

CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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Appendix 23

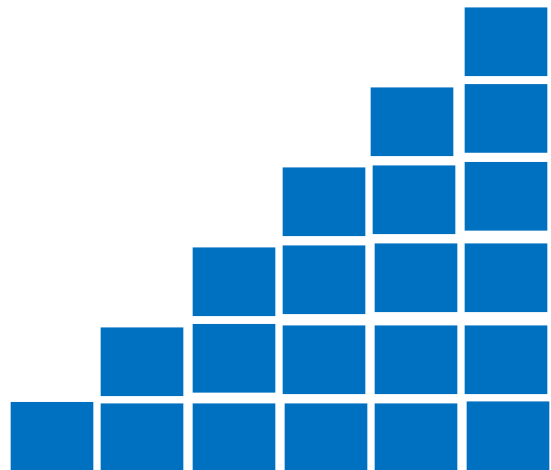
STAFF REPORT – Report 2

MEETING WITH CITY OF CORNWALL – AGENDA, MINUTES & POWERPOINT

March 2017

Todd Lalonde
Chair

Wm. J. Gartland
Director of Education



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA MEETING WITH THE CITY OF CORNWALL AGENDA

**Monday, November 21, 2016,
9:30am – 11:30am
St. Joseph CSS, Cornwall, Library**

1. Introductions
2. Pupil Accommodation Review (PAR) Process
3. Timelines
4. Enrolment & Capacity in Cornwall
5. Demographics, Enrolment & Residential Development
6. Staff Recommendations & Proposed Boundaries
7. Questions & Feedback

Distribution:

City of Cornwall

PAR Future meeting dates:

November 30, 2016 – Public Meeting #1
December 7, 2016 – ARC Working Meeting #2
December 14, 2016 – ARC Working Meeting #3 (TBD)
January 18, 2017 – ARC Working Meeting #4 (TBD)
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)



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PUPIL ACCOMMODATION REVIEW – CORNWALL AREA ARC MEETING WITH THE CITY OF CORNWALL MINUTES

Monday, November 21st, 2016, 9:30 am
St. Joseph CSS, Cornwall, Library

Chair:

John Cameron, Superintendent of School Effectiveness

City of Cornwall Delegation:

Maureen Adams	Chief Administrative Officer
Mark Boileau	GM Planning, Development & Recreation
Ken Bedford	Supervisor Planning Division

Members of the public:

Ron Eamer	CDSBEO, Trustee
Todd Lalonde	CDSBEO, Trustee, Vice Chair

Resource Staff:

Bonnie Norton, Superintendent of Business, CDSBEO
Jack Ammendolia, C.N. Watson Economists

Recorder:

Karen O'Shaughnessy, Administrative Assistant to Superintendent John Cameron

Call to Order:

John Cameron, Chair of the Pupil Accommodation Review – Cornwall Area ARC Committee, called the meeting to order at 9:40 a.m.

1. Prayer
Superintendent Cameron began the meeting with a prayer.
2. Introductions
The Chair welcomed the group and thanked them for attending. Superintendent Cameron introduced Bonnie Norton, Superintendent of Business and Jack Ammendolia from C.N. Watson Economists. Both will be making presentations this morning. At this time, the City of Cornwall representatives shared their name and role. Copies of the *Appendix 1, Initial Staff Report – Report 1, Cornwall Review Area, October 2016* that will be referenced throughout the meeting were distributed.

3. Pupil Accommodation Review (PAR) Process, Timelines and Enrolment & Capacity in Cornwall

Superintendent Norton distributed a hard copy of a slide presentation (HERE) and worked through it together giving the group a brief overview of the ARC process. If anyone has any questions, feel free to ask at any time. The representatives from the City of Cornwall have been advised that they may attend the Public Meetings if interested.

Question: Is the *Appendix 1, Initial Staff Report – Report 1, Cornwall Review Area, October 2016* a confidential document.

Response: Superintendent Norton shared that all documents of the process including agendas, minutes of meetings and presentations are available on the CDSBEO website under the Pupil Accommodation Review page.

Question: Is their interaction with the Ministry regarding this process, is it a school board initiative that is brought forward?

Response: Yes, that is correct, the board begins the process with the understanding as laid out in the board policy, the ministry has set out Pupil Accommodation Guidelines that must be followed.

4. Demographics, Enrolment & Residential Development

Jack Ammendolia, C.N. Watson Economists spoke next. Mr. Ammendolia told the group that lots of information will be forthcoming. Why and what the process is about? He told the group that the demographic information will help give the ARC Committee perspective and context with the data presented. Mr. Ammendolia began his section of the presentation (slide 10) giving the group an overview of the census data used in the School Information Profiles. Superintendent Norton added that the data provides context as to the reasoning for embarking on the ARC process. A member of the City of Cornwall staff stated that the city is familiar with the firm C.N. Watson Economists as they employ the same firm for planning purposes and the numbers are no surprise to those sitting around the table.

Question: Are the enrolment numbers on slide 14 only for the Catholic Board?

Response: Yes, they are, City of Cornwall Catholic schools.

Question: With the changes happening with our co-terminus board, does the Catholic District School Board of Eastern Ontario see a change in your enrolment numbers?

Response: In the next year or two, depending on the decisions that the co-terminus board makes, we will have to see if the participation rate starts to change. We do look at enrolment share and try and factor in as many decisions as possible. It is hard to consider without knowing what will happen. It is difficult to read, the board may see some impact and may have to make contingency plans. There may be an impact on enrolment and that may have to be revisited. The co-terminus Board's plans are still in transition, how it will impact CDSBEO is unknown at this time.

Question: Did the construction of the new Bridgewood school affects the enrolment numbers with our board?

Response: No, there was minimal impact on enrolment.

Question: The city has noticed that building trends are changing, senior types of units being built, high density/lower number of persons per unit, tough time increasing population, out migration/no in migration, children moving away. Older demographic, not necessarily families moving in to the area.

Response: Yes, with the population forecast, we see a difference for school aged children, use a different projection module. There may not be an impact on school aged children numbers. People coming back are 50 +, not having children, different lifestyles.

Question: Was St. Joseph CHS ever a 7-8 elementary school as well as 9-12?

Response: No, it is actually the only secondary school within the board that has a 9-12 student population.

Mr. Ammendolia explained that on slide 19 you can see the Utilization of Space is different within the schools and St. Anne's is showing high numbers. It is interesting to note that St. Anne has a 10 classroom RCM (removable classroom module) that is for all intent purposes a permanent addition to the building, but for Ministry rated purposes, it does not include it as permanent capacity. St. Anne shows up as being over utilized, in fact it is pretty much at capacity.

Question: Are Catholic school boards shifting in their requirements to attract students?

Response: It is not being considered, secondary schools have open access. In the case of non-Catholic students currently attending our schools, parents must sign an agreement and students participate in certain activities. In secondary schools, students must also complete 4 religion credits that are compulsory. Other school boards may have different requirements.

Question: Mr. Ammendolia indicated that feedback from the City of Cornwall is twofold; the board would like to hear from the City of Cornwall's planning perspective, to ensure that our numbers are consistent with what the city is forecasting, for example: ensuring that the board is not making a recommendation to consolidate a school and the municipality is saying that they have a subdivision of 1000 new single family units planned for the same area. C.N. Watson has been working with colleagues in the municipal side of the firm to ensure the enrolment projections are in line with the city plans. As a general community perspective, is there anything in the board plans that would cause the municipality to question the recommendations? The school board is not looking for an approval from the municipality to go forward, we would like to ensure we are on the same page.

Response: The municipality recognizes that there is nothing in the report that they are not aware of or haven't seen. The city has an excellent map that shows plans of future subdivisions that is very helpful in planning. Areas that have forecasted potential growth are: East Ridge, Mercier, Tollgate Road between McConnell Avenue and Pitt Street and quite possibly the former Domtar lands. We are seeing development in the north areas of the city which are showing great growth, some in the east and not so much in the west at this time.

Question: City representatives asked if the board is looking for Greenfield sites rather than Brownfield sites for future development.

Response: From a school board perspective, it's unlikely that the Ministry of Education would approve funding of a Brownfield site because the possible environmental costs to rehabilitate. Therefore, it's easier for a school board to say; here is a 4 acre parcel of Greenfield space with minimal cost of site prep.

5. Staff Recommendations & Proposed Boundaries

Superintendent Norton reviewed both Staff Recommendations (Option 1 and 2) with the group and explaining their differences. She explained that the proposed school boundaries showing on the maps may change to mirror the elementary boundaries with the secondary boundaries.

This is where we are now and we would appreciate feedback from the City of Cornwall representatives here today.

Question: Has the school board been in contact with the co-terminus Board? And do you have any idea what might happen if they close the schools in their ARC review?

Response: At this point, we have not had any discussion with them.

Question: Has the board considered locations for the new Sacred Heart and St. Joseph CSS if Option 1 is the preferred Option?

Response: The board would make sure to keep a presence in the present areas, where the student population actually lives. A north end presence is very important.

Question: What happens to vacant school properties?

Response: The Board is required to follow Regulation 444/98 concerning the disposition of surplus space. A list of preferred agencies are offered the property first prior to it going on the open market. The municipality is one of the preferred agencies.

Question: Superintendent Norton asked the city representatives if they are aware of any parcels of land that could possibly be used for a new school build.

Response: The city responded that the area between Pitt and McConnell Streets near Tollgate Road are seeing growth and may have land available.

Mr. Ammendolia said that down the road, once the Business Case is approved by the Ministry of Education and the board moves ahead with either option, the board and municipality could continue the conversation.

Superintendent Norton spoke of the Public Meeting on Wednesday, November 30, 2016 at 6:30 p.m. and explaining the plans for the evening and invited all to attend.

Superintendent Cameron thanked the City of Cornwall representatives for attending. It was a very productive meeting and looking forward to working together as this process continues.

6. Adjournment

The meeting adjourned at 11:10 a.m.

Distribution:

City of Cornwall
ARC Members

PAR Future meeting dates:

November 30, 2016 – Public Meeting #1
December 7, 2016 – ARC Working Meeting #2
December 14, 2016 – ARC Working Meeting #3 (TBD)
January 18, 2017 – ARC Working Meeting #4 (TBD)
February 15, 2017 – Public Meeting #2
February 22, 2017 – ARC Working Meeting #5 (TBD)



Catholic District School Board of Eastern Ontario

Cornwall Area

Pupil Accommodation Review

Municipal Meeting

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November 21, 2016



Agenda

- Introductions
- Pupil Accommodation Review Process
- Timelines
- Enrolment & Capacity in Cornwall
- Demographics, Enrolment & Residential Development
- Staff Recommendations & Proposed Boundaries
- Feedback from City of Cornwall

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What is a Pupil Accommodation Review (PAR)?

- When a school board considers school consolidation or closure it must undergo a public consultation process to seek input from the community – this is the “Pupil Accommodation Review”
- A school board must undergo this process prior to any decision to consolidate or close a school (some exceptions apply)
- The process is mandated and regulated by the Ministry of Education
- The Ministry of Education released Pupil Accommodation Review (PAR) Guidelines that serve as a minimum standard for school boards to use when developing their PAR policies.

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What Triggers a PAR?

- A PAR is typically triggered as a result of a school board considering the possible consolidation or closure of school facilities
- Factors that school boards examine when considering school closure or consolidation can include:
 - School Utilization
 - Student programming/course availability
 - Facility condition and renewal needs
 - Enrolment size
 - Accessibility/AODA compliance
 - Site limitations
 - Specialized space

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Requirements of a PAR

- Presentation of an Initial Staff Report to the Board of Trustees
- School Information Profiles (SIPs) for each school included in the PAR
- Board of Trustees approval to commence an Accommodation Review process
- Establishment of an Accommodation Review Committee (ARC)
- Working meetings of the ARC to review the Initial Staff Report and provide feedback on options
- Meeting with the City of Cornwall
- Public Meetings (2)
- Public Delegations to the Board of Trustees
- Board of Trustees decision

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Mandate of the Accommodation Review Committee (ARC)

- The ARC is an advisory committee established by the Board that represents the school(s) affected by a pupil accommodation review and which acts as the official conduit for information shared between the Board and the affected school communities.
- The ARC provides feedback with respect to staff report(s) and the options set out therein and may also present alternative accommodation option(s), including rationale for the option(s).

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Mandate of the ARC...con't

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- The overall goal of the ARC is to provide the local perspective of stakeholders impacted by the decision of the Board of Trustees and to provide constructive feedback to Senior Administration regarding the Initial Staff Report, School Information Profiles (SIPs), Options and Preferred Options.
- The final decision regarding the future of a school or a group of schools rests solely with the Board of Trustees.

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Timelines

October 4, 2016

Presentation of Initial Staff Report to Board of Trustees and approval to proceed with an Accommodation Review Committee (ARC)

October 26, 2016:

**Accommodation Review Committee (ARC) Orientation Session
(for ARC members only)**

November 9, 2016:

**ARC Working Meeting #1
(St. Joseph CSS)**

November 21, 2016:

**Meeting with City of Cornwall
(St. Joseph CSS)**

November 30, 2016:

**Public Meeting # 1
(St. Joseph CSS)**

December 7, 2016:

**ARC Working Meeting #2
(St. Joseph CSS)**

December 14, 2016:

**ARC Working Meeting #3 (if required)
(St. Joseph CSS)**

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Timelines...con't

January 18, 2017

**ARC Working Meeting #4 (if required)
(St. Joseph CSS)**

February 15, 2017

**Public Meeting #2
(St. Joseph CSS)**

February 22, 2017

**ARC Working Meeting #5
(St. Joseph CSS)**

March 7, 2017

Initial Staff Report #2 to Board of Trustees

April 4, 2017

Public Delegations to the Board of Trustees

May 2, 2017

**Final Staff Report #3 to a Meeting of the
Board with Recommendations and Action
Required**

July 14, 2017

Business Case to Ministry of Education

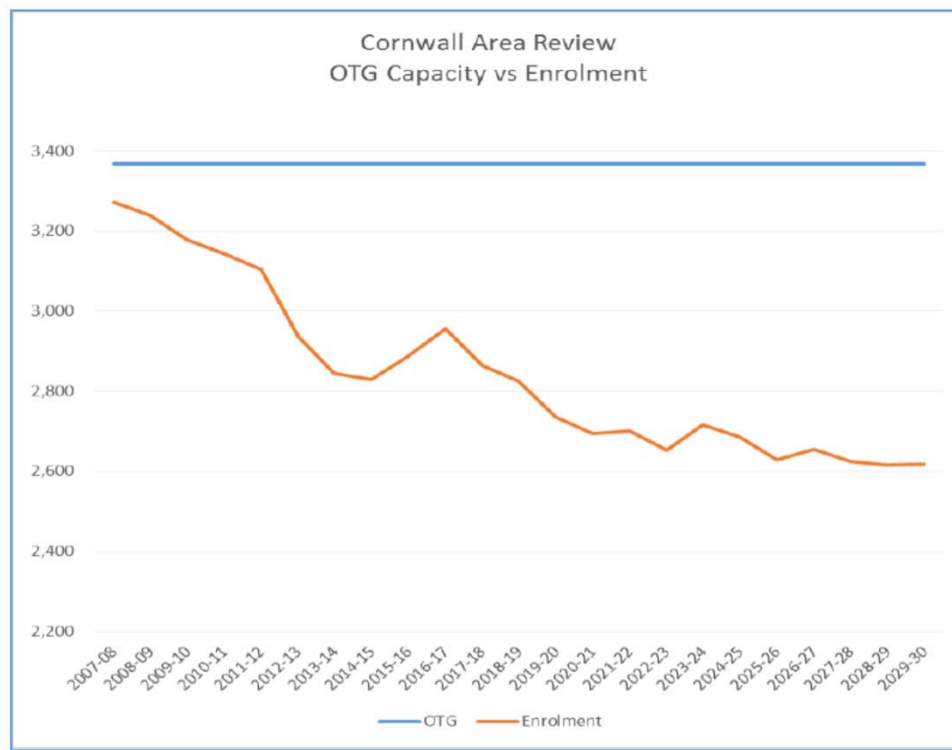
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The Current Situation

Pupil Accommodation Review – Cornwall Area CURRENT



- Elementary enrolment is expected to decline by 7.2% from 2015-16 to 2029-30
- Secondary enrolment is expected to decline 11.7% from 2015-16 to 2029-30
- Overall enrolment for Cornwall area is expected to decline by 9.4%
- Vacant Pupil Places – CURRENT
 - 2015-16: 481
 - 2029-30: 751

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Catholic District School Board of Eastern Ontario

Demographic Trends and Enrolment

City of Cornwall

Municipal Meeting - PAR

Monday November 21, 2016

Ontario Birth Trends

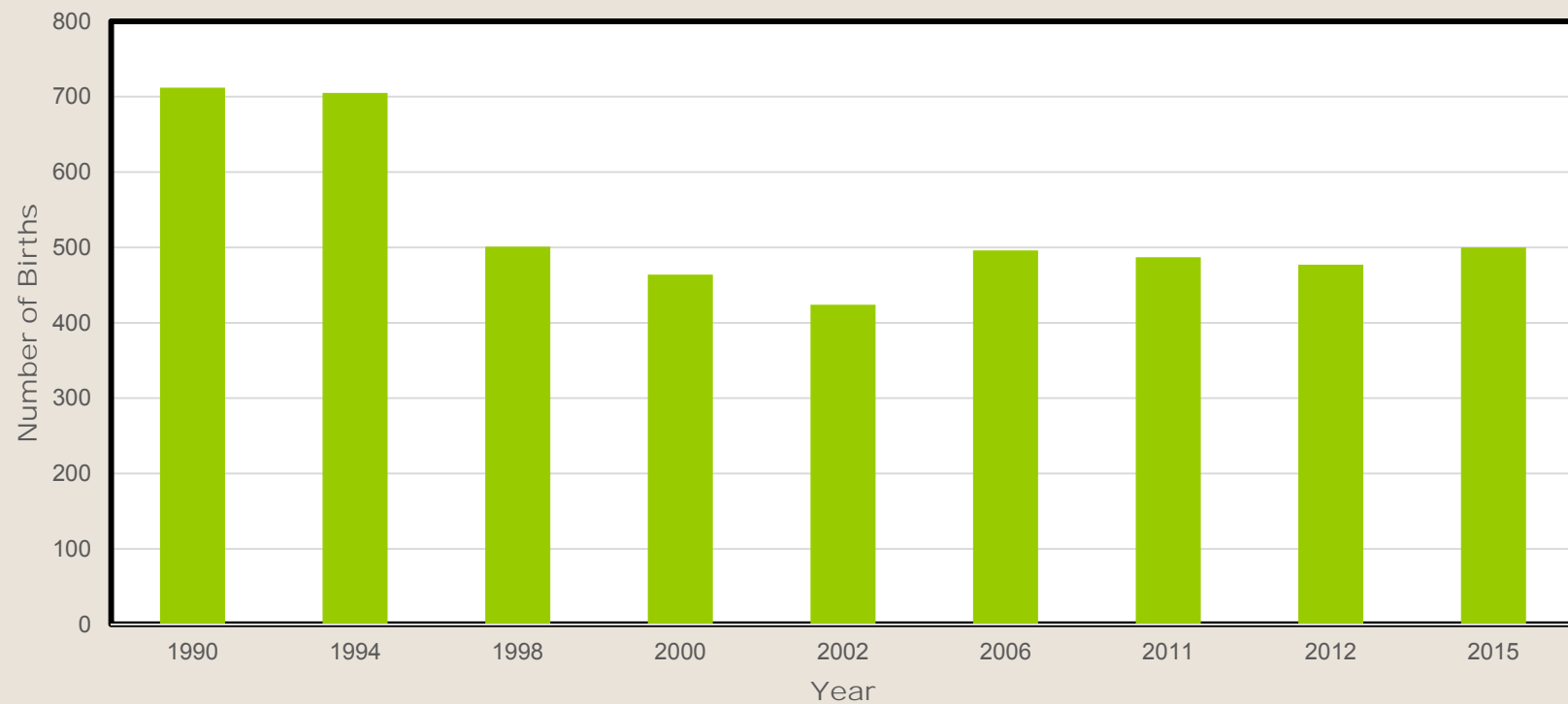
Ontario births have started to increase over the past several years after more than a decade of significant declines. Between 2000 and 2006 births increased by 5%. Since 2006 births have been increasing by about 1% per year on average – similar to the population increase.



The increasing trend in the number of births is promising – it should be noted, however, that current births are still more than 6% lower than levels from the early 1990's

City of Cornwall

City of Cornwall Births



City of Cornwall

Demographic Trends

Population Data	2001 Census	Share Of Total	2006 Census	Share Of Total	2011 Census	Share Of Total
Total Population	45,310		46,120		46,220	
Pre-School Population (0-3)	1,870	4.1%	1,840	4.0%	1,890	4.1%
Elementary School Population (4-13)	5,930	13.1%	5,430	11.8%	4,670	10.1%
Secondary School Population (14-18)	3,120	6.9%	3,220	7.0%	2,905	6.3%
Population Over 18 Years of Age	34,390	75.9%	35,630	77.3%	36,755	79.5%
<i>Females Aged 25-44</i>	6,245	13.8%	5,660	12.3%	5,155	11.2%

Population Data	2001-2006		2006-2011	
	Absolute Change	% Change	Absolute Change	% Change
Total Population	810	1.8%	100	0.2%
Pre-School Population (0-3)	-30	-1.6%	50	2.6%
Elementary School Population (4-13)	-500	-8.4%	-760	-16.3%
Secondary School Population (14-18)	100	3.2%	-315	-10.8%
Population Over 18 Years of Age	1,240	3.6%	1,125	3.1%
<i>Females Aged 25-44</i>	-585	-9.4%	-505	-9.8%

Historical Enrolment & Participation Rates

HISTORICAL CITY OF CORNWALL ENROLMENT							
	2001	2006	2011	2012	2014	2001-2014	% +/-
JK Enrolment	175	151	125	124	127	(48)	-27%
Total Enrolment	2,404	1,963	1,572	1,502	1,478	(926)	-39%

PARTICIPATION RATES					
	2001	2006	2011	Diff. 01-06	Diff. 06-11
Total Elementary Enrolment	2,404	1,963	1,572	- 441	- 392
Total Elementary Aged Population	5,930	5,430	4,670	- 500	- 760
Elementary Participation Rates	40.5%	36.2%	33.7%	-4.4%	-2.5%

Projected Enrolment

PROJECTED ENROLMENT						
		2014	2016	2019	2024	2029
		/2015	/2017	/2020	/2025	/2030
ELEMENTARY SCHOOLS						
SCHOOL	CAPACITY					
Bishop Macdonell, Cornwall	370.0	220	255	222	191	174
Holy Trinity, Cornwall	170.0	168	195	152	164	157
Immaculate Conception	311.0	178	154	184	191	191
St. Peter, Cornwall	245.0	147	137	157	171	174
Sacred Heart, Cornwall	337.0	236	216	200	179	177
St. Anne's, Cornwall	225.0	331	370	361	367	370
St. Columban's West, Cornwall	357.0	194	193	199	178	170
Total Elementary	2,015.0	1,474	1,520	1,475	1,441	1,413
SECONDARY SCHOOLS						
Holy Trinity	396.0	535	538	472	453	462
St. Joseph's Secondary, Cornwall	810.0	750	765	654	657	609
St. Matthew	147.0	120	133	133	133	133
Total Secondary	1,353.0	1,405	1,436	1,259	1,243	1,204

Residential Development

According to recent municipal growth forecasts, approximately 2,400 new residential units are projected to be built in Cornwall and the surrounding area over the forecast term– this is an average of 160 new units per year.

This compares with an average of approximately 130 building permits that have been issued in the City of Cornwall over the past 6 years.

The projected number of units are also consistent with historical census dwelling data
It should be noted that new units are producing lower numbers of children

Dwelling Unit Data	2001 Census	2006 Census	2011 Census	2001 - 2006		2006-2011	
				Change	%	Change	%
Total Occupied Dwellings:	19,019	19,690	20,435	671	3.5%	745	3.8%
Total Population/Dwelling:	2.38	2.34	2.26	-0.04	-1.7%	-0.08	-3.4%
Elementary Pop./Dwelling:	0.31	0.28	0.23	-0.04	-11.6%	-0.05	-17.1%
Secondary Pop./Dwelling:	0.16	0.16	0.14	0.00	-0.3%	-0.02	-13.1%

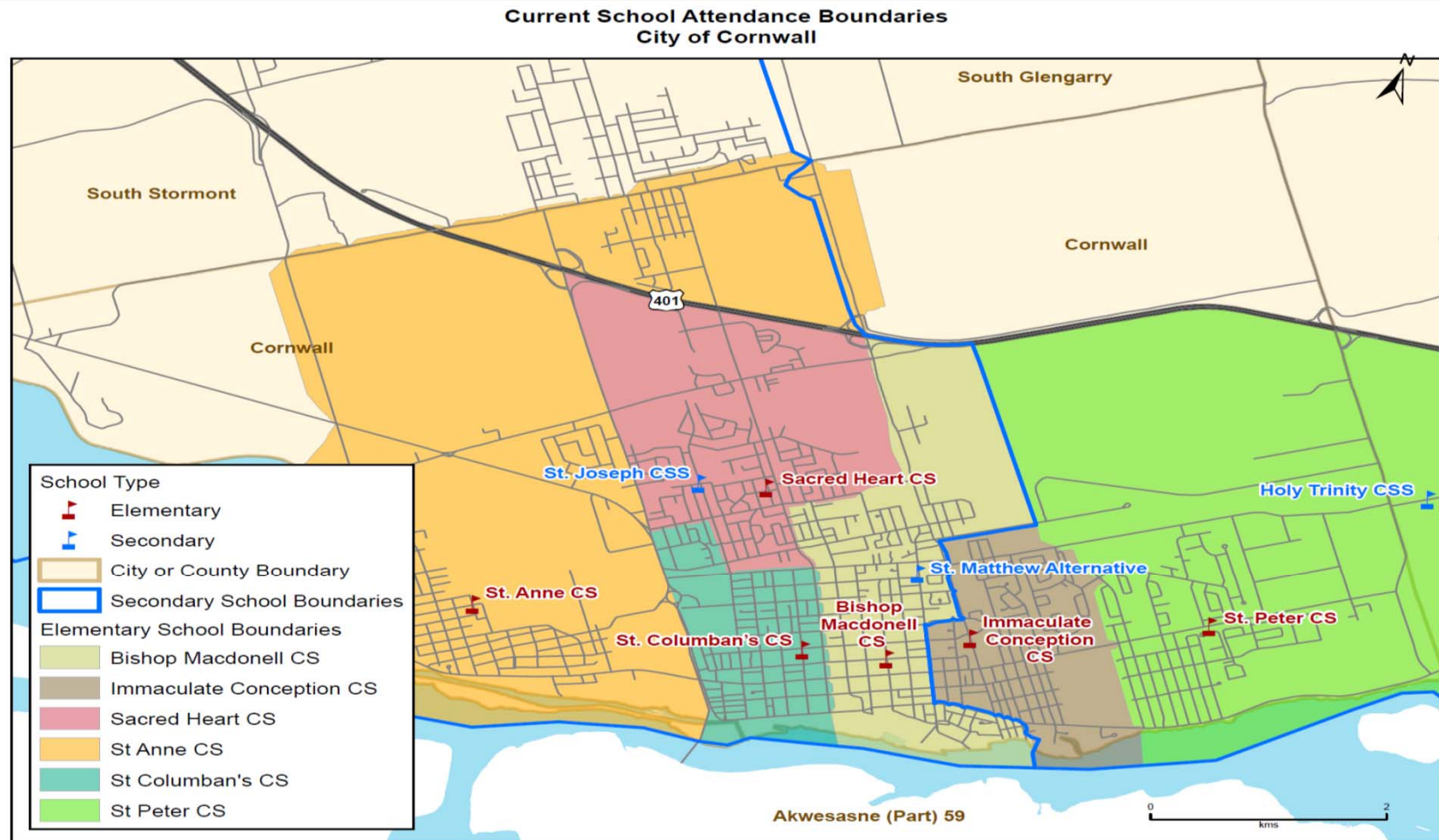
Development Allocation

The projected number of units are expected to produce up to 170 new elementary pupils for the CDSBEO in Cornwall (and surrounding area).

Approximately 65% of both the units and projected pupils are expected in West Cornwall (Maps on following slide).

School	Projected Number of New Students By School
St. Anne's, Cornwall	55
St. Peter, Cornwall	28
Immaculate Conception	19
Sacred Heart, Cornwall	16
Holy Trinity, Cornwall	12
St. Columban's West, Cornwall	11
Bishop Macdonell, Cornwall	3

School Boundaries



Utilization Of Space

UTILIZATION OF PERMANENT SPACE					
	2014 /2015	2016 /2017	2019 /2020	2024 /2025	2029 /2030
ELEMENTARY SCHOOLS					
Bishop Macdonell, Cornwall	59%	69%	60%	52%	47%
Holy Trinity, Cornwall	99%	115%	89%	96%	92%
Immaculate Conception	57%	50%	59%	61%	61%
St. Peter, Cornwall	60%	56%	64%	70%	71%
Sacred Heart, Cornwall	70%	64%	59%	53%	53%
St. Anne's, Cornwall	147%	164%	160%	163%	164%
St. Columban's West, Cornwall	54%	54%	56%	50%	48%
Total Elementary	73%	75%	73%	72%	70%
Number of Surplus Spaces	541	495	540	574	602
SECONDARY SCHOOLS					
Holy Trinity	135%	136%	119%	114%	117%
St. Joseph's Secondary, Cornwall	93%	94%	81%	81%	75%
St. Matthew	82%	90%	90%	90%	90%
Total Secondary	104%	106%	93%	92%	89%
Number of Surplus Spaces	-52	-83	94	110	149



Initial Staff Report

OPTION 1 – Preferred Option
OPTION 2

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OPTION 1 – Preferred Option

- Consolidate Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter;
- Consolidate St. Columban's and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site; grade 7 & 8 students redirected to the new 7-12 St. Joseph CSS;
- Bishop Macdonell becomes a JK-6 dual track facility, with grade 7 & 8 students redirected to the new 7-12 St. Joseph CSS;
- Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the new 7-12 St. Joseph CSS;
- Close St. Joseph CSS and construct a new 7-12 facility either on the existing site or an alternative site;
- Status quo for St. Matthew CSS.
- **Overall, the on-the-ground (OTG) capacity would be reduced by 671 pupil places, resulting in a long-term utilization rate of approximately 97% for this review area.**
- **The 5-year renewal needs would be significantly reduced from approximately \$30.3 million to \$10.7 million as a result of the new construction and the resulting school closures.**

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Proposed Accommodation Strategy OPTION 1 – Preferred Option

- **New Facility Requirements:**

Sacred Heart – new JK to 6 school

- Construction of a new 308 pupil place JK-6 elementary school either on the existing Sacred Heart site or on an alternate nearby site that will be the new consolidated school for the existing Sacred Heart and St. Columban's
- The replacement of any of Pre-school Child Care spaces at the existing Sacred Heart will be required as a result of the new school

St. Joseph CSS – new Grade 7 – 12 school

- Construction of a new 836 pupil place grade 7 to 12 school on an alternate nearby site that will replace the existing St. Joseph CSS as well as accommodate grade 7 & 8 students from Bishop Macdonell, Sacred Heart, St. Anne and St. Columban's

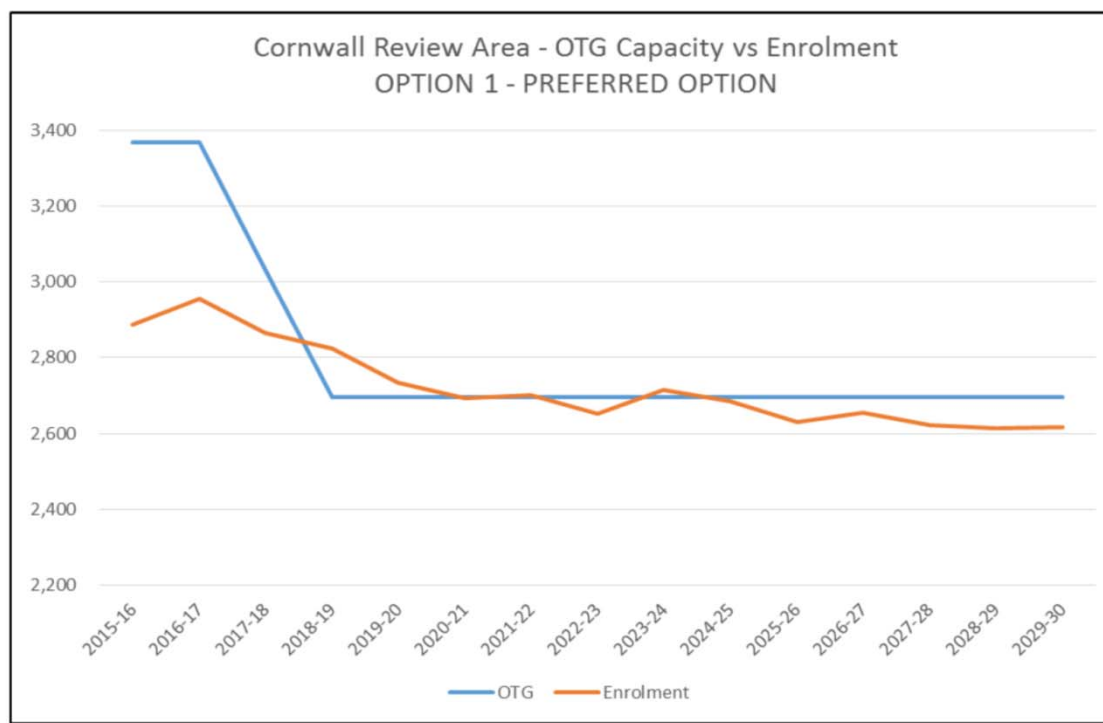
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Option 1 Summary

Pupil Accommodation Review – Cornwall Area OPTION 1 – PREFERRED OPTION



- Elementary enrolment is expected to decline by 7.2% from 2015-16 to 2029-30
- Secondary enrolment is expected to decline 11.7% from 2015-16 to 2029-30
- Overall enrolment for Cornwall area is expected to decline by 9.4%
- Vacant Pupil Places – OPTION 1 – PREFERRED OPTION
 - 2015-16: 481
 - 2029-30: 81

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Proposed Accommodation Strategy OPTION 2

- Consolidate Immaculate Conception and redirect enrolment to Bishop Macdonell and St. Peter;
- Consolidate St. Columban's and Sacred Heart and build a new JK-6 facility on the Sacred Heart site or an alternative nearby site; redirect grade 7 & 8 students to the existing St. Joseph CSS;
- Bishop Macdonell becomes a JK-6 dual track facility, with grade 7 & 8 students redirected to the existing St. Joseph CSS that is converted to a grade 7-12 facility;
- The existing St. Joseph CSS becomes a 7-12 facility taking in grade 7 & 8 enrolment from Sacred Heart, St. Anne, St. Columban's and Bishop Macdonell;
- Convert St. Anne to a JK-6 facility with grade 7 & 8 redirected to the existing St. Joseph CSS that is converted to a grade 7-12 facility;
- Status quo for St. Matthew CSS.



Overall, the on-the-ground (OTG) capacity would be reduced by 697 pupil places, resulting in a long-term utilization rate of approximately 97.9% for this review area.

The 5-year renewal needs would be reduced from approximately \$30.3 million to \$18.5 million as a result of the new construction and the resulting school closures.



Proposed Accommodation Strategy OPTION 2

- Facility Requirements:

Sacred Heart – new JK to 6 school

- Construction of a new 308 pupil place JK-6 elementary school either on the existing Sacred Heart site or on an alternate nearby site that will be the new consolidated school for the existing Sacred Heart and St. Columban's
- The replacement of any of Pre-school Child Care spaces at the existing Sacred Heart will be required as a result of the new school



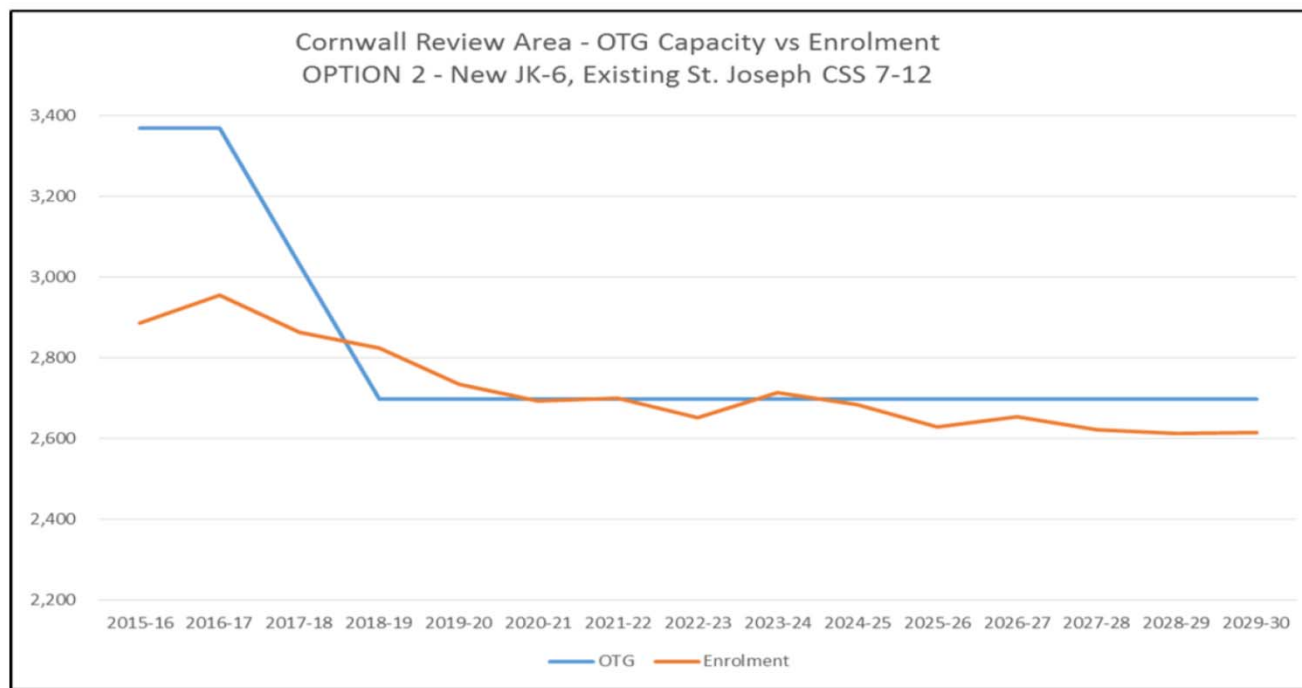
St. Joseph CSS

- Converted to a grade 7-12 facility



Option 2 Summary

Pupil Accommodation Review – Cornwall Area OPTION 2 – NEW JK-6, EXISTING ST. JOSEPH CSS 7-12



- Elementary enrolment is expected to decline by 7.2% from 2015-16 to 2029-30
- Secondary enrolment is expected to decline 11.7% from 2015-16 to 2029-30
- Overall enrolment for Cornwall area is expected to decline by 9.4%
- Vacant Pupil Places – OPTION 2 – NEW JK-6, EXISTING ST. JOSEPH CSS 7-12
 - 2015-16: 481
 - 2029-30: 55

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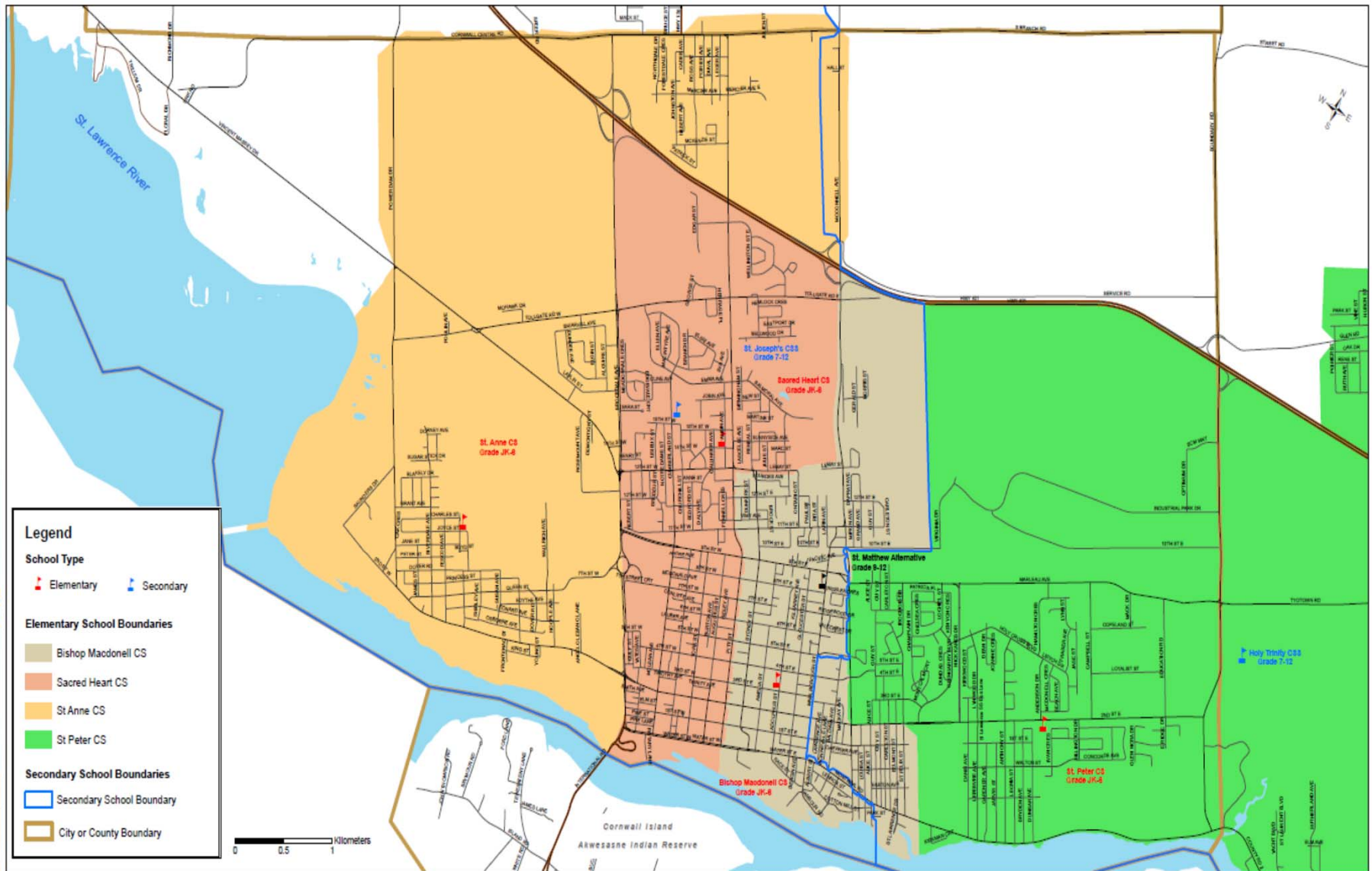


Proposed Boundaries



Option 1 and Option 2 Proposed School Attendance Boundaries City of Cornwall

Appendix 3





Questions & Feedback

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