



# Catholic District School Board of Eastern Ontario

**Public Meeting #1**

**Information Slides**

**Pupil Accommodation Review**

**Cornwall Area**

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**November 30, 2016**



# Meeting Norms

All members and attendees shall:

- Uphold the Board's Catholic Code of Conduct which reflects the need to provide and sustain a safe, caring, inclusive and healthy Catholic school community
- Promote a positive environment
- Be considerate, respectful and collaborative
- Treat all members and guests with dignity
- Recognize and respect the personal integrity of each member of the committee, school communities, and board staff
- Critique ideas rather than individuals
- Be mindful of your surroundings and of your fellow participants

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# What is a Pupil Accommodation Review (PAR)?

- When a school board considers school consolidation or closure it must undergo a public consultation process to seek input from the community – this is the “Pupil Accommodation Review”
- A school board must undergo this process prior to any decision to consolidate or close a school (some exceptions apply)
- The process is mandated and regulated by the Ministry of Education
- The Ministry of Education released Pupil Accommodation Review (PAR) Guidelines that serve as a minimum standard for school boards to use when developing their PAR policies.

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# What Triggers a Pupil Accommodation Review (PAR)?

- A PAR is typically triggered as a result of a school board considering the possible consolidation or closure of school facilities
- Factors that school boards examine when considering school closure or consolidation can include:
  - School Utilization
  - Student programming/course availability
  - Facility condition and renewal needs
  - Enrolment size
  - Accessibility/AODA compliance
  - Site limitations
  - Specialized space

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# Requirements of a Pupil Accommodation Review (PAR)

- Presentation of an Initial Staff Report to the Board of Trustees
- School Information Profiles (SIPs) for each school included in the PAR
- Board of Trustees approval to commence an Accommodation Review process
- Establishment of an Accommodation Review Committee (ARC)
- Working meetings of the ARC to review the Initial Staff Report and provide feedback on options
- Public Meetings (2)
- Public Delegations to the Board of Trustees
- Board of Trustees decision

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# Mandate of the Accommodation Review Committee (ARC)

- The ARC is an advisory committee established by the Board that represents the school(s) affected by a pupil accommodation review and which acts as the official conduit for information shared between the Board and the affected school communities.
- The ARC provides feedback with respect to staff report(s) and the options set out therein and may also present alternative accommodation option(s), including rationale for the option(s).

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## What has happened so far?

- Board of Trustees received the Initial Staff Report (Report #1) on October 4, 2016
- Board approved the establishment of a Pupil Accommodation Review Committee (ARC) for the Cornwall Area on October 4, 2016
- Establishment of the ARC Committee
- ARC Orientation Session
- ARC Working Meeting #1
- Public Meeting # 1 - tonight

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# Accommodation Review Committee (ARC) Member Orientation Session Summary October 26, 2016

- Introductions of ARC members and Board staff
- Review of mandate, roles and responsibilities of ARC
  - ARC is an advisory committee with representation from the nine affected school communities, which acts as the official conduit for information shared between the Board and the communities
  - ARC provides constructive feedback to the Board of Trustees and Director of Education regarding the Initial Staff Report, School Information Profiles, options and preferred option. Alternative accommodation options may also be presented to the ARC.
- Cornwall Area ARC Membership
  - Principal, 1 OECTA, 1 CUPE, 1 Parent/Guardian from each of the nine schools involved in the ARC. Each of the three secondary schools also has 1 Student representative
  - Board staff from various areas of responsibility as resources

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# Accommodation Review Committee (ARC) Member Orientation Session Summary October 26, 2016

- Meetings of the ARC
  - First three working meetings scheduled for November 9, December 7, 2016 and February 22, 2017
  - Additional working meetings will be held as required by the ARC
  - Public Meeting #1 – November 30, 2016
  - Public Meeting #2 – February 15, 2017
- ARC Meeting Structure/Norms
  - The Chair of the ARC will govern ARC meetings
- Correspondence Items
  - ARC Members will receive and discuss correspondence submitted to the ARC. Members will determine the validity, relevance and action, if any, to be taken on correspondence items
- Overview of Initial Staff Report (Report #1)
  - Brief overview of the contents of the Initial Staff Report and Staff proposed recommendations
- Overview of Enrolment and Demographics
  - C.N. Watson Economists provided an overview of enrolment and demographics for the review area

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# ARC Working Meeting # 1

## November 9, 2016

- Further detailed review of the Initial Staff Report
- Discussion on primary and secondary factors considered in drafting the staff's initial recommendations
- Data analysis and ranking of schools included in the ARC
  - Enrolment
  - School utilization
  - 5-year renewal needs
  - Facility Condition Index
  - Percent of Operations Funded
  - Playspace & greenspace
  - Size of school & site
  - Parking
  - Other factors
- Discussion on format of Public Meeting #1 – November 30, 2016

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# ARC Chair Meeting with City of Cornwall November 21, 2016

- Review and discussion on Pupil Accommodation Review (PAR) process
- Detailed review of Cornwall area enrolment & demographics
- Invited feedback from the City on enrolment projections and planned development
- Discussion on the options presented in the Initial Staff Report

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# Public Meeting #1 – November 30, 2016 “Parking Lot”

Have a question we haven't answered or a comment?

- Visit the Department Tables around the room to get answers
- Write it down and place it in the “Comment Box”
- Email us at [PAR@cdsbeo.on.ca](mailto:PAR@cdsbeo.on.ca)

The Questions & Answers (Q & A) will be updated and posted on the Board's website at:

- [www.cdsbeo.on.ca](http://www.cdsbeo.on.ca) – click on the Pupil Accommodation Review – Cornwall Area link

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## Does this mean my school will close?

The inclusion of a school in an accommodation review process does not necessarily mean that it will close.

Accommodation reviews are designed to look at a grouping of schools to determine the best solution for everyone involved in the process. While the Initial Staff Report may contain a proposed option that impacts a school, the final decision by the Board of Trustees to move forward with a recommendation will not take place until after the consultation period.

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# Where do I register my child for September 2017?

- No schools will close at the end of June 2017
- Continue to register your child at his or her home school for September 2017
- Kindergarten registration begins in January 2017

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## What about a Transition Plan?

- The Board is committed to ensuring that there is an emphasis on transition for all students so that come time for their transfer, they will feel comfortable with the school and staff
- Part of this transition will ensure honouring past traditions and experiences, all the while focusing on journeying forward as new, vibrant and sustainable school communities.
- A transition committee will be established.

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# What about Transportation?

Transportation eligibility will be determined after a decision has been made regarding consolidation and school boundaries are confirmed. Transportation routes are determined in the spring/summer of each school year based on board approved transportation walking distances:

Grade	Walking Distance to School	Walking Distance to Bus Stop
JK to Grade 3	0.8 km	0.6 km
Grades 4 to 8	1.6 km	0.6 km
Grades 9 to 12	2.0 km	0.6 km

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# How is the information from the ARC shared with the Public?

- All committee meetings are open to the public to observe and the materials such as meeting dates, agendas, minutes and all information shared with ARC members are available through the Board's website at:

[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca)

Click on the Pupil Accommodation Review  
– Cornwall Area link





# Who makes the final decision in the Pupil Accommodation Review Process?

The Board of Trustees make the final decision on all recommendations related to the accommodation review.

A Final Staff Report will be brought to the Board of Trustees, including recommendations, on May 2, 2017 for a decision.

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# School Information Profiles (SIP's)

## Facility Profile

School Name

Date of Construction

Building Area – GFA (sq.ft)

Child Care

School Capacity (OTG)

Portables/Portapaks/RCM's

Instructional Classroom Spaces

Specialized Classroom Spaces

Outdoor play area & green space

Facility Condition

Accessibility

10-Year History of major facility repairs

Projected 5-Year facility renewal needs

Financial

Transportation

## Instructional Profile

Staffing – Teaching

Staffing – Non-Teaching

Staffing – Admin Staff

School Organization

Program Offerings/Services

Extracurricular activities/events

Student Achievement – EQAO

Current enrolment

Previous 5-Year enrolment

10-Year enrolment projections

## Other School Use Profile

Current non-school programs

Community use of schools

Before & After school programs

School Information Profiles for each of the  
nine schools are available at:

[www.cdsbeo.on.ca](http://www.cdsbeo.on.ca) – click on the Pupil  
Accommodation Review – Cornwall Area link

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# Timelines

- October 26, 2016:** **Accommodation Review Committee (ARC)  
Orientation Session  
(for ARC members only)**
- November 9, 2016:** **ARC Working Meeting #1  
(St. Joseph CSS)**
- November 21, 2016:** **Meeting with City of Cornwall  
(St. Joseph CSS)**
- November 30, 2016:** **Public Meeting # 1  
(St. Joseph CSS)**
- December 7, 2016:** **ARC Working Meeting #2  
(St. Joseph CSS)**
- December 14, 2016:** **ARC Working Meeting #3 (if required)  
(St. Joseph CSS)**

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# Timelines...con't

**January 18, 2017**

**ARC Working Meeting #4 (if required)  
(St. Joseph CSS)**

**February 15, 2017**

**Public Meeting #2  
(St. Joseph CSS)**

**February 22, 2017**

**ARC Working Meeting #5  
(St. Joseph CSS)**

**March 7, 2017**

**Initial Staff Report #2 to Board of Trustees**

**April 4, 2017**

**Public Delegations to the Board of Trustees**

**May 2, 2017**

**Final Staff Report #3 to a Meeting of the  
Board with Recommendations and Action  
Required**

**July 14, 2017**

**Business Case to Ministry of Education**

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