

Minutes of the Policy Committee Meeting Held on Tuesday, April 1, 2025

Greg McNally Boardroom, Kemptville

PUBLIC SESSION

ATTENDANCE

Board Members

Present: Jennifer Cooney, Chair
Christopher Cummings (Chair of the Board)
Brent Laton
Karen McAllister (Vice-Chair of the Board)
Donna Nielsen
Karen Torrie-Racine
Sue Wilson
Junior Malunda, Associate Student Trustee

Absent: Brooke Guindon, Student Trustee

Administration:

Present: Laurie Corrigan, Director of Education
Brent Bovaird, Superintendent of School Effectiveness

Recorder: Judith Bériault, Executive Assistant to the Director

Others: Amber LaBerge, Communications Lead

A. OPENING PRAYER:

The meeting opened at 6:18 p.m. with the reciting of a prayer.

B. AMENDMENT TO AND APPROVAL OF AGENDA:

CUMMINGS

"That the Policy Committee approve the agenda of the Policy Committee Meeting of April 1, 2025, as presented."

Carried.

C. APPROVAL OF MINUTES:

C.1 Minutes of the Policy Committee Meeting held on March 4, 2025

WILSON

"That the Policy Committee approve the minutes of the Policy Committee Meeting held on March 4, 2025, as presented."

Carried.

D. ADMINISTRATIVE PROCEDURES:

D.1 Administrative Procedure 702 – Administration of Medication was revised based on an internal review of the procedure by Executive Council.

TORRIE-RACINE

"That the revised Administrative Procedure 702 – Administration of Medication be received."

Carried.

D.2 Administrative Procedure 704 - Anaphylaxis was revised based on an internal review of the procedure by Executive Council.

CUMMINGS

"That the revised Administrative Procedure 704 - Anaphylaxis be received."

Carried.

- D.3** Administrative Procedure 706 - Asthma was revised based on an internal review of the procedure by Executive Council.

LATON

"That the revised Administrative Procedure 706 - Asthma be received."

Carried.

- D.4** Administrative Procedure B1:4 Pediculosis was revised based on an internal review of the procedure by Executive Council.

NIELSEN

"That the revised Administrative Procedure 707 - Pediculosis be received."

Carried.

- D.5** Administrative Procedure B1:6 Nutrition was revised based on an internal review of the procedure by Executive Council.

- D.6** Administrative Procedure B14 Healthy Foods was rescinded based on an internal review of the procedure by Executive Council.

- D.7** Administrative Procedure B14:1 School Food & Beverage was rescinded based on an internal review of the procedure by Executive Council.

CUMMINGS

"That the revised Administrative Procedure 709 - Nutrition be received, the Administrative Procedure B14:1 School Food & Beverage be rescinded and the Administrative Procedure B14 Healthy Foods be rescinded."

Carried.

- D.8** Administrative Procedure 714 – Diabetes was developed based on the Program and Policy Memorandum 161 - Supporting children and students with prevalent medical conditions (anaphylaxis, asthma, diabetes, and/or epilepsy) in schools, and the OESC Revised 2025 Plans of Care.

WILSON

"That the new Administrative Procedure 714 – Diabetes be received."

Carried.

D.9 Administrative Procedure 715 – Epilepsy was developed based on the Program and Policy Memorandum 161 - Supporting children and students with prevalent medical conditions (anaphylaxis, asthma, diabetes, and/or epilepsy) in schools, and the OESC Revised 2025 Plans of Care.

D.10 Administrative Procedure B1:17 Prevalent Medical Conditions was rescinded based on an internal review of the procedure by Executive Council.

WILSON

"That the new Administrative Procedure 715 – Epilepsy be received and the Administrative Procedure B1:17 Prevalent Medical Conditions be rescinded."

Carried.

E. DIRECTIONAL POLICIES AND BY-LAWS – Nil

F. FUTURE AGENDA ITEMS:

F.1 Nurturing and Developing Human Resources DP

F.2 Suspension, Expulsion and Appeal Programs

F.3 Concussions

F.4 Privacy Breaches

F.5 Freedom of Information and Protection of Privacy

G. CLOSING PRAYER

H. ADJOURNMENT

WILSON

"That the Policy Committee Meeting of April 1, 2025, be adjourned."

Carried

Adjourned at 6:53 p.m.