

# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO



**Position:** *Principal – Summer Learning Program  
Eastern and Western Regions*

**Locations:** *Bishop MacDonell, Cornwall x2  
Holy Cross, Kemptville  
JL Jordan, Brockville x2  
Our Lady of Good Counsel, Ingleside  
St. Anne, Cornwall  
St. Finnan, Alexandria* *St. Francis de Sales, Smiths Falls  
St. John CHS, Perth  
St. John Paul II, Hammond  
St. Joseph, Gananoque  
St. Mark, Prescott  
St. Mary, Carleton Place*

**Hours:** *8:00am – 4:00pm*

**Salary:** *As per terms and conditions*

**Effective:** *July 3 – July 21, 2023*

## **SUMMARY:**

The Catholic District School Board of Eastern Ontario is seeking a dynamic leader to help oversee the Summer Learning Program in various schools. The goal of this program is to help students progress in literacy and numeracy development. For the duration of the program, you will support teachers and tutors as they deliver instruction and provide an engaging summer learning experience for students. You will be available to schools for direction and guidance while students participate in the program from July 3 to July 21, 2023.

## **SKILLS AND EXPERIENCE:**

Candidates must provide written attestation of their:

- Demonstrated commitment to Catholic education;
- Proven leadership ability;
- Contributions towards the success of all students and the school community;
- Desire to expand their personal leadership network/resources;
- Access to a vehicle and willing to support various schools in person throughout CDSBEO.

## **MINIMUM REQUIREMENTS:**

- Valid Ontario College of Teachers Certificate of Qualification;
- PQP Part 1 and/or PQP Part 2 Certificate (or proof of enrolment);
- Religious Education, Part 1 (or proof of enrollment);
- Special Education, Part 1 is strongly recommended.

## **NOTES:**

Applicants are asked to submit the following documentation:

- Resume
- Current Ontario College of Teachers' Certificate of Qualifications
- Contact information for three references (professional references must include at least two previous supervisors, one being a principal)

**Successful applicants will be contacted and advised regarding next steps.**

*Send application and curriculum vitae no later than*

***June 9, 2023 by 4:00 pm to:***

**e-mail: [hr@cdsbeo.on.ca](mailto:hr@cdsbeo.on.ca)**

**fax: (613) 258-3610**

**CDSBEO IS COMMITTED TO PROVIDING AN INCLUSIVE, ACCESSIBLE AND BARRIER-FREE WORKPLACE.  
IF YOU WILL REQUIRE AN ACCOMMODATION DURING THE JOB SELECTION PROCESS,  
PLEASE LET US KNOW AND WE WILL WORK TO MEET YOUR NEEDS.**

**Susan Wilson  
Chair of the Board**

**Laurie Corrigan  
Director of Education**