



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134  
www.cdsbeo.on.ca



## MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON MONDAY, JUNE 29, 2020 Virtual TEAMS Meeting

### A. OPENING

Meeting was called to order at 5:49 p.m.

#### A.1 Prayer

The Committee opened with prayer.

### B. ROLL CALL

#### B.1 Audit Committee Members

Present: Karen McAllister, Audit Committee Chair and Trustee  
Todd Lalonde, Audit Committee Member and Board Chair  
Gord Greffe, Audit Committee Member (External)  
Nancy Kirby, Audit Committee Member (External)

Regrets:

#### B.2 Board Administration

Present: Bonnie Norton, Associate Director of Education  
Ashley Hutchinson, Manager of Finance  
Traci Bloomfield, Assistant Manager of Finance  
Stephanie Keyes, Administrative Assistant

B.3 Guests: Genevieve Segu, Regional Internal Audit Manager  
Portia Marcaida, Regional Internal Auditor  
Gordon Champagne, Regional Internal Auditor

### C. AMENDMENT TO AND APPROVAL OF AGENDA

***Recommendation: "That the Audit Committee approve the agenda of the Public Meeting of June 29, 2020."***

*Learning and Growing Together in Christ*

*Moved by: Nancy Kirby*

*Carried*

D. DECLARATION OF CONFLICT OF INTEREST

Not applicable.

E. APPROVAL OF MINUTES

E.1 Minutes of the Audit Committee Meeting held on October 30, 2019.

***Recommendation: “That the Audit Committee approve the minutes of the meeting held on October 30, 2019.”***

*Moved by: Gord Greffe*

*Carried*

F. PRESENTATIONS

Not applicable.

H. ACTION ITEMS

Not applicable.

I. INFORMATION ITEMS

I.1 2020-21 GSN Highlights

Mrs. Norton provided an overview of the Grants for Student Needs (GSN) for 2020-2021. Typically, school boards would receive the GSN allocation annually during the month of March; however, this year boards received this information on June 19, 2020.

GSN highlights include:

- Compensation - The ministry will adjust salary benchmarks by one percent. Noting principals and vice-principals have yet to bargain.
- Class Sizes - No changes to the funded or regulated class size averages for the elementary panel (kindergarten to grade 8). Grades 9-12, the funded average class size in the Pupil Foundation Grant will be reduced from 28 to 23.

- Student Transportation – In January 2020, the ministry launched a review of student transportation, which aims to achieve a more equitable and needs-based student transportation system in Ontario. The overall Student Transportation Grant will be maintained at the previous year’s funding level, with adjustments for enrolment growth.
- Supports for Students Fund - New in 2020–21, the Supports for Students Fund (SSF) provides flexible funding for school boards to support the learning needs of students, which may include special education as well as mental health and well-being. Funds should be used consistent with the central agreement obligations.

## I.2 September 2020 School Re-entry Plan

Mrs. Norton provided information to the committee relating to School Re-entry Plans boards across Ontario have been tasked with. As required by the Ministry of Education, the intent of this School Re-Entry Plan is to identify the key steps to be taken in preparation for school reopening in the Fall. Considering the continuing uncertainty about public health risks, the CDSBEO is planning for three (3) scenarios for the delivery of curriculum for September 2020:

- Scenario 1 – Conventional school day routine with enhanced public health protocols
- Scenario 2 – Adaptive Model consisting of modified school day routine based on smaller class sizes, cohorting and alternative day or week delivery
- Scenario 3 - At-home distance learning continues with ongoing enhanced remote delivery.

Of the three scenarios, the Adaptive Model is the most challenging to plan. Board plans will be submitted and reviewed by the ministry at the end of July with the ministry’s announcement on approved model to follow in early August. School boards will be expected to implement their plan aligned under the approved model.

## J. CLOSING PRAYER

Committee joined in closing prayer.

## K. ADJOURNMENT

***Recommendation: “That the Open Meeting of June 29, 2020 be adjourned at 6:00 p.m.”***

***Moved by: Todd Lalonde***

***Carried***