

August 13, 2024

Honourable Todd Smith  
Minister of Education  
5th Floor, 438 University Avenue  
Toronto, ON M7A 2A5  
[Minister.edu@ontario.ca](mailto:Minister.edu@ontario.ca)

**RE: Ontario Regulation 83/24 Director of Education Performance Appraisal**

Pursuant to Ontario Regulation 83/24 Director of Education Performance Appraisal, the Director of Education is appraised under the full cycle this year.

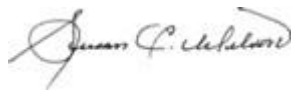
Please accept this written notice to the Minister of Education regarding the requirements of the Director of Education for the Catholic District School Board of Eastern Ontario, Laurie Corrigan, who began her role on **February 22, 2022**.

I can confirm that we have met the required timelines in keeping with this regulation which represents a **full evaluation cycle** including the identification of the members of the appraisal committee.

I confirm that the Chair of the committee has met with the Director and a member of the committee and communicated this to the Ministry in keeping with the timelines.

All trustees of the board have been provided with a copy of the Director's performance plan for the upcoming school year in keeping with the **August 15, 2024**, requirement. We have posted confirmation of this process on the board website.

Kind regards,



Sue Wilson