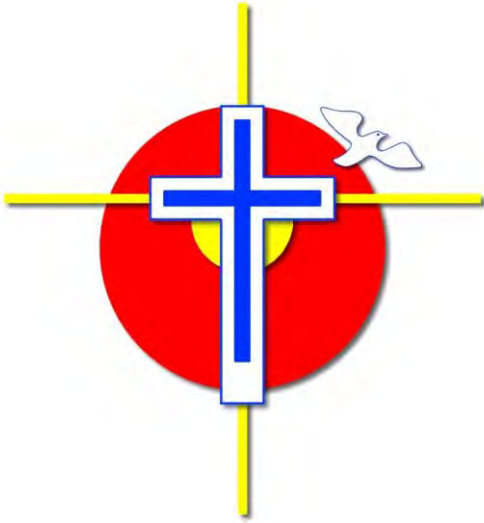


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**CATHOLIC DISTRICT  
SCHOOL BOARD OF  
EASTERN ONTARIO**

---



Box 2222, 2755 Hwy. 43,  
Kemptville, Ontario K0G 1J0  
Tel: 613-258-7757  
Or Toll-free: 1-800-443-4562  
Fax: 613-258-5067  
[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)

## Appendix 22

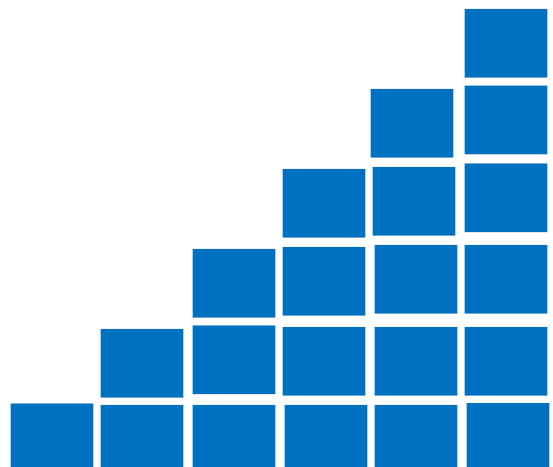
### STAFF REPORT – Report 2

### COMMENCEMENT OF PUBLIC ACCOMMODATION REVIEW PROCESS – PRESS RELEASE & LETTERS OF NOTICE

March 2017

**Todd Lalonde**  
Chair

**Wm. J. Gartland**  
Director of Education



*Educating and Inspiring...heart, mind, body and soul!*

## FOR IMMEDIATE RELEASE

### **CDSBEO Commences Pupil Accommodation Review Process**

**Kemptville, ON (Wednesday, October 5, 2016)** – The **Catholic District School Board of Eastern Ontario** (CDSBEO) approved the commencement of a Pupil Accommodation Review of the Cornwall area schools.

The Cornwall area has been identified as being under capacity in 2015-2016, with forecasted continued enrolment decline necessitating a Pupil Accommodation Review.

The staff recommendation, outlined in the October 4, 2016 Initial Staff Report to the Board, will be on display at Public Meeting #1. The Public Meeting is an opportunity for the community to provide feedback on the proposed changes.

Public Meeting #1 is scheduled for **Wednesday, November 30, 2016** at **St. Joseph's Catholic Secondary School, 6:30 p.m.**

Policy documents, Board reports, Q & A's, and other materials are posted on the CDSBEO website at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

**Pupil Accommodation Review**  
**Public Meeting #1**  
**Wednesday, November 30, 2016**  
**St. Joseph's Catholic Secondary School**  
**1500A Cumberland St., Cornwall**  
**6:30 p.m.**

The Catholic District School Board of Eastern Ontario operates 40 elementary and 10 secondary schools across eight counties. The CDSBEO offers excellence in Catholic education through provincial-leading programs to approximately 12,800 students.

-30-

Media contact:  
Amber LaBerge, Communications Officer  
613-485-0268  
[Amber.Laberge@cdsbeo.on.ca](mailto:Amber.Laberge@cdsbeo.on.ca)



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134  
[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)



October 5, 2016

Mr. Stephen Sliwa  
Director of Education  
Upper Canada District School Board  
225 Central Ave. West  
Brockville, Ontario  
K6V 5X1

Dear Mr. Sliwa:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

---

On October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the following motion:

**“THAT THE BOARD OF TRUSTEES AUTHORIZE ADMINISTRATION TO UNDERTAKE A PUPIL ACCOMMODATION REVIEW (ARC) FOR THE CORNWALL REVIEW AREA”**

The Cornwall Area has been identified as being under capacity in 2015-16 with a forecasted continued enrolment decline, necessitating a Pupil Accommodation Review.

The staff recommendations, outlined in the October 4th Board Report and the Initial Staff Report, will be presented at the first public meeting, which is scheduled for November 30, 2016. Policy documents, Board reports, Q and A's, and other data are posted on the Board's website. Simply click on the banner "Pupil Accommodation Review – Cornwall Area" of our main page at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair





# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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October 5, 2016

Mr. Francois Turpin  
Directeur de l'éducation et secrétaire  
Conseil scolaire de district  
catholique de l'Est ontarien  
875, route 17  
L'Original, Ontario  
K0B 1K0

Dear Mr. Turpin:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

---

On October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the following motion:

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Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair

*Learning and Growing Together in Christ*



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October 5, 2016

Ms. Edith Dumont  
Directrice de l'éducation et  
Secrétaire-trésorière  
Conseil des écoles publiques de  
l'Est de l'Ontario  
2445 St. Laurent Blvd.  
Ottawa, Ontario  
K1G 6C3

Dear Ms. Dumont:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

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On October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the following motion:

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Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair

*Learning and Growing Together in Christ*





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October 5, 2016

Mr. Gabriel F. Sékaly  
Assistant Deputy Minister  
Financial Policy and Business Division  
20<sup>th</sup> Floor, Mowat Block, Queen's Park  
900 Bay Street  
Toronto, Ontario M7A 1L2

Dear Mr. Sékaly: *GA3E*

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

---

On October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the following motion:

**"THAT THE BOARD OF TRUSTEES AUTHORIZE ADMINISTRATION TO  
UNDERTAKE A PUPIL ACCOMMODATION REVIEW (ARC) FOR THE  
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The Cornwall Area has been identified as being under capacity in 2015-16 with a forecasted continued enrolment decline, necessitating a Pupil Accommodation Review.

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Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair  
Grant Osborn, Director, Capital Policy and Programs Branch  
Denis Chartrand, Regional Manager

*Learning and Growing Together in Christ*



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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October 5, 2016

Mr. Grant Crack  
M.P.P., Glengarry, Prescott, Russell  
345 Laurier Street  
P.O. Box 339  
Rockland, Ontario  
K4K 1K4

Dear Mr. Crack:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

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Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair  
Executive Council

*Learning and Growing Together in Christ*





# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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October 5, 2016

Mr. Guy Lauzon  
M.P., Stormont, Dundas and South Glengarry  
621 Pitt Street  
Cornwall, Ontario  
K6J 3R8

Dear Mr. Lauzon:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

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Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair  
Executive Council





# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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October 5, 2016

Mr. Jim McDonell  
M.P.P., Stormont, Dundas and South Glengarry  
120 Second Street West  
Cornwall, Ontario  
K6J 1G5

Dear Mr. McDonell:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

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On October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the following motion:

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Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair  
Executive Council



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)



October 5, 2016

Maureen Adams, CAO  
City of Cornwall  
360 Pitt Street  
Cornwall, Ontario  
K6J 3P9

Dear Ms. Adams:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

---

On October 4, 2016, the Catholic District School Board of Eastern Ontario approved the following motion:

**“THAT THE BOARD OF TRUSTEES AUTHORIZE ADMINISTRATION TO UNDERTAKE A PUPIL ACCOMMODATION REVIEW (ARC) FOR THE CORNWALL REVIEW AREA”**

The Cornwall Area has been identified as being under capacity in 2015-16 with a forecasted continued enrolment decline, necessitating a Pupil Accommodation Review.

The Catholic District School Board of Eastern Ontario invites representatives from the City of Cornwall to attend a meeting to discuss options presented in the October 4th Initial Staff Report to the Board, and to solicit feedback. The meeting is scheduled for **Wednesday, November 16, 2016, 9:30 am to 11:30 am**. The meeting will be held at St. Joseph Catholic Secondary School, 1500a Cumberland Street, Cornwall, ON.

**Please RSVP to Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron, at [Karen.Oshaughnessy@cdsbeo.on.ca](mailto:Karen.Oshaughnessy@cdsbeo.on.ca) by Friday, November 11, 2016.**

The staff recommendation, outlined in the aforementioned October 4th report, will be presented at the first public meeting, which is scheduled for November 30, 2016. Policy documents, Board reports, Q and A's, and other materials are posted on the board's website by clicking on the banner "Pupil Accommodation Review – Cornwall Area" at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

Yours in Catholic education,

Wm. J. Gartland  
Director of Education

cc: Executive Council  
Brent Laton, Board Chair





# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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October 5, 2016

Children's Aid Society of Stormont,  
Dundas & Glengarry  
Box 983  
Cornwall, Ontario  
K6H 5V1

Dear Sir/Madam:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

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There are nine schools involved in this review:

- Bishop Macdonell
- Holy Trinity
- Immaculate Conception
- Sacred Heart
- St. Anne
- St. Columban's
- St. Peter
- St. Joseph CSS
- St. Matthew CSS

You are encouraged to read the Board Report and proposed options identified in the Initial Staff Report that were presented to trustees by staff. These reports are posted in their entirety on the board website at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

Accommodation reviews are designed to look at a grouping of schools to determine the best solution for everyone involved in the process. While the Initial Staff Report may contain a proposed option, it does not mean that this will be the option that will ultimately be approved. The final decision by the Board of



Trustees to move forward with a recommendation will not take place until after extensive consultation with the community takes place. This is part of the review process.

Public consultations is at the heart of the accommodation review process. Two public meetings will be held by the Accommodation Review Committee (ARC), which will be comprised of parents/guardians, principals and board staff, as well as a number of additional working group meetings.

A public delegation evening will also be part of the consultation process. The goal of the ARC is to engage a wide range of school and community groups to participate in the consultation in order to gather feedback on the proposed accommodation options, developed by staff, to present to the Board for its consideration. The review could result in recommendations including:

- The closure or consolidation of a school(s);
- Changes to grades and programs offered at a school(s);
- New facilities and/or upgrades
- School boundary changes
- Partnerships and/or joint use opportunities;
- Status quo (no changes).

The staff recommendations, outlined in the October 4, 2016 Initial Staff Report, will be presented at the first public meeting, which is scheduled for November 30, 2016. These recommendations provide a foundation for the committee's discussions. The committee may also create alternative accommodation options, which should be consistent with the objectives and criteria outlined in the committee's terms of reference.

Accommodation review committees act as the official conduit for information shared between the Board and the affected school communities.

The Board of Trustees makes the final decision on all recommendations related to the accommodation review.

As a partner in our Section 23 program operating at Bishop Macdonell, we wanted to ensure that you were appropriately informed.

Policy documents, Board reports, Q and A's, and other data are posted on the Board's website. Simply click on the banner "Pupil Accommodation Review – Cornwall Area" of our main page at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

Yours in Catholic education,



Wm. J. Gartland  
Director of Education

cc: Brent Laton, Board Chair  
Executive Council



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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October 5, 2016

Ms. Mary Seguin  
Where Children Grow/Young Achievers  
3375 Bureau Rd.  
Alexandria, Ontario  
K0C 1A0

Dear Ms. Seguin:

**RE: CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO  
NOTICE OF COMMENCEMENT OF A PUPIL ACCOMMODATION REVIEW**

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You are encouraged to read the Board Report and proposed options identified in the Initial Staff Report that were presented to trustees by staff. These reports are posted in their entirety on the board website at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

Accommodation reviews are designed to look at a grouping of schools to determine the best solution for everyone involved in the process. While the Initial Staff Report may contain a proposed option, it does not mean that this will be the option that will ultimately be approved. The final decision by the Board of



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Public consultations is at the heart of the accommodation review process. Two public meetings will be held by the Accommodation Review Committee (ARC), which will be comprised of parents/guardians, principals and board staff, as well as a number of additional working group meetings.

A public delegation evening will also be part of the consultation process. The goal of the ARC is to engage a wide range of school and community groups to participate in the consultation in order to gather feedback on the proposed accommodation options, developed by staff, to present to the Board for its consideration. The review could result in recommendations including:

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- New facilities and/or upgrades
- School boundary changes
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The staff recommendations, outlined in the October 4, 2016 Initial Staff Report, will be presented at the first public meeting, which is scheduled for November 30, 2016. These recommendations provide a foundation for the committee's discussions. The committee may also create alternative accommodation options, which should be consistent with the objectives and criteria outlined in the committee's terms of reference.

Accommodation review committees act as the official conduit for information shared between the Board and the affected school communities.

The Board of Trustees makes the final decision on all recommendations related to the accommodation review.

As a childcare provider operating programs at Bishop Macdonell, Immaculate Conception, St. Anne, Sacred Heart and St. Peter schools in Cornwall, we wanted to ensure that you are appropriately informed.

Policy documents, Board reports, Q and A's, and other data are posted on the Board's website. Simply click on the banner "Pupil Accommodation Review – Cornwall Area" of our main page at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca).

Yours in Catholic education,



Wm. J. Gartland  
Director of Education

cc: Mr. Brent Laton, Board Chair  
Executive Council





# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
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[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)



October 5, 2016

Beverley Bellefeuille, Principal  
Immaculate Conception

Dear Bev,

This letter is to inform you that at the Board Meeting held on Tuesday, October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the commencement of a Pupil Accommodation Review (ARC) in the Cornwall area. There are nine schools involved in this review:

- Bishop Macdonell
- Holy Trinity
- Immaculate Conception
- Sacred Heart
- St. Anne
- St. Columban's
- St. Peter
- St. Joseph CSS
- St. Matthew CSS

Accommodation reviews are designed to look at a grouping of schools to determine the best solution for everyone involved in the process. While the Initial Staff Report may contain a proposed option, it does not mean that this will be the option that will ultimately be approved. The final decision by the Board of Trustees to move forward with a recommendation will not take place until after extensive consultation with the community takes place. This is part of the review process.

Public consultations is at the heart of the accommodation review process. Two public meetings will be held by the Accommodation Review Committee (ARC), which will be comprised of parents/guardians, principals and board staff, as well as a number of additional working group meetings.

A public delegation evening will also be part of the consultation process. The goal of the ARC is to engage a wide range of school and community groups to participate in the consultation in order to gather feedback on the proposed accommodation options, developed by staff, to present to the Board for its consideration. The review could result in recommendations including:

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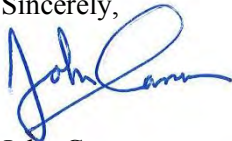
The Board of Trustees makes the final decision on all recommendations related to the accommodation review.

The CDSBEO acknowledges that our principals play a critical role in ensuring student achievement and student well-being; therefore, you are invited to participate as an active member of the Accommodation Review Committee (ARC). There will be an ARC Orientation Meeting held on **Wednesday, October 26, 2016, 6:30pm at St. Joseph CSS in the Library**, to review the roles and responsibilities of the ARC and distribute and discuss the Initial Staff Report. Additional working meeting dates of the ARC will also be shared at that time.

One does not have to be a member of the ARC to express his/her opinion and provide feedback. Everyone is welcome to submit comments directly via email to [PAR@cdsbeo.on.ca](mailto:PAR@cdsbeo.on.ca).

All information related to the process, including Policy documents, Board Reports, Initial Staff Reports, Q and As, and other data will be posted on the Board's website at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca). Simply click on the banner "Pupil Accommodation Review – Cornwall Area" from the main page.

Sincerely,



John Cameron  
Superintendent of School Effectiveness

Copies:            Executive Council



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
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[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)



October 5, 2016

Danny Conway, Principal  
St. Joseph CSS

Dear Danny,

This letter is to inform you that at the Board Meeting held on Tuesday, October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the commencement of a Pupil Accommodation Review (ARC) in the Cornwall area. There are nine schools involved in this review:

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- Immaculate Conception
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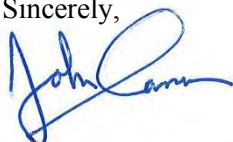
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Sincerely,



John Cameron  
Superintendent of School Effectiveness

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# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134  
[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)



October 5, 2016

Frances Derochie, Principal  
Bishop Macdonell

Dear Frances,

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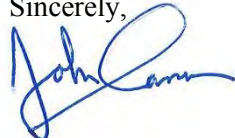
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Sincerely,



John Cameron  
Superintendent of School Effectiveness

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October 5, 2016

Donna Nielsen, Acting Principal  
Bishop Macdonell

Dear Donna,

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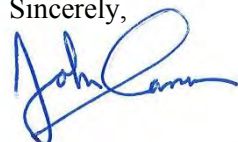
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Sincerely,



John Cameron  
Superintendent of School Effectiveness

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October 5, 2016

Dan Curtis, Principal  
St. Columban's

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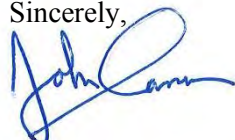
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Sincerely,

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John Cameron  
Superintendent of School Effectiveness

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October 5, 2016

Joy Martel, Principal  
St. Matthew CSS

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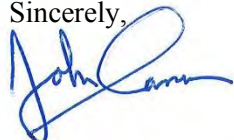
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Superintendent of School Effectiveness

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October 5, 2016

Kennedy MacDonald, Principal  
St. Peter

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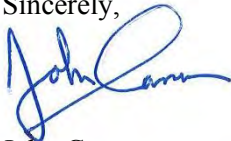
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October 5, 2016

Michelle Brasseur-Robillard, Principal  
St. Anne

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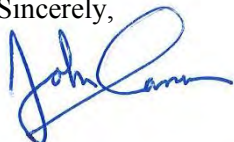
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John Cameron  
Superintendent of School Effectiveness

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October 5, 2016

Renee Rozon, Principal  
Holy Trinity CSS

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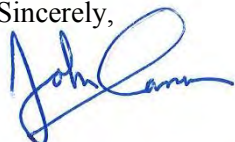
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October 5, 2016

Shannon McDougald, Principal  
Sacred Heart

Dear Shannon,

This letter is to inform you that at the Board Meeting held on Tuesday, October 4, 2016, the Board of Trustees for the Catholic District School Board of Eastern Ontario approved the commencement of a Pupil Accommodation Review (ARC) in the Cornwall area. There are nine schools involved in this review:

- Bishop Macdonell
- Holy Trinity
- Immaculate Conception
- Sacred Heart
- St. Anne
- St. Columban's
- St. Peter
- St. Joseph CSS
- St. Matthew CSS

Accommodation reviews are designed to look at a grouping of schools to determine the best solution for everyone involved in the process. While the Initial Staff Report may contain a proposed option, it does not mean that this will be the option that will ultimately be approved. The final decision by the Board of Trustees to move forward with a recommendation will not take place until after extensive consultation with the community takes place. This is part of the review process.

Public consultations is at the heart of the accommodation review process. Two public meetings will be held by the Accommodation Review Committee (ARC), which will be comprised of parents/guardians, principals and board staff, as well as a number of additional working group meetings.

A public delegation evening will also be part of the consultation process. The goal of the ARC is to engage a wide range of school and community groups to participate in the consultation in order to gather feedback on the proposed accommodation options, developed by staff, to present to the Board for its consideration. The review could result in recommendations including:

- The closure or consolidation of a school(s);
- Changes to grades and programs offered at a school(s);
- New facilities and/or upgrades
- School boundary changes
- Partnerships and/or joint use opportunities;
- Status quo (no changes).

The staff recommendations, outlined in the October 4, 2016 Initial Staff Report, will be presented at the first public meeting, which is scheduled for November 30, 2016. These recommendations provide a foundation for the committee's discussions. The committee may also create alternative accommodation options, which should be consistent with the objectives and criteria outlined in the committee's terms of reference.

Accommodation review committees act as the official conduit for information shared between the Board and the affected school communities.

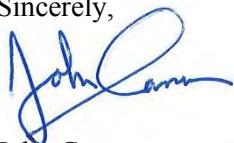
The Board of Trustees makes the final decision on all recommendations related to the accommodation review.

The CDSBEO acknowledges that our principals play a critical role in ensuring student achievement and student well-being; therefore, you are invited to participate as an active member of the Accommodation Review Committee (ARC). There will be an ARC Orientation Meeting held on **Wednesday, October 26, 2016, 6:30pm at St. Joseph CSS in the Library**, to review the roles and responsibilities of the ARC and distribute and discuss the Initial Staff Report. Additional working meeting dates of the ARC will also be shared at that time.

One does not have to be a member of the ARC to express his/her opinion and provide feedback. Everyone is welcome to submit comments directly via email to [PAR@cdsbeo.on.ca](mailto:PAR@cdsbeo.on.ca).

All information related to the process, including Policy documents, Board Reports, Initial Staff Reports, Q and As, and other data will be posted on the Board's website at [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca). Simply click on the banner "Pupil Accommodation Review – Cornwall Area" from the main page.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Cameron".

John Cameron

Superintendent of School Effectiveness

Copies:            Executive Council