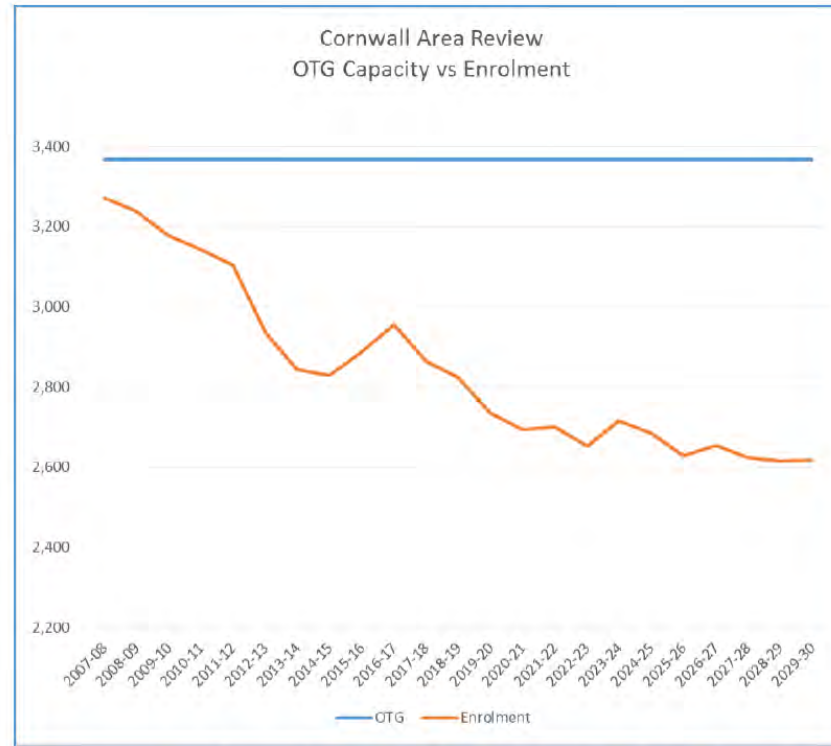
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Presentation Boards for Display



Pupil Accommodation Review – Cornwall Area CURRENT



- Elementary enrolment is expected to decline by 7.2% from 2015-16 to 2029-30
- Secondary enrolment is expected to decline 11.7% from 2015-16 to 2029-30
- Overall enrolment for Cornwall area is expected to decline by 9.4%
- Vacant Pupil Places – CURRENT
 - 2015-16: 481
 - 2029-30: 751

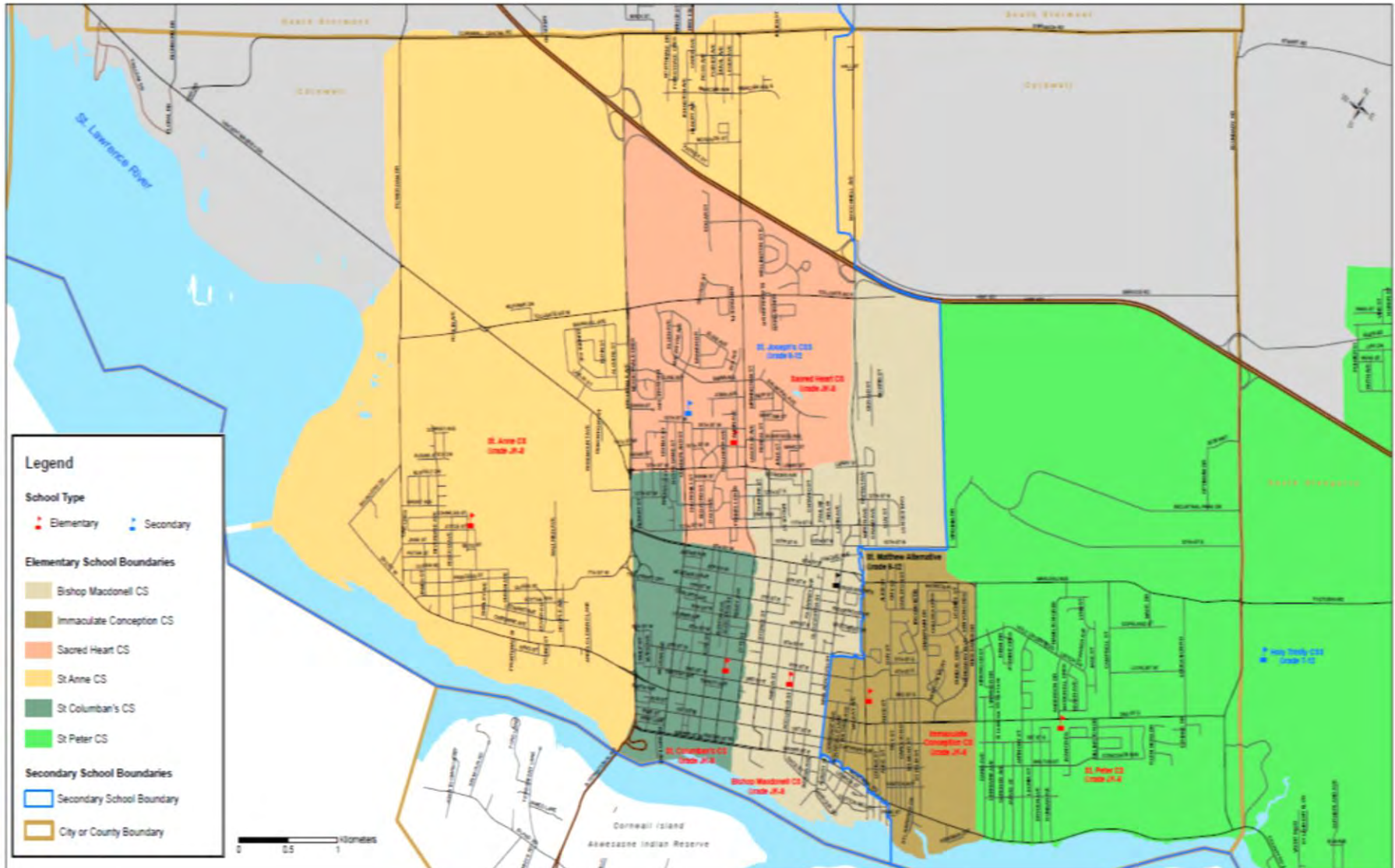
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Current School Attendance Boundaries
City of Cornwall

Appendix 2



Presentation Boards for Display

Pupil Accommodation Review – Cornwall Area CURRENT

NO STRATEGY		Year 1	Year 5	Year 10	Year15	Diff &	2029-30
School Name	OTG	2015-16	2019-20	2024-25	2029-30	(+/-) 2015-29	Utilization
Bishop Macdonnell	370	234	222	191	174	-25.6%	47.0%
Holy Trinity Elem	170	201	152	164	157	-21.9%	92.4%
Immaculate Conception	311	174	184	191	191	9.8%	61.4%
St. Peter	245	146	157	171	174	19.2%	71.0%
Sacred Heart	337	233	200	179	177	-24.0%	52.5%
St. Anne	225	339	361	367	370	9.1%	164.4%
St. Columban's	357	196	199	178	170	-13.3%	47.6%
Total Elementary	2015	1523	1475	1441	1413	-7.2%	70.1%
Utilization		75.6%	73.2%	71.5%	70.1%		
Holy Trinity CSS	396	516	472	453	462	-10.5%	116.7%
St. Joseph CSS	810	740	654	657	609	-17.7%	75.2%
St. Matthew CSS	147	108	133	133	133	23.1%	90.5%
Total Secondary	1353	1364	1259	1243	1204	-11.7%	89.0%
Utilization		100.8%	93.1%	91.9%	89.0%		
Grand Total	3368	2887	2734	2684	2617	-9.4%	77.7%
Total Utilization		85.7%	81.2%	79.7%	77.7%		

- Elementary Utilization drops from 75.6% in 2015-16 to 70.1% in 2029-30
- Secondary Utilization drops from 100.8% in 2015-16 to 89.0% in 2029-30
- Overall Utilization drops from 85.7% in 2015-16 to 77.7% in 2029-30



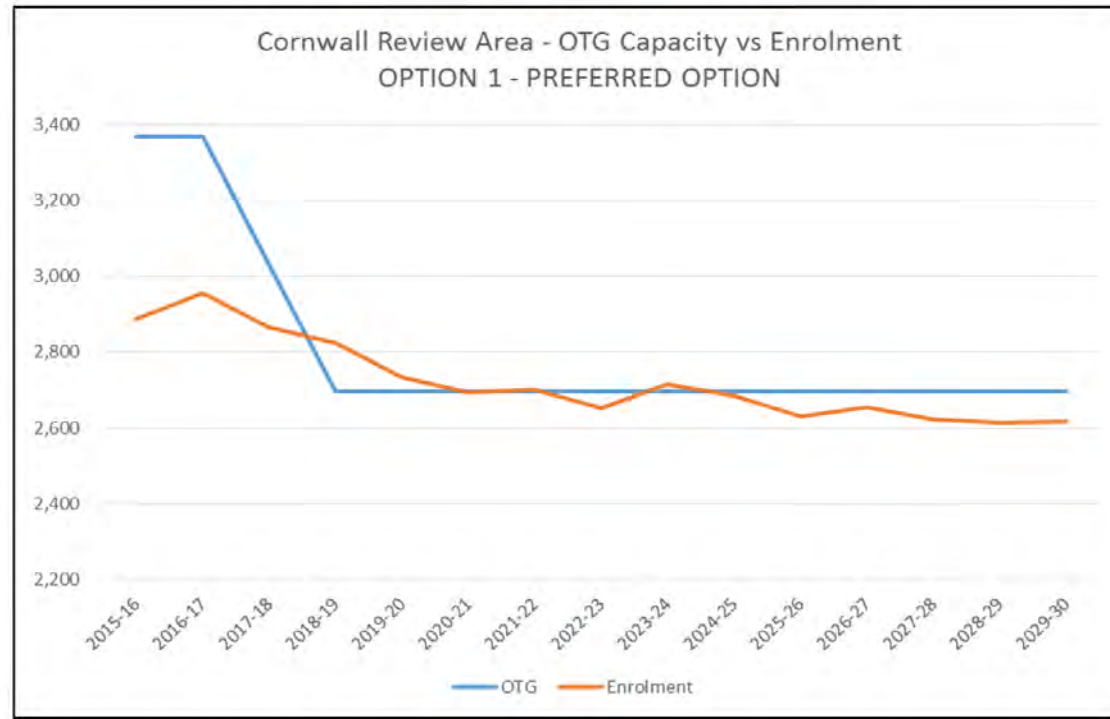
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Presentation Boards for Display



Pupil Accommodation Review – Cornwall Area OPTION 1 – PREFERRED OPTION



- Elementary enrolment is expected to decline by 7.2% from 2015-16 to 2029-30
- Secondary enrolment is expected to decline 11.7% from 2015-16 to 2029-30
- Overall enrolment for Cornwall area is expected to decline by 9.4%
- Vacant Pupil Places – OPTION 1 – PREFERRED OPTION
 - 2015-16: 481
 - 2029-30: 81

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Presentation Boards for Display

Pupil Accommodation Review – Cornwall Area

OPTION 1 – PREFERRED OPTION

Option 1 Strategy - Preferred Option										
School Name	OTG	Revised OTG	Year 1 2015-16	Year 5 2019-20	Year 10 2024-25	Year15 2029-30	No Strategy 15Y Utilization	Option 1 15Y Utilization	5Y Renewal Needs No Strategy	5Y Renewal Needs Option 1
Bishop Macdonnell	370	370	234	297	274	270	47.0%	73.0%	\$ 4,161,816	\$ 4,161,816
Holy Trinity Elem	170	170	201	152	164	157	92.4%	92.4%	see secondary	see secondary
Immaculate Conception	311	0	174	0	0	0	61.4%		3,185,391	-
St. Peter	245	245	146	223	237	240	71.0%	98.0%	2,783,247	2,783,247
Sacred Heart	337	308	233	315	281	280	52.5%	90.9%	4,201,158	-
St. Anne	225	225	339	289	289	292	164.4%	129.8%	1,556,079	1,556,079
St. Columban's	357	0	196	0	0	0	47.6%		4,403,932	-
Total Elementary	2015	1318	1523	1276	1245	1239	70.1%	94.0%	\$ 20,291,623	\$ 8,501,142
Utilization			75.6%	96.8%	94.5%	94.0%				
Holy Trinity CSS	396	396	516	472	453	462	116.7%	116.7%	1,431,653	1,431,653
St. Joseph CSS*	810	836	740	853	853	782	75.2%	93.5%	7,790,353	-
St. Matthew CSS	147	147	108	133	133	133	90.5%	90.5%	776,603	776,603
Total Secondary	1353	1379	1364	1458	1439	1377	89.0%	99.9%	\$ 9,998,609	\$ 2,208,256
Utilization			100.8%	105.7%	104.4%	99.9%				
Grand Total	3368	2697	2887	2734	2684	2616	77.7%	97.0%	\$ 30,290,232	\$ 10,709,398
Total Utilization			85.7%	101.4%	99.5%	97.0%				
* St. Joseph CSS school 5Y renewal needs prorated 50/50 with UCDSB/CDSBEO										
Reduction in Capacity - Option 1										
		671								

- Elementary Utilization increases from 75.6% in 2015-16 to 94.0% in 2029-30
- Secondary Utilization drops from 100.8% in 2015-16 to 99.9% in 2029-30
- Overall Utilization increases from 85.7% in 2015-16 to 97.0% in 2029-30



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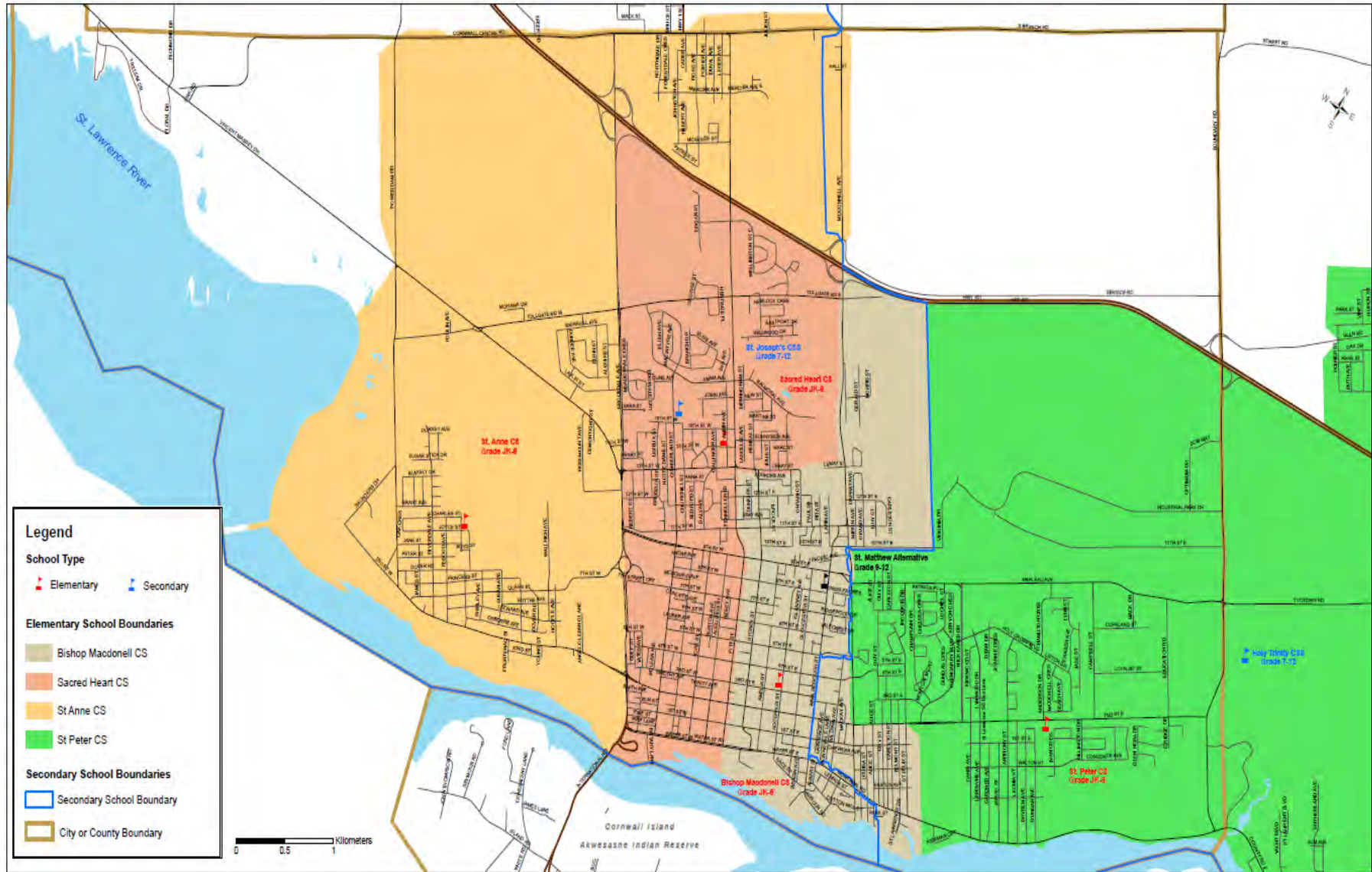


Presentation Boards for Display



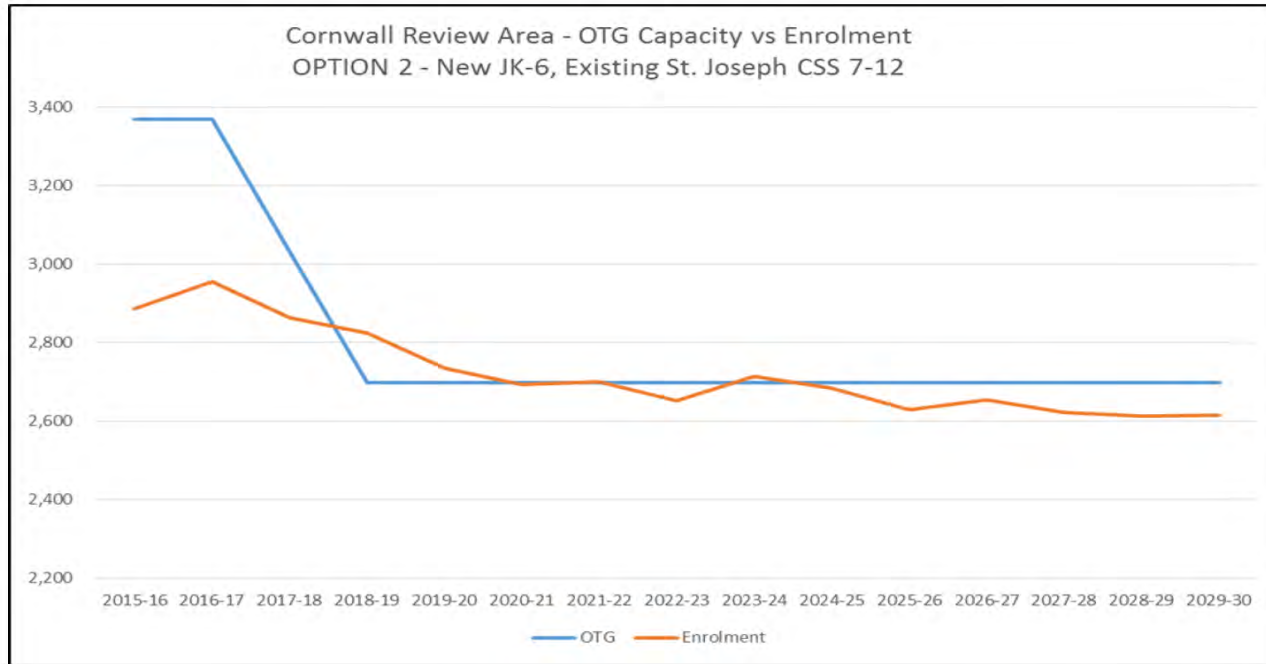
Option 1 and Option 2 Proposed School Attendance Boundaries City of Cornwall

Appendix 3



Presentation Boards for Display

Pupil Accommodation Review – Cornwall Area OPTION 2 – NEW JK-6, EXISTING ST. JOSEPH CSS 7-12



- Elementary enrolment is expected to decline by 7.2% from 2015-16 to 2029-30
- Secondary enrolment is expected to decline 11.7% from 2015-16 to 2029-30
- Overall enrolment for Cornwall area is expected to decline by 9.4%
- Vacant Pupil Places – OPTION 2 – NEW JK-6, EXISTING ST. JOSEPH CSS 7-12
 - 2015-16: 481
 - 2029-30: 55

Presentation Boards for Display

Pupil Accommodation Review – Cornwall Area OPTION 2 – NEW JK-6, EXISTING ST. JOSEPH CSS 7-12

Option 2 Strategy - New JK-6, Existing St. Joseph CSS 7-12										
School Name	OTG	Revised OTG	Year 1 2015-16	Year 5 2019-20	Year 10 2024-25	Year15 2029-30	Status Quo 15Y Utilization	Option 2 15Y Utilization	5Y Renewal Needs No Strategy	5Y Renewal Needs Option 2
Bishop Macdonnell	370	370	234	297	274	270	47.0%	73.0%	\$ 4,161,816	\$ 4,161,816
Holy Trinity Elem	170	170	201	152	164	157	92.4%	92.4%	see secondary	see secondary
Immaculate Conception	311	0	174	0	0	0	61.4%		3,185,391	-
St. Peter	245	245	146	223	237	240	71.0%	98.0%	2,783,247	2,783,247
Sacred Heart	337	308	233	315	281	280	52.5%	90.9%	4,201,158	-
St. Anne	225	225	339	289	289	292	164.4%	129.8%	1,556,079	1,556,079
St. Columban's	357	0	196	0	0	0	47.6%		4,403,932	-
Total Elementary	2015	1318	1523	1276	1245	1239	70.1%	94.0%	\$ 20,291,623	\$ 8,501,142
Utilization			75.6%	96.8%	94.5%	94.0%				
Holy Trinity CSS	396	396	516	472	453	462	116.7%	116.7%	1,431,653	1,431,653
St. Joseph CSS*	810	810	740	853	853	782	75.2%	96.5%	7,790,353	7,790,353
St. Matthew CSS	147	147	108	133	133	133	90.5%	90.5%	776,603	776,603
Total Secondary	1353	1353	1364	1458	1439	1377	89.0%	101.8%	\$ 9,998,609	\$ 9,998,609
Utilization			100.8%	107.8%	106.4%	101.8%				
Grand Total	3368	2671	2887	2734	2684	2616	77.7%	97.9%	\$ 30,290,232	\$ 18,499,751
Utilization			85.7%	102.4%	100.5%	97.9%				
* St. Joseph CSS school 5Y renewal needs prorated 50/50 with UCDSB/CDSBEO										
Reduction in Capacity - Option 2										
		697								

- Elementary Utilization increases from 75.6% in 2015-16 to 94.0% in 2029-30
- Secondary Utilization increases from 100.8% in 2015-16 to 101.8% in 2029-30
- Overall Utilization increases from 85.7% in 2015-16 to 97.9% in 2029-30



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Timelines

November 9, 2016:

**ARC Working Meeting #1
(St. Joseph CSS)**

November 16, 2016:

**Meeting with City of Cornwall
(St. Joseph CSS)**

November 30, 2016:

**Public Meeting # 1
(St. Joseph CSS)**

December 7, 2016:

**ARC Working Meeting #2
(St. Joseph CSS)**

December 14, 2016:

**ARC Working Meeting #3 (if required)
(St. Joseph CSS)**

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Timelines...con't

January 18, 2017

**ARC Working Meeting #4 (if required)
(St. Joseph CSS)**

February 15, 2017

**Public Meeting #2
(St. Joseph CSS)**

February 22, 2017

**ARC Working Meeting #5
(St. Joseph CSS)**

March 7, 2017

Initial Staff Report #2 to Board of Trustees

April 4, 2017

Public Delegations to the Board of Trustees

May 2, 2017

**Final Staff Report #3 to a Meeting of the
Board with Recommendations and Action
Required**

July 14, 2017

Business Case to Ministry of Education

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Questions?

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CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 2 AGENDA

**Wednesday, December 7th, 2016, 6:30pm
St. Joseph CSS, Cornwall, Library**

1. Prayer
2. Approval of December 7th, 2016 Agenda for ARC Working Meeting # 2
3. Approval of November 9, 2016 Meeting Minutes from ARC Working Meeting #1
4. Minutes, PowerPoint and Input received from the City of Cornwall Meeting – November 21, 2016
5. Overall feedback and discussion regarding Public Meeting #1 – November 30, 2016
6. Are there other options or considerations that we have missed?
7. Are there other comments/feedback at this time regarding the proposed recommendations based on ARC and Public Meeting Feedback?
8. Communications
 - a. Updated Q & A
9. Questions
10. Public Meeting #2 – February 15, 2017– Format
11. Future ARC Working Meeting Dates

Distribution:

ARC Members

Future meeting dates:

December 14, 2016 – ARC Working Meeting #3 (TBD)
January 18, 2017 – ARC Working Meeting #4 (TBD)
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 2 MINUTES

Wednesday, December 7th, 2016, 6:30pm

St. Joseph CSS, Cornwall, Library

Chair:

John Cameron, Superintendent of School Effectiveness

ARC Members:

Frances Derochie, Bishop Macdonell	Mary Miller, St. Anne
Rachel Cousineau-Labelle, Bishop Macdonell	Brittnee Starblanket, St. Anne
Renee Rozon, Holy Trinity CSS	Dan Curtis, St. Columban
Alanna Pollard, Holy Trinity CSS	Ashley Bergeron, St. Columban
Cathy Leslie, Holy Trinity CSS	Meghan Henry, St. Columban
MacLean Poulin, Holy Trinity CSS	Liz McCormick, St. Joseph CSS
Beverley Bellefeuille, Immaculate Conception	Rob Dupuis, St. Joseph CSS
Ellie Fuller, Immaculate Conception	Michael Whelan, St. Joseph CSS
Patrick McLeod, Immaculate Conception	Danny Conway, St. Joseph CSS
Shannon McDougald, Sacred Heart	Stephanie Montpetit, St. Matthew CSS
Crystal Oakes, Sacred Heart	Kelly McDermid, St. Matthew CSS
John van Loenen, Sacred Heart	Rob Lauzon, St. Matthew CSS
Micheline Baker, Sacred Heart	Caleb Montpetit, St. Matthew CSS
Michelle Brasseur-Robillard, St. Anne	Joy Martel, St. Matthew CSS
Kim Megenhardt, St. Anne	Kennedy MacDonald, St. Peter

Resource Staff:

Bonnie Norton, Superintendent of Business, CDSBEO
Jack Ammendolia, C.N. Watson and Associates

Members of the Public:

Lois Ann Baker, Standard-Freeholder

Regrets:

Cheryl Tourangeau, Holy Trinity CSS

Absent:

Kim Summers, Bishop Macdonell	Heather Stang, St. Joseph CSS
Tracey Masterson, Bishop Macdonell	Teegan Walsh, St. Peter
Louise Tait, St. Columban	Dawn Wheeler, St. Peter
Janice Flood, Immaculate Conception	Stacey Laframboise, St. Peter
Sarah Lawrence, St. Joseph CSS	

Recorder:

Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron

Learning and Growing Together in Christ

Call to Order:

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 6:30 p.m.

1. Prayer
Superintendent Cameron began the meeting with a prayer.
2. Approval of December 7th, 2016 Agenda for ARC Working Meeting # 2
Moved by: Micheline Baker
Seconded by: Joy Martel
Carried

Question: A member of the ARC Committee asked if the projected staffing reductions for OECTA and CUPE requested on November 9, 2016 are available.

Response: Senior Administration acknowledged that this is being reviewed and that the data is not available yet.

3. Approval of November 9, 2016 Meeting Minutes from ARC Working Meeting #1
Moved by: Cathy Leslie
Seconded by: Rob Dupuis
Carried
4. Minutes, PowerPoint and Input received from the City of Cornwall Meeting – November 21, 2016

Question: A member of the ARC Committee asked what the difference is between Brownfield and Greenfield sites?

Response: Greenfield sites are sites that are ready to be developed whereas Brownfield sites are contaminated or has some sort of environmental cleanup associated with it and not so easy to develop.

Mr. Jack Ammendolia reviewed the presentation and minutes of the meeting with the representatives of the City of Cornwall. This meeting is mandated by the Ministry as part of the Pupil Accommodation Review process and the purpose was to identify what is going on with the Pupil Accommodation Review and why the board is going forward with this ARC review. It was a fruitful meeting and the City of Cornwall representatives provided the board with realistic feedback. The setup was similar to our ARC Orientation meeting when we sat down and described the ARC process, purpose of the ARC committee and why the board is doing a Pupil Accommodation Review. The board projections are consistent with the City of Cornwall Planning projections. The City provided us with possible employment opportunities coming in the next few years and how that may impact projections. The Board spoke of the possibility of a potential new construction for Sacred Heart School and if that recommendation were to go through, that it may be built on the same site or an alternative nearby site. The Board asked if there are sites available in that neighbourhood or in close proximity that would be near where the existing students live. The City provided some feedback and would assist the board if the recommendation goes forward and an alternate site was required.

Superintendent Norton added that the presentation and minutes of the meeting will be posted on the Board website. The goal of Mr. Ammendolia's presentation was to provide the information to the members of the ARC Committee and to answer any of the ARC Committee's questions. ARC members were also reminded that all of the information concerning the Cornwall ARC is posted at www.cdsbeo.on.ca.

Question: A member of the ARC Committee asked about distance in terms of an alternative site possibly for Sacred Heart or maybe St. Joseph CSS, is there any restriction to radius or distance of where that site could be?

Response: There is not an official restriction, however, when you are looking for a new site, a board would want to maximise the number of walkers and be as close as possible to the largest concentration of students. As we have mentioned in the past, it is important for the board to maintain a presence in the East, West, South and North areas of Cornwall. The Board would be looking for something in the north end of the City of Cornwall if an alternate site was required.

Question: A member of the ARC Committee asked what the term Co-Terminus Board refers to?

Response: The term refers to the Upper Canada District School Board. Both boards share the same geographical boundaries and the board is also going thru the ARC process at this time. The UCDSB plans are still in transition, how it will impact CDSBEO is unknown at this time.

5. Overall feedback and discussion regarding Public Meeting #1 – November 30, 2016

Mr. Ammendolia reviewed the Q and A and Comments provided at the meeting and provided a summary of the evening for those that did not attend. The meeting is mandated as part of the Pupil Accommodation Review. The evening began with introductions and then it was followed by a presentation similar to the one presented at the Orientation meeting. This presentation gave a summary, process and demographics, and spoke about the different options recommended in the Initial Staff Report. Then the group broke out into a "Parking Lot" setting where staff from the various Board departments set up tables in the perimeter of the room to answer specific questions from the public. From the "Parking Lot" setting, we received great feedback and discussions. The questions are included in your package for review.

One of the questions asked at the meeting was what the cost of a replacement school would be. At the meeting, a rough cost was given but once the Board of Trustees make a final decision, an exact figure will be available based on the recommendations and a Business Case will be submitted to the Ministry of Education for funding consideration outlining the exact cost.

Another member of the public asked about boundaries and why boards have school boundaries. From a planning and transportation perspective, if a board had open boundaries, they would not be able to plan for staffing, school size, etc. Boundaries are critical and provide boards with the tools to plan.

Another question was on transitions and timelines. The ARC process is still in the early stages. The new guidelines mandate that the plans must be shared with the community once a decision has been made. As an example, if a decision is made by the Board of Trustees in May 2017, then a Business Case would be submitted to the Ministry in the Summer of 2017 and Boards would likely not hear until the Fall of 2017 if the Business Case is approved. Construction probably would not start until spring 2018 with completion by Fall 2019. The process is probably 2 to 2 ½ years away.

Parents also asked about the benefits of a 7-12 model, all of the responses from board staff are included in your package. Our board has had a 7-12 model for a long time, and is a model that other boards across the province look at when looking at their own programming.

All of the questions and responses are available and posted.

Question: A member of the ARC Committee asked if the projected transportation costs are available?

Response: At this point in time, the changes to transportation costs will be insignificant based on the proposed recommendations in the Initial Staff Report.

Question: A member of the ARC Committee asked if “school performance” was taken into consideration when proposing the new school boundaries or school consolidation?

Response: It was a secondary factor, not a deciding factor. The process was geared towards the facility, the condition of the facility, student population, etc. The students are for the most part staying together, traditionally, test scores are related to the students, teachers, parents and all those other things and we are not changing those things. It's not the building that impacts the scores, it's the other things.

6. Are there other options or considerations that we have missed?

Mr. Ammendolia continued with the next item on the agenda. Tonight, we would like to know if there are any other options to consider, other items to bring forth.

Question: A member of the ARC Committee wished to stress the considerations of St. Matthew CSS and the way the changes may impact programming for the students. Is there any way we could look at a site that would accommodate St. Matthew and the 7-8 students which will be leaving the programming at Bishop. The current Living and Learning and Connections class at Bishop also has students of other grades which would have to be taken into account as well. Parents of these students are also concerned about the large size of the school since these students already have high anxiety.

Response: Senior administration will take the recommendation under consideration and advised the ARC members that the special programming currently in place would not change and the classes would continue at a different location. Any special education classes would still be capped at 16 which is ministry guidelines. Most 7-12 model secondary schools have either a separate entrance or wing or division between the 7-8 students and the 9-12 students and there are ways to configure the setup to alleviate the stress to the students.

Question: A member of the ARC Committee suggested to look at the boundaries to ensure students are not being divided from their peers?

Response: Yes, we are looking at the boundaries again.

Question: A member of the ARC Committee asked if cross boundaries will be accepted, what if families want to go to the new school since they have to change schools anyways?

Response: At this time, the same rules would apply, all cross boundaries require Superintendent approval and approval is granted if space is available and reviewed on an individual and annual basis.

Question: A member of the ARC Committee asked if the boundaries of Holy Trinity CSS will be changing as they will now only have one feeder school and will lose students to St. Joseph CSS. The member mentioned the area of Blessed Sacrament Drive and Tollgate and the high number of students from that area attending Holy Trinity but the boundary is changing to St. Joseph CSS. With only one feeder school in the city, where will their 7-8 students come from, with students from Iona Academy and St. Finnan's still attending those schools?

Response: We are looking at the elementary school boundaries and projections and will have that information available at the next working meeting.

Correction: students from the Blessed Sacrament/Tollgate area are attending Holy Trinity on cross boundaries, the boundary is not changing in that area.

7. Are there other comments/feedback at this time regarding the proposed recommendations based on ARC and Public Meeting Feedback?

In summary for the next working meeting, we are looking at providing feedback on the boundary adjustments and some of the factors for the elementary and secondary schools. We are also reviewing the programming and 7-8 implications at St. Matthew CSS. These are tweaks to the two options presented, if that is the case, we can move forward. Or are there any other options, questions, feedback that the ARC Committee would like to present at this time? We need to start working towards some recommendations, we are going to work within the two options as presented now. No response from the ARC Committee.

Question: A member of the ARC Committee asked if the option of consolidating St. Peter into Immaculate. It is similar to the existing Options presented, only difference would be school location.

Response: The board will look at this option and provide feedback at the next meeting.

Question: A member of the ARC Committee feels that the changes to St. Matthew are more than a tweak, if the 7-8 students are to attend, then the existing capacity will not allow for the extra students. Can St. Matthew CSS not move to one of the schools closing, is there an Option 3? If St. Matthew had room, they could grow. The school members feel that if they lose the 7-8 students to secondary now, they will lose the students and the students will struggle.

Response: The board will look at this option, is there somewhere else we can house those students? Before we create a 3rd Option, give the board time to look at the numbers and come back to the next meeting with additional information.

Question: A member of the ARC Committee asked about economies of scale, can some of the cost savings be rolled into increasing or maintaining what we currently have. For example, at Immaculate classrooms currently have A/C units that Bishop doesn't have, can we use this money to return to the schools to keep students in existing schools and not the new school which may be constructed.

Response: The board's goal is to free up money to use in the existing facilities to improve the environment, focus on viable schools, all part of the transition plan.

Question: An ARC member asked why the transportation cost are not increasing since St. Columban's students will be bussed a further distance, most of the students are walkers, and now, you will have to bus students to church. Why are the students being relocated to Sacred Heart and not Bishop which is a few blocks away?

Response: At the next meeting, we will give the ARC committee feedback as to the rational and provide scenarios.

8. Communications

a. Updated Q & A

Superintendent Norton reviewed the updated Q & A with revisions and updates from the public meeting and over the course of all meetings. All information will be posted on the board website under the Pupil Accommodation Review page.

9. Questions

Superintendent Cameron asked if there were any other questions.

Question: An ARC member asked about 9th Street/7th Street boundaries for Bishop Macdonell and Sacred Heart as well as walking distances.

Response: The Board will look at this option and provide feedback at the next meeting.

Question: An ARC member asked if any of the committee members see an advantage of going with Option 1 specifically the new build for St. Joseph CSS. The question has come up, staff are not excited about the possibility of a new building. Would Option 2 be the better choice given the current facilities, hospitality room, automotive shop, and auditorium? New is not always better. What would it take to retain the existing building? Another member from Holy Trinity spoke and expressed the opinion that the programs/facilities currently at St. Joseph CSS are an integral part of the programming (SHSM, etc.) and must be considered. Is it worth losing the auditorium, hospitality room, automotive shop, woodshop to save a few dollars? Is it worth 7 million dollars, as teachers, we feel it isn't worth it, the programs and facilities are important. If the SHSM automotive program is lost at St. Joseph CSS, the students may also leave the board as St. Joseph CSS is the only Catholic school in the city offering the program.

Response: Mr. Ammendolia explained that as mentioned before, test scores stay with the students regardless of the facility, however, we do look at programs and programming and feedback from this committee. If the board cannot offer a certain program because of the facility, it is something that staff and the Board of Trustees need to be made aware of. Just to relate to cost, yes, the cost is to be considered to the Ministry and the Business Case but before it gets to that point, this exercise and the feedback is exactly what is

needed. The Board of Trustees will need to hear the willingness of the school community to retain the existing building and give the reasons why.

10. Public Meeting #2 – February 15, 2017– Format

Superintendent Cameron asked for comments, would you like to see the same format, different format?

Question: An ARC member asked if the same items would be reviewed, same information? **Response:** Ideally, the goal would be to have a recommendation ready to review, or a clear view of the recommendation. The “parking lot” style setup worked very well, whereas members of the public were able to go to each table display (special education, curriculum, STEO, human resources) to ask questions. Some people felt more comfortable speaking one on one rather than in front of a large group and questions were geared to specific departments for response. The Committee agreed that the same format should be used for the February 15, 2017 public meeting.

11. Future ARC Working Meeting Dates

Discussion was held and the next meeting date will be Wednesday, January 18, 2017.

12. Adjournment

Moved by: Cathy Leslie
Seconded by: Rob Lauzon
Carried

The meeting adjourned at 7:50 p.m.

Distribution:
ARC Members

Future meeting dates:
~~December 14, 2016 – ARC Working Meeting #3 (TBD)~~
January 18, 2017 – ARC Working Meeting #3
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #4 (TBD)



CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 3 AGENDA

**Wednesday, January 18th, 2017, 6:30pm
St. Joseph CSS, Cornwall, Library**

1. Prayer
2. Approval of January 18, 2017 Agenda for ARC Working Meeting # 3
3. Approval of December 7, 2016 Meeting Minutes from ARC Working Meeting #2
4. Responses to Scenarios requested by the ARC Working Committee
 - a. Adjustments to St. Anne and Sacred Heart boundaries North of Hwy 401
 - b. Adjustment to the boundaries for St. Joseph CSS and Holy Trinity CSS to mirror the proposed elementary boundaries in the Initial Staff Report
 - c. The possibility of sending all the Immaculate students to St. Peter rather than splitting them between Bishop and St. Peter
 - d. The possibility of sending all the St. Peter students to Immaculate and close St. Peter instead of Immaculate
 - e. The possibility of an adjustment to the boundaries for the proposed Sacred Heart and Bishop Macdonell schools at 7th and 9th Streets.
 - f. Alternative sites for St. Matthew CSS
5. Communications - nil
6. Questions
7. Public Meeting #2 – February 15, 2017– Format
8. Future ARC Working Meeting Dates

Distribution:

ARC Members

Future meeting dates:

February 8, 2017 – ARC Working Meeting #4 (TBD)

February 15, 2017 – Public Meeting #2

February 22, 2017 – ARC Working Meeting #5 (TBD)



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 3 MINUTES

Wednesday, January 18th, 2017, 6:30pm

St. Joseph CSS, Cornwall, Library

Chair:

John Cameron, Superintendent of School Effectiveness

ARC Members:

Frances Derochie, Bishop Macdonell	Dan Curtis, St. Columban
Rachel Cousineau-Labelle, Bishop Macdonell	Ashley Bergeron, St. Columban
Tracey Masterson, Bishop Macdonell	Meghan Henry, St. Columban
Renee Rozon, Holy Trinity CSS	Louise Tait, St. Columban
Alanna Pollard, Holy Trinity CSS	Liz McCormick, St. Joseph CSS
Cathy Leslie, Holy Trinity CSS	Danny Conway, St. Joseph CSS
Beverley Bellefeuille, Immaculate Conception	Kelly McDermid, St. Matthew CSS
Shannon McDougald, Sacred Heart	Rob Lauzon, St. Matthew CSS
John van Loenen, Sacred Heart	Caleb Montpetit, St. Matthew CSS
Mary Miller, St. Anne	Joy Martel, St. Matthew CSS
Michelle Brasseur-Robillard, St. Anne	Brenda Derochie, St. Peter
	Dawn Wheeler, St. Peter

Resource Staff:

Bonnie Norton, Superintendent of Business, CDSBEO
Jack Ammendolia, C.N. Watson and Associates

Members of the Public:

Ron Eamer, Trustee – CDSBEO
Greg Peerenboom, Standard-Freeholder

Regrets:

Micheline Baker, Sacred Heart	Cheryl Tourangeau, Holy Trinity CSS
Kennedy MacDonald, St. Peter	

Absent:

Kim Summers, Bishop Macdonell	MacLean Poulin, Holy Trinity CSS
Ellie Fuller, Immaculate Conception	Kim Megenhardt, St. Anne
Patrick McLeod, Immaculate Conception	Heather Stang, St. Joseph CSS
Janice Flood, Immaculate Conception	Stephanie Montpetit, St. Matthew CSS
Crystal Oakes, Sacred Heart	Rob Dupuis, St. Joseph CSS
Brittnee Starblanket, St. Anne	Sarah Lawrence, St. Joseph CSS
Stacey Laframboise, St. Peter	

Recorder:

Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron

Learning and Growing Together in Christ

Call to Order:

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 6:30 p.m.

1. Prayer
Superintendent Cameron began the meeting with a prayer.
2. Approval of January 18, 2017 Agenda for ARC Working Meeting # 3
Moved by: Cathy Leslie
Seconded by: Frances Derochie
Carried
3. Approval of December 7, 2016 Meeting Minutes from ARC Working Meeting # 2
Moved by: Renee Rozon
Seconded by: Bev Bellefeuille
Carried
4. Review of Scenarios requested by the ARC Working Committee
 - a. Review an adjustment to St. Anne and Sacred Heart boundary North of Hwy 401
 - b. Review an adjustment to the boundaries for St. Joseph CSS and Holy Trinity CSS to mirror the proposed elementary boundaries in the initial staff report
 - c. Review the possibility of sending all the Immaculate students to St. Peter rather than splitting them between Bishop and St. Peter
 - d. Review the possibility of sending all the St. Peter students to Immaculate and close St. Peter instead of Immaculate
 - e. Review the possibility of an adjustment to the boundaries for the proposed Sacred Heart and Bishop Macdonell schools at 7th and 9th Streets.
 - f. Examine alternative sites for St. Matthew CSS

Mr. Jack Ammendolia reviewed the presentation ([HERE](#)) and presented his findings on some questions/requests received by the ARC members at previous working meetings. Mr. Ammendolia asked the group to digest the information and to bring comments/feedback to the group at the next working meeting. A few of these options are “tweaks” to the existing options already presented, some are new ideas that were presented at the last meeting. Mr. Ammendolia reviewed slides 3 to 12 and explained that these options were data driven, able to create different scenarios, move students around, look at the condition and different factors that we talked about. Slide 12 – “St. Matthew” was not included in the initial proposals. This option was raised at the last working meeting, where the ARC committee asked the board to look at different options. If there is an alternative facility that would address some of the concerns of parents and staff: no gymnasium, smaller school, doesn’t have some of the amenities that some of the parents would like to see. Board staff has looked at the concerns and are evaluating some different options. We hope to have something to discuss either at the next working meeting or the next public meeting to report back. Mr. Ammendolia asked the group for questions with regards to his presentation. We will discuss everything presented today when we meet next time.

5. Communications

- Nil

6. Questions

Question: A member of the ARC committee asked if a decision had been made at the last meeting on whether a recommendation for the St. Joseph CSS site (new build or existing site) had been decided at the last meeting, member was absent.

Response: Still open to recommendations from this committee. Ultimately, whether the committee decides to retain or go with a new site, it doesn't really change the scenarios we are discussing tonight. What it would do would affect the business case that we submit to the Ministry.

7. Public Meeting #2 – February 15, 2017– Format

Superintendent Cameron told the group the meeting will be at St. Joseph CSS at 6:30 p.m. in the cafeteria. Format will be similar to the first public meeting.

8. Future ARC Working Meeting Dates

The next meeting date will be Wednesday, February 8, 2017.

9. Adjournment

Moved by: Rob Lauzon

Seconded by: Cathy Leslie

Carried

The meeting adjourned at 7:10 p.m.

Distribution:

ARC Members

Future meeting dates:

February 8, 2017 – ARC Working Meeting #4

February 15, 2017 – Public Meeting #2

February 22, 2017 – ARC Working Meeting #5 (TBD)

Catholic District School Board of Eastern Ontario

Pupil Accommodation Review

Working Meeting

OPTION REVIEW

Wednesday, January 18, 2017

Update

- **At the last working meeting, the ARC asked Board staff to analyze and report back to the ARC on various scenarios.**
- **Some of the scenarios involved ‘tweaks’ to the options that have already been presented, while some scenarios were introduced for the first time at the last working meeting.**
- **Board staff, along with the Board’s consultant have studied the scenarios and will present their findings to the ARC for discussion.**

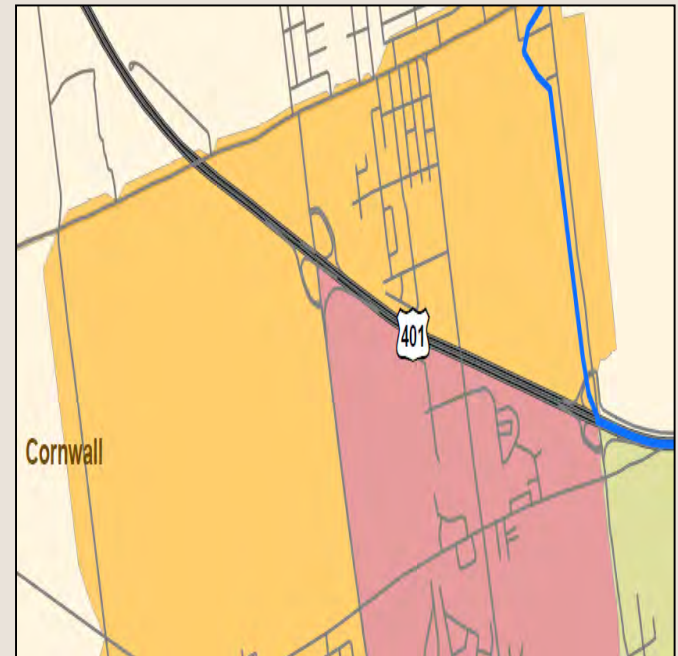
Scenario Summary

- 1. St. Anne boundary area north of Hwy 401 to Sacred Heart.**
- 2. All of the proposed new Bishop/Immaculate boundary directed to St. Joseph for grade 7/8 and grade 9.**
- 3. Direct all of Immaculate students to St. Peter rather than splitting them between Bishop Macdonell and St. Peter.**
- 4. Close St. Peter and direct enrolment to Immaculate rather than closing Immaculate.**
- 5. Change the recommended boundaries between the proposed new Sacred Heart and Bishop Macdonell.**
- 6. Examine alternative sites/facilities for St. Matthew**

St. Anne and Sacred Heart Boundary Change

- ❖ There are almost 50 students (40 JK-6) that live in the area north of Hwy 401 that currently attend St. Anne elementary school.
- ❖ These students are just north of the Sacred Heart boundary and are located in closer proximity to Sacred Heart.

- Enrolment at St. Anne is projected to reach up to 370.
- If this boundary was adjusted, enrolment at St. Anne's would be approximately 340 in the short term and decline further to a stable 300 in the mid to longer term.
- Enrolment at the proposed new Sacred Heart could be increased by approximately 70 students (55-60 JK-8) over the mid to longer term.



All Of Proposed Bishop/Immaculate Boundary to St. Joseph SS

- ❖ The option that considers the closure of Immaculate with enrolment directed to St. Peter and Bishop Macdonell would result in the grade 7/8 and ultimately the grade 9 enrolment at Bishop Macdonell to be split between Holy Trinity and St. Joseph.
- ❖ The ARC asked what the impact would be if all enrolment from Bishop Macdonell was kept together and directed to St. Joseph secondary school.

- There are approximately 38 secondary students in this area of which 34 attend Holy Trinity.
- There are approximately 78 elementary students in the area of which 55 go to Immaculate.
- If this area was directed to St. Joseph, enrolment at St. Joseph would increase by approximately 30 students and Holy Trinity would decline by a similar number.
- Holy Trinity elementary (7/8) would also be impacted (~-12)



Direct All Enrolment From Proposed Immaculate Closure To St. Peter

- ❖ **The proposed Immaculate closure in the staff option directs enrolment to both St. Peter and Bishop MacDonell.**
 - ❖ **The ARC asked what the impact would be if all enrolment from Immaculate was kept together and directed to St. Peter.**
-
- St. Peter has a permanent capacity of 245 and enrolment of ~150 which is projected to increase to ~170.
 - Immaculate has enrolment of ~175 which is expected to increase to ~190.
 - Combined enrolment in the short term is expected to be ~320 and projected to increase to ~360 compared to the aforementioned capacity at St. Peter of 245.
 - St. Peter would require additional space to accommodate both the short term and the projected combined enrolments.
 - In addition, Bishop Macdonell enrolments would remain unchanged leaving the school with between 150 and 195 surplus spaces.

Close St. Peter And Direct Enrolment To Immaculate

- ❖ **The proposed option recommends closing Immaculate and directing enrolment to St. Peter and Bishop Macdonell.**
 - ❖ **The ARC asked to examine closing St. Peter instead of Immaculate and directing enrolment from St. Peter to Immaculate.**
-
- Combined enrolment in the short term is expected to be ~320 and projected to increase to ~360 compared to a capacity of 311 at Immaculate. The school is on a 3 acre, land locked site which presents limited, if any possibility for an addition (compared to ~5 acres at St. Peter).
 - Immaculate is almost 10 years older than St. Peter and has almost \$0.5M more in renewal needs (\$73.25/sq.ft. versus \$67.71/sq.ft.)
 - St. Peter has almost 40,000 more square feet in green space.
 - St. Peter had \$0.5M in work completed in 2014.
 - Immaculate has site issues including inadequate parking which would worsen with increased enrolment.

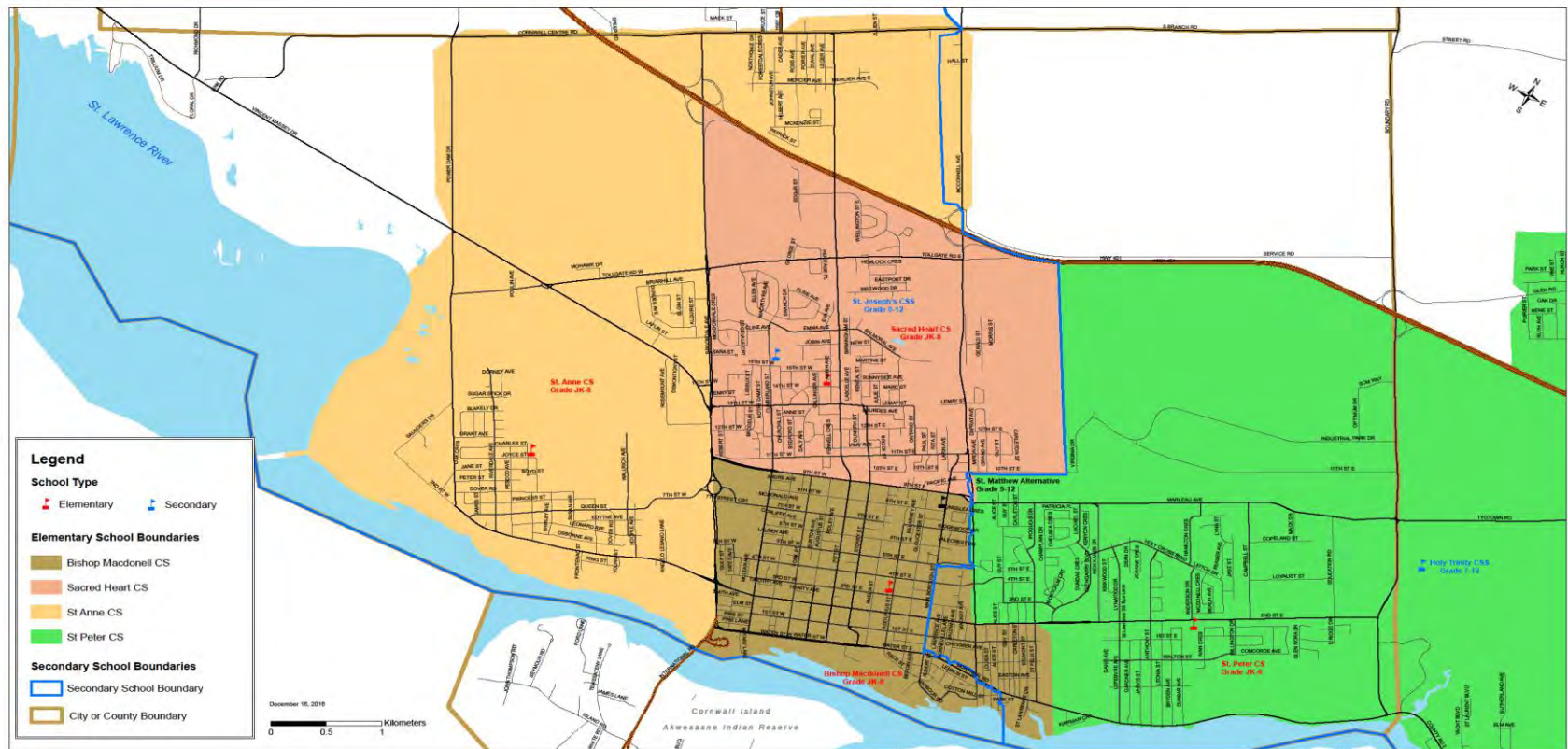
Change Boundary Of Proposed New Sacred Heart and Bishop Macdonell

- ❖ The boundary in the staff option for the proposed new Sacred Heart elementary school is the existing Sacred Heart and the existing St. Columban's elementary schools.
 - ❖ The ARC asked Board staff to examine the impacts on enrolment if the boundaries were changed to a north/south division reflecting an east-west boundary line and also asked the Board to look at two possible options.
-
- Option 1 was to use 9th street which runs east-west as the boundary between Bishop Macdonell and Sacred Heart.
 - Option 2 was to use 7th street which runs east-west as the boundary between Bishop Macdonell and Sacred Heart.

OPTION 1 – 9th Street



Proposed School Attendance Boundaries North - South Division along 9th Street, Cornwall



OPTION 1 – 9th Street

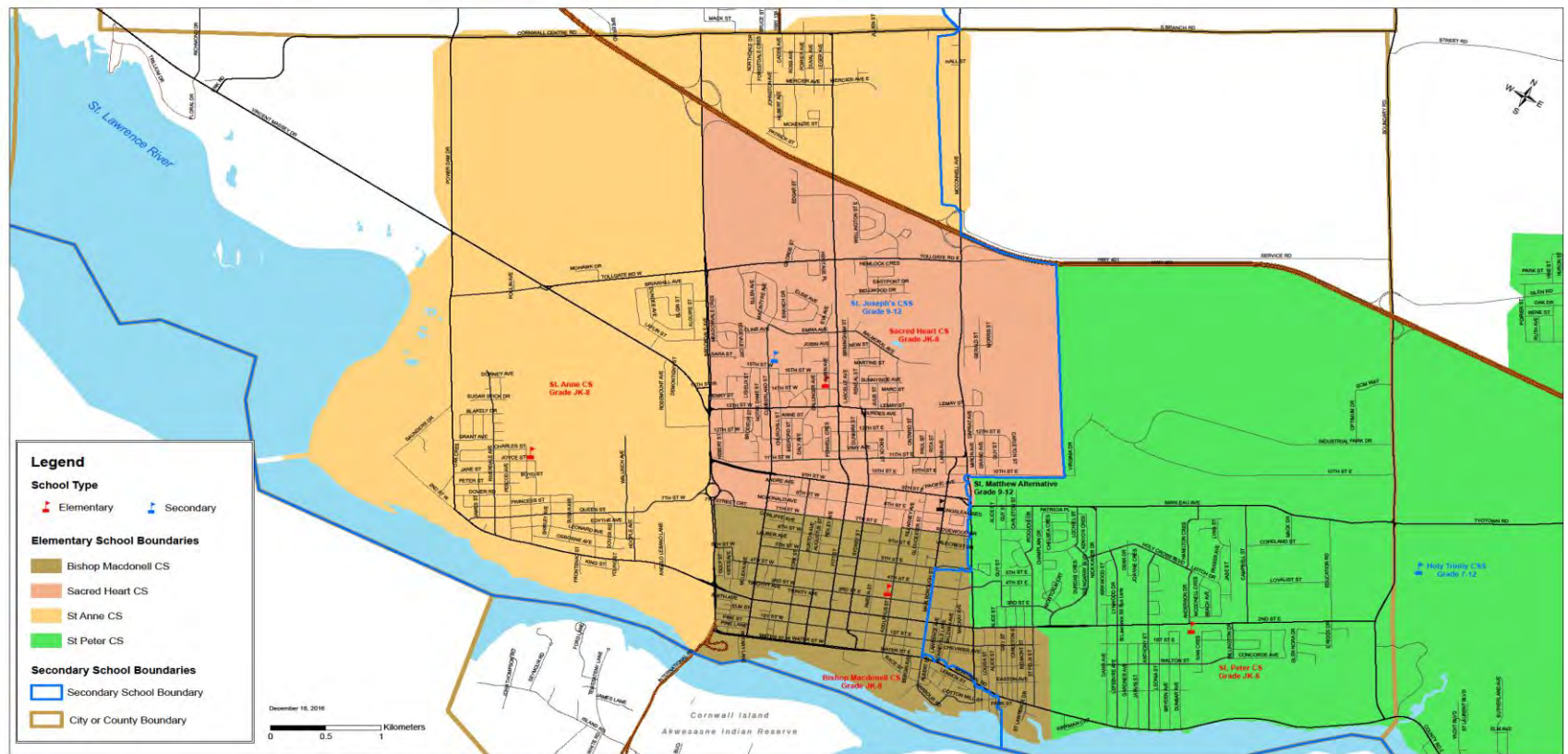
- ❖ Enrolment at Bishop Macdonell would be ~454 and ~400 when removing grade 7/8's. In the mid-term, enrolments could reach as high as 490 or 420 without grade 7/8's compared to a capacity of 370.
- ❖ Sacred Heart's enrolment would be ~290 and without grade 7/8's would drop to ~210, declining in further in the longer term to a projected K-6 enrolment of 190-195.

- In this option enrolment at Bishop Macdonell will likely require additional space to be fully accommodated, at least in the short to mid-term.
- It would be difficult to make a strong business case to the MOE to secure funding for a new Sacred Heart replacement school with projected enrolments of below 200.

OPTION 2 – 7th Street



Proposed School Attendance Boundaries North - South Division along 7th Street, Cornwall



OPTION 2 – 7th Street

- ❖ Enrolment at Bishop Macdonell would be ~405 and ~350 when removing grade 7/8's. In the mid-term, enrolments when excluding grade 7/8's could reach as high as 360 compared to a capacity of 370.
- ❖ Sacred Heart's enrolment would be ~335 and without grade 7/8's would drop to ~280. In the longer term, enrolment (when excluding grade 7/8's) may decline to 230.

- In this option projected enrolment at Bishop Macdonell could be accommodated at the facility when excluding grade 7/8's.
- While enrolment would be higher at Sacred Heart under this proposed option, enrolments could still be as low as 230 in the longer term, which is likely still too small to be able to positively secure funding for a new replacement facility.

OPTION 2 – 7th Street

- This option, in conjunction with the Sacred Heart and St. Anne boundary change could result in enrolments as high 285-290 at the new proposed Sacred Heart when adding in the additional enrolment from St. Anne (~55-60 students).
- Enrolments in this range at the proposed new Sacred Heart, are similar to enrolments presented in the Board staff options.
- It should be noted that the new boundary changes proposed by the ARC would impact a larger number of students changing schools as compared to the Board staff options.

ST. MATTHEW

- ❖ The original staff options did not have recommendations pertaining to St. Matthew.
 - ❖ Members of the ARC asked Board staff to investigate options for the relocation of St. Matthew to an alternate facility.
 - ❖ Members of the ARC wanted to ensure that the size/intimacy of the program and facility were maintained and that students had access to proper gym facilities and other amenities.
-
- Board staff has and is in process of evaluating options for the relocation of St. Matthew.
 - Move to other Board facilities (ie Immaculate if it is closed).
 - Other facility space available (ie coterminous school board facilities).
 - Other?
 - Status Quo.



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 4 AGENDA

**Wednesday, February 8th, 2017, 6:30pm
CDSBEO Cornwall Board Office, 838 Campbell St., Cornwall**

1. Prayer
2. Approval of February 8, 2017 Agenda for ARC Working Meeting # 4
3. Approval of January 18, 2017 Meeting Minutes from ARC Working Meeting # 3
4. PowerPoint Presentation – What have we heard so far?
5. ARC Working Committee high level draft recommendations to move forward
6. Communications - nil
7. Questions
8. Public Meeting #2 – February 15, 2017– Format
9. Future ARC Working Meeting Dates

Distribution:
ARC Members

Future meeting dates:
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC WORKING MEETING # 4 MINUTES

Wednesday, February 8th, 2017, 6:30 p.m.
Cornwall Board Office, 835 Campbell Street

Chair:

John Cameron, Associate Director of Education

ARC Members:

Frances Derochie, Bishop Macdonell	Dan Curtis, St. Columban
Rachel Cousineau-Labelle, Bishop Macdonell	Meghan Henry, St. Columban
Tracey Masterson, Bishop Macdonell	Louise Tait, St. Columban
Renee Rozon, Holy Trinity CSS	Heather Stang, St. Joseph CSS
Alanna Pollard, Holy Trinity CSS	Liz McCormick, St. Joseph CSS
Cheryl Tourangeau, Holy Trinity CSS	Rob Dupuis, St. Joseph CSS
MacLean Poulin, Holy Trinity CSS	Stephanie Montpetit, St. Matthew CSS
Beverley Bellefeuille, Immaculate Conception	Kelly McDermid, St. Matthew CSS
Janice Flood, Immaculate Conception	Rob Lauzon, St. Matthew CSS
Shannon McDougald, Sacred Heart	Caleb Montpetit, St. Matthew CSS
John van Loenen, Sacred Heart	Joy Martel, St. Matthew CSS
Micheline Baker, Sacred Heart	Dawn Wheeler, St. Peter
Michelle Brasseur-Robillard, St. Anne	Kennedy MacDonald, St. Peter
Brittnee Starblanket, St. Anne	Kim Megenhardt, St. Anne

Resource Staff:

Bonnie Norton, Superintendent of Business, CDSBEO
Jack Ammendolia, C.N. Watson and Associates

Members of the Public:

Ron Eamer, Trustee – CDSBEO
Lois Ann Baker, Standard-Freeholder

Regrets:

Cathy Leslie, Holy Trinity CSS Patrick McLeod, Immaculate Conception

Absent:

Kim Summers, Bishop Macdonell	Ashley Bergeron, St. Columban
Crystal Oakes, Sacred Heart	Sarah Lawrence, St. Joseph CSS
Danny Conway, St. Joseph CSS	Teagan Walsh, St. Peter
Stacey Laframboise, St. Peter	Ellie Fuller, Immaculate Conception
Mary Miller, St. Anne	

Recorder:

Karen O'Shaughnessy, Administrative Assistant to Associate Director of Education, John Cameron

Learning and Growing Together in Christ

Call to Order:

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 6:30 p.m.

1. Prayer
Superintendent Cameron began the meeting with a prayer.
2. Approval of February 8, 2017 Agenda for ARC Working Meeting # 4
Moved by: Alanna Pollard
Seconded by: Rob Lauzon
Carried
3. Approval of January 18, 2017 Meeting Minutes from ARC Working Meeting # 3
Moved by: Renee Rozon
Seconded by: Joy Martel
Carried
4. PowerPoint Presentation – What have we heard so far?

Mr. Cameron began by indicating that the presentation tonight will be a summary of the feedback received by the ARC Committee to date. We will be presenting what we see as the recommendations based on all the ARC feedback so far.

Mr. Jack Ammendolia reviewed the presentation ([HERE](#)) and summarized what the committee has discussed during the ARC working meetings based on the feedback received so far. It is the hope that this committee would have a set of recommendations working towards the final recommendations. Mr. Ammendolia asked the ARC committee for questions or comments after the presentation, none were received.

5. ARC Working Committee high level draft recommendations to move forward

Mr. Cameron listed what seems to be the Proposed ARC Draft Recommendations:

- Preference appears to be for Option 2 of the Initial Staff Report, to retain the existing St. Joseph CSS, with some adjustments:

Option 2 Recommendation:

“New JK-6 school to replace Sacred Heart and the existing St. Joseph CSS becomes a 7-12 school”

- Consolidate/Close Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter as per the Initial Staff Report;
- Consolidate/Close St. Columban and Sacred Heart, and build a new JK-6 facility to replace the existing Sacred Heart, preferably on an alternative site, or, if possible, find an alternate facility for the new consolidated JK-6 Sacred Heart/St. Columban in close proximity to the existing school;

- Modify the current St. Anne and Sacred Heart boundaries north of Highway 401 to be included in the new consolidated Sacred Heart/St. Columban boundary;
- Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the existing St. Joseph CSS that is converted to a grade 7 – 12 facility;
- Convert Bishop Macdonell to a JK-6 facility with grade 7 & 8 redirected to the existing St. Joseph CSS that is converted to a grade 7 – 12 facility;
- Convert the existing St. Joseph CSS school to a 7-12 school to take in grade 7 & 8 from St. Anne, Bishop Macdonell, and the current Sacred Heart and St. Columban, and
 - accommodate the 7 & 8 enrolment at St. Joseph CSS through the use of alternative space if this is an option, or
 - build an addition to the existing St. Joseph CSS to accommodate grade 7 & 8
- Modify the current secondary boundaries for Holy Trinity CSS and St. Joseph CSS to mirror the new proposed elementary boundaries so students from Bishop are not split between the two secondary schools;
- Continue to pursue options for St. Matthew CSS, including finding an alternate location if possible, so the program can be expanded to include grade 7 & 8.

Mr. Cameron asked the group for questions or comments and noted, he sees a lot of head nodding, that's a good sign. We are all on the same page.

No comments or suggestions from the ARC working committee.

6. Communications – nil

7. Questions

No questions from the committee.

8. Public Meeting #2 – February 15, 2017– Format

Superintendent Cameron told the group the meeting will be at St. Joseph CSS at 6:30 p.m. in the cafeteria. Format will be similar to the first public meeting.

9. Future ARC Working Meeting Dates

TBD

10. Adjournment

Moved by: Bev Bellefeuille

Seconded by: Dan Curtis

Carried

The meeting adjourned at 7:05 p.m.

Distribution:
ARC Members

Future meeting dates:
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)

Catholic District School Board of Eastern Ontario

Pupil Accommodation Review Working Meeting

Wednesday, February 8, 2017

Review of ARC requests

- **At the last working meeting, the ARC received feedback on the various scenarios that the ARC committee requested the Board to analyze.**
- **This evening the plan is to recap on what we have discussed and heard so far to help formulate how we plan to move forward for the Public Meeting on Wednesday, February 15th**
- **Excellent feedback has been received to date and Administration is taking everything into consideration**

What have we heard so far?

- Option 2 of the Initial Staff Report appears to be the ARC committee's preference at this time, with some adjustments possible:
“New JK-6 school to replace Sacred Heart and the existing St. Joseph CSS becomes a 7-12 facility”
- WHY?
 - The main reason is that the existing St. Joseph CSS has large shops and an auditorium that would be difficult to replace in a new build based on ministry benchmark funding

Option 2 from the Initial Staff Report: “New JK-6 school to replace Sacred Heart and the existing St. Joseph CSS becomes a 7-12 school” (as per Initial Staff Report)

- 1) Consolidate/Close Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter;**
- 2) Consolidate/Close St. Columban’s and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site;**
- 3) Bishop Macdonell becomes a JK-6 dual track facility, with grade 7 & 8 redirected to the existing St. Joseph CSS that is converted to a grade 7 – 12 facility;**
- 4) The existing St. Joseph CSS becomes a 7-12 facility taking in grade 7 & 8 enrolment from Sacred Heart, St. Anne, St. Columban’s and Bishop Macdonell;**
- 5) Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the existing St. Joseph CSS;**
- 6) Status quo for St. Matthew CSS.**

What have we heard about Rec #1?

1) Consolidate/Close Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter

- The ARC received feedback on the following add'l scenarios:
- Ensure that all of the proposed new Bishop/Immaculate boundary directed to St. Joseph for grade 7/8 and grade 9
 - This has some merit and would involve some relatively minor changes to the current secondary school boundaries (some grandfathering may need to be considered due to uniforms, etc)
 - Possible for consideration
- Direct all of Immaculate students to St. Peter rather than splitting them between Bishop Macdonell and St. Peter
 - St. Peter is not large enough to accommodate all the students from Immaculate (115 pupil places short)
 - This would leave Bishop significantly underutilized (150-195 surplus pupil places)
 - Not a viable option and a Business Case would not likely be supported

What have we heard about Rec #1?

1) Consolidate/Close Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter

- **The ARC received feedback on the following scenarios:**
- Close St. Peter and direct enrolment to Immaculate rather than closing Immaculate
 - Immaculate is not large enough to accommodate all the students from St. Peter (approx. 50 pupil places short)
 - Immaculate is approx. 10 years older than St. Peter and has more renewal needs (approx. 0.5M more)
 - Immaculate site is land locked and already has parking issues that would be worsened with increased enrolment
 - St. Peter has more green space (approx. 40,000 sq. ft.)
 - St. Peter has undergone significant renovations in 2014
 - This would leave Bishop significantly underutilized (150-195 surplus pupil places)
 - Not a viable option and a Business Case would not likely be supported

What have we heard about Rec #2?

2) Consolidate/Close St. Columban's and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site;

- **The ARC received feedback on the following scenario:**
- Change the boundary for St. Anne north of the Highway 401 to be included with the new consolidated Sacred Heart/St.Columban's boundary
- The proposed new Sacred Heart/St. Columban's enrolment would increase by approx. 70 and St. Anne's would decrease by approx. 70
- St. Anne is currently over capacity and this could alleviate some pressure on availability of gym space, etc
- Possible for consideration
- Change the recommended boundaries between the proposed new Sacred Heart and Bishop Macdonell (east/west boundary)
- Using 9th Street as the cutoff – Bishop would require additional space and the new proposed JK-6 school would likely be too small to secure funding
- Using 7th Street as the cutoff – Better than 9th Street option however, enrolment at the new proposed JK-6 school would still likely be too small to secure funding and a larger number of students are affected
- Not viable options

What have we heard about Rec #2?

2) Consolidate/Close St. Columban's and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site;

- **The ARC has also provided the following additional feedback:**
- Preference would likely be given to building the new consolidated JK-6 school for Sacred Heart/St. Columban's on an alternate nearby site as the existing Sacred Heart site has some limitations (approx. 3.2 acres)
- Questions were raised by the ARC Committee about the possibility of General Vanier as an alternate location
- Administration is open to the above two possibilities

What have we heard about Rec #3?

3) Bishop Macdonell becomes a JK-6 dual track facility, with grade 7 & 8 redirected to the existing St. Joseph CSS that is converted to a grade 7 – 12 facility;

- The ARC has provided the following feedback:
- Ensure that the current special education programs offered at Bishop continue to exist, either at Bishop or at the 7-12 facility
- Administration would ensure that these special education programs continue

What have we heard about Rec #4?

4) The existing St. Joseph CSS becomes a 7-12 facility taking in grade 7 & 8 enrolment from Sacred Heart, St. Anne, St. Columban's and Bishop Macdonell;

- The ARC has provided the following feedback:
- Questions were raised about the possibility of accessing space at General Vanier to accommodate the grade 7 & 8's as an alternative to building an addition to the existing St. Joseph CSS
- St. Joseph CSS is currently the only secondary school in the board not offering the 7 – 12 model
- Administration is open to the idea of General Vanier, however an addition to St. Joseph CSS would also work

What have we heard about Rec #5?

5) Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the existing St. Joseph CSS;

- **The ARC has provided the following feedback:**
- St. Anne is currently over its permanent capacity and experiences some difficulty in scheduling for gym access, etc due to the high enrolment
- Possibility of changing the current boundary north of Highway 401 to be included in the new consolidated Sacred Heart/St. Columban's boundary to help alleviate scheduling issues, etc
- Possible for consideration

What have we heard about Rec #6?

6) Status quo for St. Matthew CSS.

- **The ARC has provided the following feedback:**
- A lot of discussion has taken place regarding St. Matthew and the possibility of expanding to include a 7 & 8 program
- The existing St. Matthew CSS is small and there is no room to add grade 7 & 8
- There are no gym facilities for students
- ARC is interested in finding an alternate location for St. Matthew so the program can be expanded to include grade 7 & 8
- ARC feels that this would minimize issues with students transitioning to St. Joseph CSS for grade 7 & 8 and then having to transition again to St. Matthew for grade 9
- Administration is currently exploring options and has not ruled out the possibility of moving St. Matthew CSS
- Immaculate and St. Columban's buildings have too much capacity

Next Steps

- **ARC Committee to draft some high level ARC recommendations based on the feedback received to date for the February 15, 2017 Public Meeting**

Next Steps

- **Public Meeting #2 – February 15, 2017 - Same format as Public Meeting #1**
- **All Departments of the board to be available to answer questions in a “Parking Lot” fashion**
- **Plan is to provide information on the feedback received so far and gather any additional comments**
- **Share the draft of the ARC’s proposed recommendations for the next Staff Report that will go to the Board of Trustees March 7, 2017**
- **Public Delegations – April 4, 2017**
- **Final Staff Report – to board May 2, 2017**
- **Business Case submission to Ministry – July 2017**